

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	May 1 to 3, 2026 S1 Lab
Person Worked	Mike Simczenkowski (May 1), Chris Quaife (May 2 & 3)
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
April 29	Mike Simczenkowski		20:00			12		Cover A crew	Yes
April 30	Chris Quaife		11:00			24		Cover A Crew	Yes

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Kerry Friedrich