Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	Nov 02/26 S2 Cleanup
Person Worked	J Sihota
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg OT	Hours Chg DT	Reason For Callout	Performed position tasks without assistance Yes / No
Nov 1	J Sihota		06:15					Cleanup	
	J Bragg	13:59							
	M Landry	14:00							
	E Smears				17:00				Yes
	R Lawson				17:00				Yes
	D Sandberg	08:30							
	S Lang			working					
	S Howse				17:00				

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Yuriy Gomenyuk

Distribution: Supervisor / R. Skinner