



Cache Creek Conservancy

Because nature and restored native landscapes are essential to human and environmental health, Cache Creek Conservancy's mission is to preserve, restore, and enhance the Cache Creek watershed.

Our vision for the Cache Creek watershed is as a place where native species thrive while people learn and appreciate the outdoors.

For more information about the Cache Creek Conservancy and its projects and programs, please visit our website at www.cachecreekconservancy.org.

Board Member Job Description

Position. A Cache Creek Conservancy Board Member supports the work of Cache Creek Conservancy and provides mission-based leadership and strategic governance. While day-to-day operations are led by the Conservancy's Executive Director, the Board-Executive Director relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

Leadership, governance and oversight

- Serves as a trusted advisor to the Executive Director as s/he develops and implements the Conservancy's strategic plan
- Reviews outcomes and metrics created by the Conservancy for evaluating its impact, and regularly measures its performance and effectiveness using those metrics; reviews agenda and supporting materials prior to board and committee meetings
- Approves the Conservancy's annual budget, audit reports, and material business decisions; is informed of, and meets, all legal and fiduciary responsibilities
- Contributes to an annual performance evaluation of the Executive Director
- Assists the CEO and board chair in identifying and recruiting other Board Members
- Partners with the CEO and other board members to ensure that board resolutions are carried out
- Serves on committees or task forces and takes on special assignments
- Represents the Conservancy to stakeholders; acts as an ambassador for the organization
- Ensures the Conservancy's commitment to a diverse board and staff that reflects the communities the Conservancy serves

Fundraising

Cache Creek Conservancy Board Members will consider the Conservancy a philanthropic priority and make annual gifts that reflect that priority. So the Conservancy can credibly solicit contributions from foundations, organizations, and individuals, the Conservancy expects to have 100 percent of Board Members make an annual contribution that is commensurate with their capacity.

Ambassadorship on behalf of the Conservancy is an essential part of the organization's fundraising plan. A CCC Ambassador makes friends and is a key player in building and cultivating relationships with people and organizations who share our passion for native landscapes and the importance of nature to everyone's well-being. As an ambassador you are critically important to the Conservancy's fundraising effort. The Conservancy has a list of ways that you may choose to serve as an ambassador.

Board terms/participation

Cache Creek Conservancy Board Members serve a three-year term and are eligible for re-appointment for one additional three-year term. Board meetings are held six times a year and committee meetings are held as needed in coordination with full board meetings. Minimum time commitment for Board Members is about five (5) hours a month. The Conservancy Board has 15 members and four Board Committees: Executive, Governance, External Affairs, and Operations. Board Members are expected to serve on at least one Board Committee in addition to attending Board meetings.

Qualifications

Being a Board Member is an extraordinary experience for an individual who is passionate about the Cache Creek Conservancy's mission and vision for the watershed. Selected Board Members will have achieved leadership stature in business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing Board Members.

Ideal candidates will have the following qualifications:

- Professional experience with significant leadership accomplishments in business, government, philanthropy, or the nonprofit sector
- A commitment to and understanding of Conservancy's beneficiaries and strategic goals, preferably based on experience with the organization or the watershed
- Ability and willingness to cultivate relationships and build consensus among diverse individuals to future the financial security of the Conservancy
- Personal qualities of integrity, credibility, and a passion for improving the Cache Creek watershed environment and the lives of Conservancy's beneficiaries

Service on the Cache Creek Conservancy's Board of Directors is voluntary and unpaid; reimbursement for some expenses related to Board Members' duties may be available.