



Cache Creek Conservancy

Cache Creek Nature Preserve "Experience the Creek" Visit Reservation Form

School or Organization: _____

Preferred Visit Date(s): _____

Arrival Time: _____ Departure time: _____

First Alt(s): _____ Second Alt(s): _____

Contact Person: _____ Cell Phone: _____

Alternate Contact: _____ Alt Phone: _____

Contact Email: _____ Contact Fax: _____

Mailing Address: _____ City: _____ St: _____ Zip: _____

Teacher/Leader	Preferred Date of Visit	Teacher/Leader Email	Number of Students	Grade Level	# Adults
1)					
2)					

From the Activity list, choose 4 preferred activity stations and two alternates. Depending on resources and time of year some activities may not be available. In some cases, your volunteers may be asked to lead an activity.

Activity	Activity	Activity	Activity
1)	2)	3)	4)
First alternate choice		Second alternate choice	

Please answer the following questions:

- How do the activity stations chosen relate to your curriculum? _____

- What knowledge can we expect the students to have about the activities prior to the visit? _____
- How do you anticipate using the information from this visit to deliver the content Standards? _____

Notes: Any special concerns we need to know about to prepare for your visit? (Wheelchairs, health issues, etc.)

For Safety, we require closed-toed shoes for all volunteers and participants. Groups must provide their own drinking water.

For more information please contact: Mikayla Peterson, Outreach and Watershed Education Specialist
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Cache Creek Nature Preserve “Experience the Creek” Visit Program Guidelines

By signing below, I, the teacher/program leader, agree to:

Before the field trip:

- Turn in a complete reservation form to reserve my spot, including my contact information, preferred field trip date followed by a first and second alternative, time of visit, number of students and chaperones, and my choice of activities.
- Sign up only one class per day (if you are signing up for two classes, you will need two field trip dates)
- Respond within three (3) business days to all communications from the Cache Creek Conservancy
- If needed, find parent chaperones willing to lead stations on the day of the field trip

On the day of the field trip:

- Bring a minimum of one parent chaperone for every six students
- Bring a check/cash in the amount of the invoice sent to me prior to my field trip *if my class is signed up for a station with a fee*

After the field trip:

- Complete the Experience the Creek evaluation sent to me through email within five (5) business days of my field trip

I have read and agree to follow the above guidelines. I understand that a failure to do so could result in cancelation of the field trip or future field trips.

Signature

Date