



## **STEPHANIE WILMOTT**

CONSULTANT FOR REGULATORY AFFAIRS AND COMPLIANCE, QA AND QMS FOR MEDICAL/RECREATIONAL CANNABIS

## **SKILLS & ABILITIES**

Exemplary communication skills.

Proven educator, trainer and team support player.

Technical documentation author and auditor.

Cultivation and processing auditing to GMP level.(Cannabis)

Manufacturing at GMP level.(APIs to ICH Q7)

Proven sales,marketing and product production in international FMCG arena.

## **CONTACT**

1061 Joan Crescent

Victoria BC

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## **EXPERIENCE**

### **July 2018– Present**

Consultant for Regulatory Affairs and License application processes (standard and micro cultivator), Provision of Health Canada compliant SOP's and QMS/QA systems, site design and floor plan creation.

Provision of GMP(Good Manufacturing Practices),GPP(Good Production Practices) documentation for compliance to Health Canada requirement

HR documentation and creation of Site Master Files( Quality Management Systems) for compliance reporting under the Cannabis Tracking and Licensing System

### **AVICANNA INC**

December 2017 – June 2018

[www.avicanna.com](http://www.avicanna.com)

Regulatory consulting support, strategic regulatory leadership, regulatory due diligence

Creation of all Standard Operating Procedures ( SOP's) and technical documentation in line with ACMPR requirement standards and Good Manufacturing Procedures(GMP) for facilities in South America

Author of all GMP standard documentation for Technical laboratory

Creation of training manuals in line with Good Manufacturing Practices(GMP) Good Agricultural Practices (GAP) and OHS requirements.

New business development

STEPHANIE WILMOTT  
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REGULATORY AFFAIRS  
AND COMPLIANCE ,QA  
AND QMS FOR MEDICAL/  
RECREATIONAL CANNABIS

**GOLD LEAF STANDARD  
CERTIFICATION (ECO VERDE  
VENTURES)**

JANUARY 2015 – PRESENT

Director and Associate

Auditor/Author

[www.goldleafstandard.ca](http://www.goldleafstandard.ca)

Consultancy for the provision of SOP's, technical documentation and third party risk assessment auditing (internal and external) to EU GMP standard in alignment with Canadian CTLS and state cannabis cultivation requirement in US.

Associate of European based GMP auditing and compliance company offering corporate strategic compliance, training and governance to GMP/ICH Q7/Q10.GMP documentation for compliance and reporting, human resource documentation and WHMIS requirements.(Canada)

Author of GMP training manuals-

-GMP Cleaning and Sanitation

-GMP for Warehousing

-QA/QC training

-GMP for Documentation and recording procedures

-Site plan creation for Standard and Micro-cultivation to GMP work flow

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CANNABIS

### **BROODY CHICK NATURAL PRODUCTS (2008-2014)**

Owner and founder

Producer and manufacturer of bio-degradable baby  
diapers, wipes and personal hygiene products to the  
Natural Health Food sector Canada and US, production  
of all natural skin care and soap range of products,  
small batch, locally and sustainably sourced. Master  
brand status in Sobeys with international distribution  
to US and Australia

## EDUCATION

### **Academy of Applied Pharmaceutical Sciences, AAPS**

- Good Production Practices (GPP) and Good Agricultural  
and Collection Practices (GACP) for the Cannabis  
Industry -Canada and Europe
- Sanitation program for Medical Cannabis

### **UCI Division of Continuing Education- Irvine, CA**

- Regulatory Affairs and Compliance for Pharmaceuticals  
and Medical Devices/pharma grade (current)

### **Durham College -Oshawa, ON**

- Medical Cannabis Fundamentals for Business  
Professionals

### **Kwantlan Polytechnic University -Vancouver, BC**

- Plant Production and Facility Management for Medical  
Marijuana

### **Cornell University -Ithaca, NY**

- Implementing GAP's (Good Agricultural Practices) A  
key to produce safety

### **Concept Heidelberg GmbH ( European Academy)**

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-Track and Trace training, packaging and labeling  
compliance for pharmaceuticals ( European Academy)

-ECA Certified Quality Assurance Manager

-GMP basic training

-Qualified Person Education Course

-GDP basic training

-GMP documentation and records (Standard Operating  
Procedures)

-GMP basic training Pharma courses 1-3

-GMP Hygiene and Microbiology

-GMP Cleaning and Sanitation

-GMP for Warehouse

-GMP for Cannabis

**Canadian Safety Training Centre**

-WHMIS 2015

**Inspired Pharma Training/Royal Society of Chemistry**

-Good manufacturing Practice-All Modules 2019

-Pharmaceutical Eu GMP Auditor/Lead Auditor

**Northern College of Chiropody (Manchester,UK)**

-Diploma of Podiatric Medicine (D Pod M)