



5179 Osage Beach Parkway
Osage Beach, MO 65065
573-693-1789

Student Enrollment Agreement
Professional Dog Styling Program

READ APPLICATION THOROUGHLY BEFORE ANSWERING QUESTIONS

Student Information

Name: _____

Address: _____

City/State

Zip Code

Telephone: (Home) _____ (Work/Cell) _____

Circle One: Male Female

Name of Parent/Guardian/Guarantor (if required and/or student under18):

Address (If Different) _____

Telephone: (Home) _____ (Work/Cell) _____

Enrolled Program Hours & Dates

Program Title: Professional Dog Styling Length: 8 Weeks Clock Hours: 300 Hrs.

Class Schedule: () Full Time () Part Time

F/T:(Days) Tues-Sat *Hrs./Wk:* 37.5 *P/T:(Days)* _____ *Hrs./Wk.* _____

Start Date: ___/___/___ Anticipated Ending Date: ___/___/___

Professional Styling-Tuition & Fees	
Tuition	\$6865.00
Registration Fee	\$100.00
Golden Paws Complete Guide to Dog Grooming Book	\$100.00
Tools	\$850.89
Uniform Top	<u>\$50.00</u>
Total Program Cost	\$7965.89

Management/Professional Stylist-Tuition & Fees	
Tuition	\$7658.00
Registration Fee	\$100.00
Golden Paws Complete Guide to Dog Grooming & From Problems To Profits	\$160.00
Tools	\$850.89
Uniform Top	\$50.00
Total Program Cost	\$8818.89

Professional Styling & Management/Stylist_students may incur additional costs for blade/scissor sharpening of approximately \$40.00 and associated costs of completing a “Look Book” portfolio of their grooming .

Professional Dog Bathing-Tuition & Fees	
Tuition	\$998.50
Registration Fee	\$100.00
Professional Dog Bathing Instructional Manual	\$50.00
Tools	\$100
Uniform Top	<u>\$50.00</u>
Total Program Cost:	\$1293.50

Professional Dog Bathing Students: The school doesn’t expect additional costs in this program.

Tool Statement:

All tools used for instruction including uniform tops are required and must be purchased in advance by the student through the school. The school’s toolkit is made up of a wide selection of quality tools giving the student the opportunity to learn advanced tool skills with negotiated discounts on most tools from leading manufacturers.

Tools must be maintained and cleaned. Uniform tops are required wearing; should they become ripped or torn student will need to purchase another.

All tables, grooming equipment (other than purchased tool kits) and dryers are owned by Golden Paws Pet Styling Academy.

Tool Substitutions are ONLY allowed if;

1. The student owned tool(s) is of the same quality & quantity as tool(s) in Toolkit And;
2. Written Approval from School Director.

Methods of Payment

Tuition is due before 1st day begins, and can be paid by Money Order, Cash, Master Card, Visa, Check, or other outside financing sources the student acquires. Payment must clear banking before student can begin class.

Cancellation/Withdrawal Policy

The following applies to all Cancellations/Withdrawals. A student may Cancel Enrollment for a refund as follows; **Students may cancel for a Refund** within three business days of signing the enrollment agreement (or in the case of a student under legal age, his/her parent or guardian) and all monies collected by the school shall be refunded.

- a) If an applicant is not accepted by the school all monies collected by the school shall be refunded.
- b) A student may Withdraw from the school for any reason and at any time. If the student cancels after three business days of signing the agreement but prior to starting classes all monies paid to the school shall be refunded less the \$100 non-refundable enrollment fee.
- c) The student must notify the school in writing of any Cancellation or Withdrawal including the date and his/her reason for withdrawal and delivered by mail or in-person to the Chief Administrator.

Official Cancellation or Withdrawal shall occur on the earlier of the dates that:

1. Official date of notification for Cancellations, Withdrawals will be determined by the postmark on the written notification, or the date said notification is delivered to the Chief Administrator or owner in person.
2. Should a student not return from an approved Leave of Absence the official date of withdrawal shall the day after student is scheduled to return from LOA or the date the student notifies the school they will not be returning, whichever is earlier.

Students are encouraged to promptly notify Golden Paws Pet Styling School about their intentions to drop or withdraw. Students ultimately bear this responsibility themselves and Golden Paws will not withdraw a student from a course without written permission to do so from the student and (when applicable) their financially responsible parent or guardian. Verbal communication of the student's intent to a faculty member is not sufficient to initiate withdrawal or refund and faculty email does not constitute a request. "The failure of a student to immediately notify the chief administrator officer in writing of the student's intent to withdraw may delay a refund of tuition to the student."

Withdrawal/Termination & Refund Policy

Golden Paws Pet Styling Academy values honesty and integrity in our relationships. The standards we've set for ourselves in business and service is the same we expect from our staff and students. To that end, we will work with any student who puts forth at least the same amount of effort and help them whatever way we can, to achieve their goals.

Golden Paws Pet Styling Academy reserves the right at the sole discretion the Chief Administrator to terminate a student's enrollment for noncompliance with School Policies, the enrollment contract, including but not limited to: insubordination, excessive tardiness, non-payment of tuition, causing discord or disruption of classes, unsatisfactory progress or State Laws and Regulations; Improper conduct or any action which could cause bodily harm to a pet, student, or employee of the school; theft or any illegal act.

The following policy will apply to all terminations for any reason, by either party, including student decision, (including not returning from approved Leave of Absence), school decision, course or program cancellation. All fees are identified in the catalog and in this enrollment agreement. The refund policy applies to tuition and fees charged in the enrollment agreement.

- A. Golden Paws Pet Styling Academy also acts as a working salon that offers client services for student learning. Alice Richter, owner and Chief Administrator foresees no reason the school will cease teaching or cancel a program. If in the very rare instance of low enrollment/attendance a program or class maybe delayed and in some extreme cases, cancelled. Should that occur The School reserves the right to either teach prior to or after students enrolled and instruction has begun existing students in attendance or just enrolled & not began class to their completion date of enrollment; provide a full or pro-rata refund of all monies/tuition paid (based on Refund Policy); provide a pro-rata refund of tuition or the completion of the course at a later time.
- B. The date student is expelled/terminated by the school. (Unofficial withdrawals will be determined by the institution by monitoring attendance at least every 14 calendar days.)
- C. A student's enrollment can be terminated at the discretion of the Chief Administrator of the school for insufficient academic progress, non-payment of academic costs, or failure to comply with the school rules.
- D. Texts, Kits, Uniforms, and tools are the property of the student, and cannot be returned as part of the refund unless the student cancels before first day of class.
- E. Any additional charges the student may have incurred at the institution (EG: extra kit materials, books, products, unreturned school property, etc.) will be calculated separately at the time of withdrawal.

- F. Student's scheduled hours will be accrued thru last day of enrollment or official date of notification will be accounted for and any refunds will be made within 45 days.
- G. Any monies due the applicant or student less the non-refundable enrollment fee of \$100.00, regardless of whether or not the student has actually started classes shall be refunded within 45 days of official cancellation or withdrawal date student is expelled/terminated and determined by the school as stated in refund policy. (Unofficial withdrawals will be determined by the institution by monitoring attendance at least every 14 calendar days.)
- H. There will be no refund once students scheduled time of enrollment is 50% or more of total course.
- I. If any portion of your tuition was paid from the proceeds of a loan or grant then the refund will be sent to the lender or to the agency that guaranteed the loan, if any.

For students who enroll and begin classes 3 days (excluding Saturdays, Sundays, and holidays) after signing enrollment agreement from signing enrollment agreement but withdraw or are terminated prior to course completion the following schedule of tuition retained by the school applies. All refunds are based on scheduled hours:

Percent of scheduled time enrolled to total course/program	Total tuition school shall receive/retain
0.01% to 09.9%	15%
10% to 19.9%	25%
20% to 29.99%	40%
30% to 39.99%	50%
40 to 49.9%	80%
50% and over	100%

Promotional Materials/Statements: The School continually strives to ensure the accuracy of all written materials, including, but not limited to, promotional information, catalogs, brochures, website, and advertising. However, as programs grow, and staff changes the possibility exists for teacher, program or policy changes prior to commencement of classes or during attendance at the School. Prior to relying on any written materials in making your decision to enroll in the School, please verify the accuracy of information with the School Director who has the sole authority to make commitments or adjustments concerning the nature of the program, specific arrangements for Student, or other changes from the School's regular curriculum. **Revisions to the school's informational and promotional materials that may be adopted during the School Year will be become effective on date published.**

Student Transcripts. Student transcripts are maintained by the School for a minimum five (5) year period unless destroyed by act of nature. Students are entitled upon request to official transcript at no cost upon completion of the Program. Additional transcripts may be issued for a fee of \$10.00 per official transcript and subject to change at the sole discretion of the School.

Force Majeure: The School's duties and obligations under this Contract including the refund of any paid tuition shall be suspended immediately without notice during all periods that the School is closed because of force majeure events including, but not limited to, any fire, act of God, weather event, war, governmental action, or any other event beyond the School's control. If such an event occurs, the School's duties and obligations in this Contract will be postponed until such time as the School, in its sole discretion, may safely reopen.

PERMISSIONS

A. I/We grant permission to school officials to secure emergency medical or dental treatment, hospital service, or laboratory fees for the student at the student's expense.

B. I/We _____ (initial) hereby give / do not give (circle one) permission for photographs and/or names of Student to appear on the school's website, social media, and school publications, including promotional materials approved by the School.

