

Overtime Refusal / Callout Refusal Reporting Form

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|----------------|-------------------------|
| Date Worked: | June 17 & 18 S2 Utility |
| Person Worked | |
| Work Order No. | |

| Date Requested | Persons Called Out or Requested to Work Overtime (in order requested) | Refusal (note time refused) | Accepted (note time accepted) | Not Available (note time called) | No Answer (note time called) | Hours Chg | | Reason For Callout | Performed position tasks without assistance Yes / No |
|----------------|-----------------------------------------------------------------------|-----------------------------|-------------------------------|----------------------------------|------------------------------|-----------|----|--------------------------|------------------------------------------------------|
| | | | | | | OT | DT | | |
| June 14 | J Dakus | 19:30 | | | | | | Cover utility for B crew | Yes |
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This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor B Hitchcock