

**TOWN OF PINEBLUFF
REGULAR MEETING
November 21, 2024**

The Mayor and the Board of Commissioners of the Town of Pinebluff held their regularly scheduled meeting on Thursday, November 21, 2024 at 6:30 p.m. at the Town Hall.

Present were Mayor Ronald McDonald, Commissioners, Mike Thomas, Jerry Williams, Frank Wanko, and Guy McGraw. Commissioner Robbie Conley was absent. A Quorum was present.

Also, present were, Finance Officer, Rachel Dysart, Town Clerk, Betty McDuffie, Police Chief, Pike Nordgren, Fire Chief, Jonathan Richardson, Public Works Manager, Jackie Acha, and Public Works Operator, Miguel Rodrigue. Town Administrator, Melissa Adams was absent.

Citizens present were Mark McDuffie, Malcolm Mills, and Keith Rhinard.

CALL TO ORDER:

Mayor Ronald McDonald called the meeting to order at 6:30 p.m.

Everyone stood for the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT TO THE AGENDA:

Commissioner Jerry Williams presented the adjustments to the agenda:
Zoning/Planning: Add #2 – Ordinance Approving an Annexation.

Commissioner Jerry Williams made a motion to accept the adjustments to the Consent Agenda. Commissioner Frank Wanko seconded. All ayes. Motion carried.

CONSENT AGENDA:

Approval of items A through G.

Commissioner Guy McGraw made a motion to accept the Consent Agenda. Commissioner Jerry Williams seconded. All ayes. Motion carried.

PUBLIC ADDRESS TO THE BOARD:

Citizens' Time:

Mr. Keith Rhinard informed the Board that he was there to get an update on the zoning update on the Zwiebel property on US Hwy #1 he wants to rent to put rental equipment.

Town Clerk, Betty McDuffie informed the Board that the Town's attorney was still working on it.

After discussion the Board decided to have the Town Clerk contact the attorney and get him to fast track this information and get it to the Planning Board and back to to them as soon as possible.

Town Clerk McDuffie informed the Board that Mayor McDonald had spoken to her about the December meeting and he would like to move up the date from December 19th to Thursday, December 12th at 6:30 p.m.

After discussion the Board decided that Thursday, December 12th will be the regular meeting for the month of December.

Commissioner Guy McGraw asked the Board if the Electrician Board could use the Community Center Building Thursday, December 12th for a class.

Commissioner Jerry Williams made a motion to allow the class to be held at the Community Center on the 12th. Commissioner McGraw seconded. All ayes. Motion carried.

DEPARTMENTAL REPORTS

Zoning/Planning:

Mayor Ronald McDonald brought the Public Hearing to order to bring Riley and Walker Development 51.62 acres (62 lots) into the town limits of Pinebluff by annexation pursuant to North Carolina General Statutes Section 160A-58.2. At the public hearing, all those wishing to be heard with respect to the proposed annexation will be given an opportunity to speak.

There was no one.

Commissioner Guy McGraw made a motion to close the Public Hearing. Commissioner Frank Wanko seconded. All ayes. Motion carried.

Commissioner McGraw made a motion to approve the Ordinance approving the Annexation. Commissioner Wanko seconded. All ayes. Motion carried.

Police Department:

Police Chief, Pike Nordgren presented the Police Department's monthly report along with pictures of traffic stops for October.

Commissioner Jerry Williams made a motion to accept the Police Department's report. Commissioner Frank Wanko seconded. All ayes. Motion carried.

Police Chief Nordgren informed the Board Officer Jacob Sikes had put in his letter of resignation due to personal reasons. I have talked to the Administrator and Commissioner Williams about keeping him on part-time while I have the funds available.

After discussion, Commissioner Guy McGraw made a motion to keep Officer Jacob Sikes as part-time. Commissioner Wanko seconded. All ayes. Motion carried.

Commissioner Williams made a motion to accept Officer Jacob Sikes full-time letter of resignation. Commissioner Wanko seconded. All ayes. Motion carried.

Fire Department:

Fire Chief, Jonathan Richardson presented the Fire Department's monthly report for October.

In the absence of Commissioner Robbie Conley, Commissioner Guy McGraw made a motion to accept the Fire Department's report. Commissioner Mike Thomas seconded. All ayes. Motion carried.

Fire Chief Richardson informed the Board that the Department the sales of the raffle tickets and challenge coin sales for the John A. McKiver Public Safety Facility Sign are still be totaled. J Signs & Graphics has confirmed pricing of \$17,155.00 for the sign. We should have about \$8,000.00. The Police Chief and I have been looking at our budget and have come up with some money we can add.

After discussion, Commissioner McGraw made a motion to take \$7,000.00 out of General Fund and helping pay for the sign. Commissioner Jerry Williams seconded. All ayes. Motion carried.

Fire Chief Richardson informed the Board that on October 16th that they received an email from FEMA that stated we were not selected for the FY 2023 AFG (Assistance to Firefighters Grant).

Fire Chief Richardson informed the Board that he would like to re-apply for the FY 2024 AFG (Assistance to Firefighters Grant) and apply for replacement Self Contained Breathing Apparatus and Rapid Intervention Team packs.

Commissioner Williams made a motion for Chief Richardson to re-apply for the FY2024 AFG and Self-Contained Breathing Apparatus and Rapid Intervention Team packs. Commissioner McGraw seconded. All ayes. Motion carried.

Fire Chief Richardson informed the Board that all the Fire Department in Moore County have been requested to provide a 10-year plan to the County Commissioners. This plan is much like our CIP that we have been completing the past few years. This does not obligate us to do anything it's just for future budget planning purposes with the county funding.

Commissioner Williams made a motion for the Chief to send the 10-Year Plan requested by Moore County Commissioners. Commissioner Frank Wanko seconded. All ayes. Motion carried.

Fire Chief Richardson presented the letter of gratitude from the Town of Hoffman for our assistance involving structures and woods on fire Sunday, August 25th.

Streets:

Commissioner Frank Wanko presented the Street Department's monthly report for October.

Commissioner Wanko made a motion to accept the Street Department's report. Commissioner Jerry Williams seconded. All ayes. Motion carried.

Commissioner Wanko informed the Board that it had come to his attention that when the Public Works employees open the gate at the Maintenance Building in the morning it was left open through out the day. We now have three (3) quotes for gates that will have electric gates with remotes. The 3rd quotes give a quote to repair damage done to a citizen's residents by one of our lawnmowers and a repair at the park at the Community Center and it is the lowest cost for \$12,115.00.

Commissioner Guy McGraw stated to make sure his liability insurance is in place before we give him the job.

Commissioner Wanko made a motion to award the job to Quality Fence Company in the amount of \$12,115.00. Commissioner Williams seconded. All ayes. Motion carried.

Commissioner McGraw made a motion for Finance Officer, Rachel Dysart and Town Administrator, Melissa Adams to figure out where the money will come out of for the fence. Commissioner Mike Thomas seconded. All ayes. Motion carried.

Public Works Manager, Jackie Acha brought up buy a new Public Works vehicle.

The Board discussed a new truck and decided to stick with the amount that was budgeted. They decided that if they could get a full size for that prize instead of a mid-size they could.

Water-Sewer:

Commissioner Frank Wanko presented the Water-Sewer Department's monthly report for October.

Commissioner Wanko made a motion to accept the Water-Sewer Department's report. Commissioner Guy McGraw seconded. All ayes. Motion carried.

Public Works Director, Jackie Acha informed the Board that it was hard to purchase the current meters we use because they are becoming obsolete. We can get the electric drive-by meters and manually read them at this time for the new areas. The cost will be approximately over \$200.00 per meter, were the old ones are approximately \$75.00 per meter.

Commissioner Guy McGraw stated that we could update by increasing our water tap fees with the new subdivision before we put the meters in.

Parks, Recreation, and Cemetery:

Commissioner Mike Thomas informed the Board the Parks and the Cemetery were in great shape; They have done the footings for bathrooms at the Lake.

Commissioner Thomas made a motion accept the Parks, Recreation, and Cemetery Report. Commissioner Jerry Williams seconded. All ayes. Motion carried.

Building Inspection:

Mayor Ronald McDonald presented the Building Inspection's monthly report for October.

Commissioner Jerry Williams made a motion to accept the Building Inspection Report. Commissioner Mike Thomas seconded. All ayes. Motion carried.

Administration:

Commissioner Guy McGraw presented the monthly tax reports for October.

Commissioner McGraw made a motion to accept the monthly tax reports. Commissioner Jerry Williams seconded. All ayes. Motion carried.

In the absence of Town Administrator, Melissa Adams, Commissioner Guy McGraw presented the monthly Administrator's report for October.

Commissioner McGraw made a motion to accept the Administrator's report. Commissioner Williams seconded. All ayes. Motion carried.

Commissioner Williams made a motion to accept the Resolution ratifying, accepting, and approving the bylaws and charter resolution of the Central Pines Regional Council No. 2024-14. Commissioner Frank Wanko seconded. All ayes. Motion carried.

Mayor Ronald McDonald stated that he would like to appoint Commissioner Jerry Williams as the Representative and Commissioner Robbie Conley as the Alternate Member to the Central Pines Regional Council.

Commissioner McGraw made a motion to appoint Commissioner Williams as the Representative and Commissioner Conley as the Alternate Member. Commissioner Wanko seconded. All ayes. Motion carried.

UNFINISHED BUSINESS:

None

New Business:

Commissioner Mike Thomas recommended Ms. Ann Mills for "Citizen of the Year" for her always helping the elderly out at the church.

Commissioner Guy McGraw made a motion appoint Ms. Ann Mills as "Citizen of the Year". Commissioner Frank Wanko seconded. All ayes. Motion carried.

Other Business:

None

Announcements:

Mayor Ronald McDonald reminded everyone about the Open House – Sunday, December 15th 2 pm to 4 pm.

Fire Chief, Jonathan Richardson reminded everyone that Santa would be riding around Town Sunday, December 15th starting at 1pm on the Old Mac Fire Truck. Also, the Firemen's Christmas Dinner is Friday, December 20th at 6 pm.

Finance Officer, Rachel Dysart informed the Board that the employees luncheon is Friday, December 6th at 11:30 am.

Adjournment:

Commissioner Frank Wanko made a motion to adjourn. Commissioner Jerry Williams seconded. All ayes. Motion carried.

Meeting adjourned at 8:15 p.m.

Sincerely,



Betty O. Duffie, CMC
Town Clerk