

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	May 5, 2025 S2
Person Worked	Jarnail Sihota
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
May 03, 2025	Jarnail Sihota		18:00					D crew kiln PA coverage	Yes

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Omotayo Ige