

Serenity Point Docominium Association Inc.

Architectural Modification Request Form

This document will become part of the Homeowner's contract and must be complied with by any succeeding owners.

I, _____, do hereby request permission to make the following modifications to my home at _____ in Serenity Point, Topsail Beach, NC.

Homeowner's Name: _____

Unit Number: _____

Description of Request:

Please include the following items along with your request:

1. Plot plan with proposed modification(s) to approximate scale with dimensions.
2. Complete description (photos/drawings) as to construction design, materials (types & sizes) and color/finish.
3. Floor Plan, Elevation Section Drawing (i.e. footings)
4. Copy of Building Permit (if applicable)

I, do, by my signature, understand and agree to the following:

1. That I assume total responsibility for the upkeep and maintenance of all modification(s) made in the area. I also acknowledge that obtaining insurance for the improvements is my responsibility.
2. That the modification(s) will not in any way hinder yard care or any other Association maintenance responsibility.
3. That I will accept total responsibility for any damage for person or property that may be caused by this modification(s).
4. That the HOA reserves the right to require removal or repair of the modification at my own expense if :1) the modification is not constructed or installed as per specification submitted for approval with this form; or 2) the modification is not maintained in safe condition; or 3) the modification is not maintained in keeping with surrounding structures and is not satisfactory to the Board of Directors.
5. I certify that I have read and agree to follow the rules and regulations pertaining to architectural control and review (if applicable)

Date _____

Homeowner Signature(s) _____

Serenity Point Dodominium Association Inc.
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Date Received by Association _____

Signature of Recipient _____

APPROVED by Board of Directors OR
 APPROVED with the Following Contingencies by Board of Directors

Board Signature

Date Signed

DISAPPROVED with the following reason(s) by Board of Directors:

Board Signature

Date Signed