

**TOWN OF PINEBLUFF  
REGULAR MEETING  
July 20, 2023**

The Mayor and the Board of Commissioners of the Town of Pinebluff held their regularly scheduled meeting on Thursday, July 20, 2023 at 6:30 p.m. at the Town Hall.

Present were Mayor Ronald McDonald, Commissioners, Jerry Williams and Rachel Byrd were present. Commissioner Robbie Conley came in at 6:50 p.m. Commissioners Mike Thomas and Guy McGraw were absent. A Quorum was present.

Also present were Town Administrator, Melissa Adams, Police Chief, Pike Nordgren, Fire Chief, Jonathan Richardson, Firefighter Logan DeBerry, Town Clerk, Betty McDuffie, and Finance Officer, Beth Cowan. Public Works Manager, Andy Dick and Zoning Administrator, David Francis were absent.

Citizens present were Scott Waltson and three other employees with NCDOT Transportation Planning Division.

**CALL TO ORDER:**

Mayor Ronald McDonald called the meeting to order at 6:50 p.m.

Everyone stood for the Pledge of Allegiance.

**DISCUSSION/ADJUSTMENT TO THE AGENDA:**

Commissioner Rachel presented the adjustments to the agenda: Zoning/Planning: Add #1 – Recommendation from the Planning Board to form a committee, an individual, or Town’s attorney to do further research on R-7 Zoning. Police Department: Add “b” – Move 2014 Chevy Caprice Surplus and sell; Add “c” – Drone update. Fire Department: Delete “b” – LT Kennerly ICS 300 Certification Pay Rate Increase. Water-Sewer: Add # 3- Moore County Resolution. Administration: Move #2 – Resolution #2023-2 to Public Address A(a).

Commissioner Rachel Byrd made a motion to accept the adjustments to the Consent Agenda. Commissioner Jerry Williams seconded. All ayes. Motion carried.

**CONSENT AGENDA:**

Approval of items A through G.

Commissioner Jerry Williams made a motion to accept the Consent Agenda. Commissioner Rachel Byrd seconded. All ayes. Motion carried.

**PUBLIC ADDRESS TO THE BOARD:**

Scott Walston with NCDOT presented a presentation about Pinebluff Sandhills Area MPO Introduction on behalf of the NCDOT Transportation Planning Division. The presentation was about Urban Areas and MPO (Metropolitan Planning Organization). He also presented a map of the areas in Moore County that are including in the MPO. He explained that an MPO is federally mandated and funded for Urbanized Areas (UAs) over 50,000 as determined by the U.S. Census; a transportation policy making organization; and made up of representatives from member governments and other governmental transportation authorities. He also explained that for the FY24 the funds are \$200,000.00 (160,000 FED PL + 40,000 Local Match). At this point we are requesting Pinebluff to appoint a primary and alternate for the Transportation Advisory Committee (TAC) and a Town employee for a primary and an alternate for the Transportation Coordinating Committee (TCC). The next meeting will in Pinehurst, to be chosen at a later date.

The Board decided to wait until next month's meeting to appoint the primary and alternate members for the TAC and TCC committees when the full Board should be present.

Commissioner Jerry Williams made a motion to accept the Resolution adopting the Metropolitan Area (MPA) for the New Pinehurst-Southern Pines Urban Areas. Commissioner Rachel Byrd seconded. All ayes. Motion carried.

**Citizens' Time:**

There was no one.

Commissioner Rachel Byrd introduced the newest Administration full time employee, Rachel Dysart.

**DEPARTMENTAL REPORTS**

**Zoning/Planning:**

Commissioner Rachel Byrd informed the Board that after they left after the Public Hearing, the Planning Board met and made the recommendation to table the R-7 Zoning and have the Board of Commissioners to form a committee, individual, or have the town's attorney do further research on the lots to be used for R-7.

After further discussion, Commissioner Jerry Williams made a motion have Commissioner Byrd to assemble a committee at this time. Commissioner Byrd seconded. All ayes. Motion carried.

**Police Department:**

Police Chief, Pike Nordgren presented the Police Department's monthly report for June.

Commissioner Rachel Byrd made a motion to accept the Police Department's report. Commissioner Jerry Williams seconded. All ayes. Motion carried.

Police Chief Nordgren informed the Board that he would like to surplus the 2014 Chevy Caprice and sell it. There is a lot of work that needs to be done to it but a person buying it could use it for the motor. He informed the Board that we could get 5 to 6 thousand for it at least.

Commissioner Williams made a motion to surplus the Caprice and sell it with a minimum starting bid of \$5,000.00. Commissioner Robbie Conley seconded. All ayes. Motion carried.

Police Chief Nordgren informed the Board that he found a better drone built here in United States and not in China and the cost was \$13,000.00, but the gentleman said he would sell it to him for \$9,000.00. This is listed in our CIP Plan for this fiscal year.

Commissioner Williams made a motion to accept the purchase of the Drone for \$9,000.00 and to transfer the funds where needed. Commissioner Byrd seconded. All ayes. Motion carried.

**Fire Department:**

Fire Chief, Jonathan Richardson presented the Fire Department's monthly report for June.

In the absence of Commissioner Guy McGraw, Commissioner Jerry Williams made a motion to accept the Fire Department's report. Commissioner Rachel Byrd seconded. All ayes. Motion carried.

Fire Chief Richardson informed the Board that he was respectfully requesting the approval to purchase two (2) Thermal Imaging Cameras, each camera cost \$2,650.00 for a total of \$5,300.00 without taxes and shipping included. The funds can come out of Capital Outlay-Equipment – 10-4410-5200.

Commissioner Byrd made a motion to accept the purchase of the two (2) Thermal Imaging Cameras for \$5,300.00. Commissioner Robbie Conley seconded. All ayes. Motion carried.

Fire Chief Richardson informed the Board that he was requesting respectfully the Board to approve the purchase of needed PPE (boots and helmets) for \$9,999.99 and asking that the funds be used from the sale of Engine 712.

After discussion, Commissioner Byrd made a motion to accept the purchase of boots and helmets for \$9,999.99 and the funds will come from the sale of Engine 712. Commissioner Williams seconded. All ayes. Motion carried.

Fire Chief Richardson informed the Board that he was requesting respectfully for the Board to set aside the \$20,000.00 from the sale of Engine 712 to be used for future apparatus purchasing; such as a downpayment on a new Brush/Squad vehicle in FY 23/24 which is approved in the CIP.

After discussion, Commissioner Conley made a motion to set aside the \$20,000.00 from the sale of Engine 712 for a later date for a down payment for a new Brush/Squad vehicle. Commissioner Byrd seconded. All ayes. Motion carried.

Fire Chief Richardson informed the Board that he was requesting respectfully to declare a used positive pressure ventilation (PPV) fan surplus property and to be donated. I would like to donate the PPV fan to 4 Hooves Large Animal Services which specializes in large animal rescue in our area and surrounding areas. They are a non-profit organization. LT. McLeod and his wife are owner/operators of 4 Hooves Large Animal Services.

Commissioner Byrd made a motion to declare the PPV fan surplus property and to donate to 4 Hooves Large Animal Services. Commissioner Williams seconded. All ayes. Motion carried.

Fire Chief Richardson presented the Board his apparatus replacement plan and funding. The Moore County Fire Commission approved to release a total of \$108,044.00 pending your approval of the plan below for apparatus replacement and funding. To pay off the Fire Chief vehicle and save the cost of interest of the loan. We will have to cover the cost of interest accrued so far beyond \$50,775.13 of the vehicle from town funds; make the annual payment of Tanker of \$33,072.07; and make the annual payment of the Brush/Squad truck that we are planning for \$23,987.93.

**Streets:**

Commissioner Robbie Conley presented the Street Department's monthly report for June.

Commissioner Rachel Byrd made a motion to accept the Street Department's report. Commissioner Jerry Williams seconded. All ayes. Motion carried.

**Water-Sewer:**

Commissioner Robbie Conley presented the Water-Sewer Department's monthly report for June.

Commissioner Conley made a motion to accept the Water-Sewer Department's report. Commissioner Rachel Byrd seconded. All ayes. Motion carried.

Town Clerk, Betty McDuffie informed the Board that the Town of Southern Pines is increasing their water rates from \$3.70 to \$3.85 per thousand gallons. We normally increase our rate by the amount that Town of Southern Pines increases theirs which is \$.15 per thousand gallons. This affects Oakwood and The Pines Subdivisions.

After discussion, Commissioner Byrd made a motion to increase Oakwood and The Pines Subdivisions by \$.15 per thousand gallons. Commissioner Jerry Williams seconded. All ayes. Motion carried.

Town Clerk McDuffie informed the Board that the County of Moore has presented a Resolution requesting the Legislature to pass Legislation increasing Interbasin and Subbasin allowable transfers.

Commissioner Williams made a motion to accept the Resolution No: 2023-03. Commissioner Conley seconded. All ayes. Motion carried.

**Parks, Recreation, and Cemetery:**

In the absence of Commissioner Mike Thomas, Commissioner Robbie Conley informed the Board that the Lake, Parks, and Cemetery all look good.

Commissioner Conley made a motion to accept the Parks, Recreation, and Cemetery report as presented. Commissioner Jerry Williams seconded. All ayes. Motion carried.

**Building Inspection:**

Commissioner Rachel Byrd presented the Building Inspection's monthly report for June.

Commissioner Jerry Williams made a motion to accept the Building Inspection Report. Commissioner Robbie Conley seconded. All ayes. Motion carried.

**Administration:**

Commissioner Rachel Byrd presented the monthly tax reports for June.

Commissioner Jerry Williams made a motion to accept the monthly tax reports. Commissioner Robbie Conley seconded. All ayes. Motion carried.

**Unfinished Business:**

None

**New Business:**

None

**Other Business:**

Town Administrator, Melissa Adams informed the Board that she had attended an Economic Development meeting through the Chamber of Commerce about a small business grant for small business. The grants will be anywhere from \$500.00 to \$5,000.00 to help make improvements to their businesses. I have the paperwork and the

Page 5  
Regular Board Minutes  
July 20, 2023

Police Chief is going to help deliver to the businesses here in Town. Also, sometime in August the rural town's Town Administrators are being interviewed in the County by Sandhills Magazine.

**Announcements:**

None

**Adjournment:**

Commissioner Jerry Williams made a motion to adjourn. Commissioner Rachel Byrd seconded. All ayes. Motion carried.

Meeting adjourned at 8:20 p.m.

Sincerely,



Betty O. McDuffie, CMC  
Town Clerk