

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	October 15, 2025 S1 Swamper
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Oct 14	R Pooni				18:35			Swamp for Vac truck	Yes
	J Horvat				18:48				
	S Eddy				18:49				
	C St Jacques				18:50				
	J Keegan	18:36							
	K Achtymichuk	18:38							
	T Fankhanel				19:02				

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor B Hitchcock

Distribution: Supervisor / R. Skinner