

Overtime Refusal / Callout Refusal Reporting Form

Date Worked:	March 25/26 S1
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
March 24/26	Zachary Brain	15:28					12	Clean out surge bin	
	Joe Dakus	15:29							
	Peter Paul Filisilda				15:31				
	Brandon Kolada				15:32				
	Adam Wyrozub	15:33							
	Arron Petrie				15:35				
	Tyler Fankhanel				15:36				
	John Stankey		15:38						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Sheldon Brain