

Overtime Refusal / Callout Refusal Reporting Form

Sheet 1 of 1

Date Worked:	Aug 15/26 S2 utility
Person Worked	
Work Order No.	

Date Requested	Persons Called Out or Requested to Work Overtime (in order requested)	Refusal (note time refused)	Accepted (note time accepted)	Not Available (note time called)	No Answer (note time called)	Hours Chg		Reason For Callout	Performed position tasks without assistance Yes / No
						OT	DT		
Aug 14/26	Eric Smears				12:19		12	Cover loader D crew	
	Silas Lang				12:20				
	Steve Wegenast		12:21						

This form is to be completed on each occasion that overtime or a callout is worked or refused by an employee.

Supervisor Brett Hitchcock

Distribution: Supervisor / R. Skinner