

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	Feb 26/26 S1
Person Worked	Jason Kaiser
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Feb 23/26	Travis Jespersen	08:30						Cover mills A crew	
	Jason Kaiser		09:52						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Sheldon Brain