

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	Jan 02&03&04, 2025 S1&2 Cleanup
Person Worked	N Kaiser, D Sandberg, S Wegenast, B Hardie
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Jan 01/25	S Wegenast		06:00 (08 S2)			12		Cleanup	Yes
	J Melnycky	06:00							
	N Kaiser		06:00 (08 S2)			12			Yes
	B Hardie		06:00 (08 S2)			12			Yes
	R Perneel	Extra loader							
	C Wilson	06:00							
	D Sandberg		06:00 (08 S2)			12			Yes

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Iyin Akingbade