Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	May 22, 2026 S1
Person Worked	Eric Smears
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg OT	Hours Chg DT	Reason For Callout	Performed position tasks without assistance Yes / No
May 19, 2026	Richard Lawson	18:00						C-crew loader operator coverage	Yes
May 20, 2026	Silas Lang	18:00							
May 20, 2026	Eric Smears		18:05						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Omotayo Ige

Distribution: Supervisor / R. Skinner