

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	June 17 & 18, 2026 S1 Lab
Person Worked	Pat Mildenberger
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
June 4	Mike Simczenkowski	10:00						Cover A crew	Yes
June 4	Pat Mildenberger		13:30			12		Cover A crew June 17	
June 11	Mike Simczenkowski	9:00							
June 11	Pat Mildenberger		9:30			12		Cover A crew June 18	

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Kerry Friedrich