

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	Apr 28, 2025 S1 Kiln/Mills PA
Person Worked	None
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Apr 27	M Terney				17:37			Cover kiln/mills for B crew	
	J Blaikie				17:38				
	C Dockum				17:39				

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor I Akingbade

Distribution: Supervisor / R. Skinner