Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	October 26 & 27 dayshift clean up
Person Worked	See below
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg OT	Hours Chg DT	Reason For Callout	Performed position tasks without assistance Yes / No
Oct 23	J Stankey		18:00 both					Clean up	Yes
Oct 23	A Petrie			Working mills 27th					
Oct 23	T Fankhanel		22:46 for 27th						
Oct 23	B Kolada		18:16 for 27th						
Oct 24	A Wyrozub		18:36 for 27th						
Oct 24	E Pellitier		18:38 for 26th						
Oct 24	P Felisilda		18:24 for 26th						
Oct 24	M Simczenkowski	05:10							

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor B Hitchcock

Distribution: Supervisor / R. Skinner