

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	May 15 & 16 S2 CU2
Person Worked	Brandon Kolada
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
May 13	B Kolada		06:31					Cover A crew CU2	yes

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor B Hitchcock