

# Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	Sep 16, 2025 14:00 to 18:00 S2 Utility
Person Worked	None
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Sep 15/25	G Hubick				20:00			Cover Utility operator for C crew	
	C Dockum	20:01							
	J Dakus	20:01							
	R Perneel	20:08							
	C Wilson	20:09							
	S Wegenast	20:11							
	J Kaiser				20:12				

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor I Akingbade