

Book List – WINTER TERM 2019

NOTICE: The APA Manual is required for all courses.

Please also check “APA Writing Centre” page on our website.

Title: APA Manual 6th Ed. (2009) (*Recommended for all courses*)

Author(s): American Psychological Association

ISBN: 1433805618

Publisher: American Psychological Association

General Education Courses

COLLEGE-PREP ENGLISH II

1. **Title:** Painless Reading Comprehension. 2nd Ed. (2012)

Author(s): Darolyn Jones, Ed.D

ISBN: 0764147633

Publisher: Barron’s Educational Series

2. **Title:** Evergreen: A Guide to Writing with Readings. 10th Ed. (2013)

Author(s): Susan Fawcett

ISBN: 1133946682

Publisher: Wadsworth Publishing

COLLEGE WRITING

1. **Title:** A Writer’s Reference. 7th ed. (2011)

Author(s): Hacker, Diana & Sommers, Nancy

ISBN: 0312601433

Publisher: Bedford/St. Martin's

ADVANCED COLLEGE WRITING

- 1. Title:** A Writer's Reference. 7th ed. (2011)
Author(s): Hacker, Diana & Sommers, Nancy
ISBN: 0312601433
Publisher: Bedford/St. Martin's
- 2. Title:** Backpack Literature. 4th Ed. (2011)
Author(s): X. J. Kennedy * Dana Gioia
ISBN: 0205151663
Publisher: Longman

GENERAL BIOLOGY

- 1. Title:** Biology. 11th Ed. (2013)
Author(s): Sylvia Mader
ISBN: 0073525502
Publisher: McGraw-Hill
- 2. Title:** Lab Manual for Biology. 11th Ed. (2013)
Author(s): Sylvia Mader
ISBN: 0077479718
Publisher: McGraw-Hill

SPANISH

- 1. Title:** Easy Spanish Step-By-Step. 1st Ed. (2005)
Author(s): Barbara Bregstein
ISBN: 0071463380
Publisher: McGraw-Hill
- 2. Title:** Webster's Spanish-English Dictionary for Students. 2nd. (2014)
Author(s): Merriam-Webster
ISBN: 1596951656
Publisher: Federal Street Press

COLLEGE ALGEBRA

- 1. Title:** Algebra & Trigonometry. 9th Ed. (2011)
Author(s): Michael Sullivan
ISBN: 0321716566
Publisher: Pearson

CALCULUS

- Title:** *Calculus-Early Transcendentals*. 7th Ed. (2012)
Author(s): James Stewart
ISBN: 0840048254
Publisher: Brooks/Cole - Cengage Learning

COMPUTER APPLICATIONS

- Title:** *Integrated Computer Applications*. 6th Ed. (2012)
Author(s): VanHuss, S., Forde, C., & Woo, D.,
ISBN: 978-1-111-98809-8
Publisher: South-Western, Cengage Learning.

PSYCHOLOGY

- Title:** *Psychology*. 8th Ed. (2010)
Author(s): Henry Gleitman, James Gross, & Daniel Reisberg
ISBN: 0393932508
Publisher: W. W. Norton & Company

Business Courses

INTRODUCTION TO BUSINESS

- Title:** *Business in Action*. 7th Ed. (2014)
Author(s): Courtland L. Bovee and John V. Thill
ISBN: 0133773892
Publisher: Prentice Hall

BUSINESS LAW & ETHICS I

- Title:** *Business Law Today*. 10th Ed. (2014)
Author(s): Roger LeRoy Miller
ISBN: 1133273564
Publisher: Cengage Learning

Publisher: SAGE Publications, Inc

- Title:** *The Daily 5-Fostering Literacy Independence in the Elementary Grades*. 2nd Ed (2014)
Author(s): Gail Boushey and Joan Moser
ISBN: 1571109749
Publisher: Stenhouse Publishers

APPLIED STATISTICS

- 1. Title:** The Basic Practice of Statistics. 6th Ed. (2012)
Author(s): David S. Moore, William I. Notz, and Michael A. Figner
ISBN: 1464102546
Publisher: W. H. Freeman

FINANCIAL ACCOUNTING

- 1. Title:** Financial Accounting. 9th Ed. (2013)
Author(s): Jerry J. Weygandt, Donald E. Kieso, and Paul D. Kimmel
ISBN: 1118334329
Publisher: Pearson
- 2. Title:** Financial Statements –*A Step-by-Step Guide to Understanding and Creating Financial Reports.* (2009)
Author(s): Thomas R. Ittelson
ISBN: 1601630239
Publisher: Career Pr Inc.

MANAGERIAL ACCOUNTING

- 1. Title:** Managerial Accounting. 14th Ed. (2011)
Author(s): Ray Garrison, Eric Noreen, and Peter Brewer
ISBN: 0078111005
Publisher: McGraw-Hill/Irwin
- 2. Title:** Study Guide and Workbook for Managerial Accounting
Author(s): Ray Garrison, Eric Noreen, and Peter Brewer
ISBN: 007731784X
Publisher: McGraw-Hill/Irwin

LEADERSHIP DEVELOPMENT

- 1. Title:** Leadership – *A Communication Perspective.* 6th Ed. (2013)
Author(s): Michael Z. Hackman and Craig E. Johnson
ISBN: 1478602597
Publisher: Waveland Press, Inc

BUSINESS COMMUNICATION

- 1. Title:** Essentials of Business Communication. 10th Ed. (2015)
Author(s): Mary Ellen Guffey and Dana Loewy
ISBN: 1285858913
Publisher: South-Western College Publishing

Education Courses

TECHNOLOGY FOR TEACHERS

- Title:** Teachers Discovering Computers–*Integrating Technology in a Connected World*. 7th Ed. (2011)
Author(s): Gary B. Shelly, Glenda A. Gunter, and Randolph E. Gunter
ISBN: 1133526551
Publisher: Cengage Learning
- Title:** Digital Decision – *Choosing the Right Technology Tools for ECE*. (2012)
Author(s): Fran Simon, Karen Nemeth, and Chip Donohue
ISBN: 0876594089
Publisher: Gryphon House, Inc.

METHODS OF TEACHING READING I (ECE)

- Title:** Phonics The Use – *Words for Reading & Writing*. 6th Ed. (2012)
Author(s): Patricia M. Cunningham
ISBN: 013294409X
Publisher: Pearson

METHODS OF TEACHING READING I (Primary)

- Title:** Teaching Reading in Today’s Elementary Schools. 11th Ed. (2011)
Author(s): Betty Roe, Sandra H. Smith, and Paul C. Burns
ISBN: 1111298122
Publisher: Cengage Learning
- Title:** From Phonics to Fluency. 3rd Ed. (2012)
Author(s): Timothy V. Rasinski
ISBN: 0132855224
Publisher: Pearson

METHODS OF TEACHING MATHEMATICS & SCIENCE I (ECE)

- Title:** Math and Science for Young Children. 7th Ed. (2012)
Author(s): Rosalind Charlesworth and Karen K. Lind
ISBN: 1111833397
Publisher: Cengage Learning
- Title:** Teaching STEM in the Early Years- *Activities for Integrating Science, Technology, Engineering, and Mathematics*. (2013)
Author(s): Sally Moomaw
ISBN: 1605541214
Publisher: Redleaf Press

METHODS OF TEACHING MATHEMATICS I (Primary)

1. Title: Mathematics for Elementary Teachers *with Activities Plus NEW Skills Review MyMathLab with Pearson eText-- Access Card Package*. 4th Ed. (2013)

Author(s): Sybilla Beckmann

ISBN: 0321901231

Publisher: Pearson

2. Title: How Children Learn Number Concept. (2012)

Author(s): Kathy Richardson

ISBN: 0984838198

Publisher: Math Perspectives Teacher Development Center

CHILD GROWTH & DEVELOPMENT

1. Title: Child Development. 9th Ed. (2012)

Author(s): Laura E. Berk

ISBN: 0205149766

Publisher: Pearson

PRINCIPLES OF SOCIOLOGY

1. Title: Essentials of Sociology. 5thEd. (2014)

Author(s): Anthony Giddens, Mitchell Duneier, Richard P. Appelbaum, and Deborah Carr

ISBN: 0393937453

Publisher: W. W. Norton & Company

Allied Health Courses

INTRODUCTION TO HEALTH

1. Title: DHO – Health Science. 8th Ed. (2013)

Author(s): Louise M. Simmers, Karen Simmers-Nartker, and Sharon Simmers-Kobelak

ISBN: 113369361X

Publisher: Cengage Learning

MEDICAL TERMINOLOGY

1. Title: Medical Terminology – *A Living Language*. 5th Ed. (2012)

Author(s): Bonnie F. Fremgen and Suzanne S. Frucht

ISBN: 0132843471

Publisher: Prentice Hall

BASIC 1st AID & CPR

1. Title: Responding to Emergency. 1st Ed. (2012)

Author(s): Staywell

ISBN: 1584805544

Publisher: Staywell (CA)

2. Title: Heart Saver First Aid with CPR and AED

Author(s): American Heart Association

ISBN: 0874934788

Publisher: American Heart Association

BLS – BASIC LIFE SUPPORT FOR HEALTH PROFESSIONALS

(Note: BLS students MUST take 1st Aid & CPR before qualifying to sit BLS and so you must obtain both 1st & CPR and BLS course books)

1. Title: Responding to Emergency. 1st Ed. (2012)

Author(s): Staywell

ISBN: 1584805544

Publisher: Staywell (CA)

2. Title: Heart Saver First Aid with CPR and AED

Author(s): American Heart Association

ISBN: 0874934788

Publisher: American Heart Association

3. Title: BLS (Basic Life Support) Provider Manual. 1st Ed. (2016)

Author(s): American Heart Association

ISBN: 1616694076

Publisher: American Heart Association

MEDICAL CLINIC PRACTICE

1. Title: Medical Office Practice. 8th Ed. (2010)

Author(s): Phillip S Atkinson and Diane R. Timme

ISBN: 1435481437

Publisher: Cengage Learning

2. Title: Medical Assistant Exam Review. 4th Ed. (2013)

Author(s): Dr. Diann L. Martin

ISBN: 160978894X

Publisher: Kaplan Publishing

PHARMACOLOGY LEVEL I

- Title:** Pharmacology. 6th Ed. (2014)
Author(s): Karen Whalen
ISBN: 1451191774
Publisher: LWW
- Title:** Pharmacy Labs for Technicians – *Building Skills in Pharmacy Practice*. 2nd ED. (2013)
Author(s): Jason P. Sparks and Lisa McCartney
ISBN: 0763852392
Publisher: EMC/Paradigm Publishing
- Title:** The Legal Handbook for Pharmacy Technicians. 1st Ed. (2008)
Author(s): Diane L. Darvey
ISBN: 158528159X
Publisher: ASHP

MEDICAL TRANSCRIPTION

- Title:** Medical Transcription – Techniques and Procedures. 7th Ed. (2011)
Author(s): Marcy O. Diehl
ISBN: 1437704395
Publisher: Saunders
- Title:** Medical Terminology – *A Living Language*. 6th Ed. (2015)
Author(s): Bonnie F. Fremgen and Suzanne S. Frucht
ISBN: 0134070259
Publisher: Pearson

MEDICAL CLINICAL PROCEDURES II

- Title:** Today's Medical Assistant – *Clinical & Administrative Procedures*. 2nd Ed. (2012)
Author(s): Dr. Kathy Bonewit-West, Sue Hunt, and Edith Applegate
ISBN: 1455701505
Publisher: Saunders
- Title:** Computerized Medical Office Procedures. 4th Ed. (2012)
Author(s): William D. Larsen
ISBN: 1455726206
Publisher: Saunders

MEDICAL LAW & ETHICS

- Title:** Medical Law and Ethics. 4th Ed. (2011)
Author(s): Bonnie F. Fremgen
ISBN: 0132559226
Publisher: Prentice Hall

Social Science Courses

CONSTITUTIONAL LAW

1. Title: The Bahamas Constitution, 1973

Link: https://www.oas.org/juridico/mla/en/bhs/en_bhs-int-text-const.pdf

ISBN: n/a

Publisher: n/a

2. Title: Global Issues in Constitutional Law. 1st Ed. (2007)

Author(s): Brian Landsberg & Leslie Jacobs

ISBN: 031417608X

Publisher: West Academic Publishing

3. Title: The Bahamas Constitution, 1973

Link: <https://southerncollege.net/current-students> (Scroll down to Bahamas Constitution)

ISBN: n/a

Publisher: n/a

FOUNDATIONS OF OFFENDER REHABILITATION

1. Title: Foundations of Offender Rehabilitation. 1st Ed. (2012)

Author(s): Sharon Casey, Andrew Day, Jim Vess, and Tony Ward

ISBN #: 978-0415679176

Publisher: Routledge