Overtime Refusal / Callout Refusal **Reporting Form**

Date Worked:	March 12/25 S1 Lab
Person Worked	Dustin Sandberg
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg OT DT		Reason For Callout	Performed position tasks without assistance Yes / No
March 11	Chris Quaife				11:05			Cover B Crew	Y
	Salim Butt	11:50							
	Dustin Sandberg		12:10			12			Y

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor