

# Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 2

Date Worked:	July 5/25 S2
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
July 5/25	Mike Sevcik				09:20			Vack around the transfer pump.	
	Raj Poonie				10:00				
	James Keegan				10:01				
	Peter Paul Filisilda				10:01				
	Eric Smears				10:02				
	James Sutton				10:03				
	Kyle Achtymichuk				10:04				
	Alistair Badival	10:06							
	Gord Cromwell				10:07				
	Andres Acosta-Rivera		10:08						

Distribution: Supervisor / R. Skinner

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Reporting Form**

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This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Sheldon Brain