

BYLAWS
HERNANDO COUNTY RADIO CONTROL CLUB
Revision Date February 2026

Article I. NAME

1. The name of the club shall be HERNANDO COUNTY RADIO CONTROL CLUB, INC, a member of the Academy of Model Aeronautics, club number 2608 (Hereafter referred to as CLUB).
2. The location of the flying field is 18454 Benes Roush Road, Masaryktown, Florida 34604.

Article II. PURPOSE

The purpose of the Club is to promote the building and safe operation of radio control models and promote acceptance and goodwill towards the hobby/sport.

Article III. MEMBERSHIP

1. Qualifications

- a. Membership shall be open to any Academy of Model Aeronautics (hereafter referred to as **AMA**) member in good standing and has completed the TRUST (The Recreational Safety Test) and has a FAA Registration ID number. A membership card shall be provided each year to all members in good standing. This card plus the AMA and TRUST cards must be worn in a clear badge provided to access the active flying field. Also, all aircraft must have a FAA Registration Number and cell number on each aircraft. (Note: HCRCC is subject to verification by authorized agencies, such as FAA and Law Enforcement.
- b. A “RED” Non-Solo card shall be issued until the member demonstrates adequate flying skills and is signed off by one of the instructors. At that time a “GREEN” Solo membership card will be issued.

2. Dues

- a. The annual dues will be paid by the first meeting in January of each year. Annual dues will run from January 1 to December 31. Failure to pay dues by this time shall result in the member being eliminated from membership in the Club. Dues will be established annually by the Board of Directors in November for the following year. Special Assessments can be issued at any time for unforeseen expenses.
- b. The annual dues for a single membership, family membership, junior membership, and new members joining after June 30 will be charged half the normal dues.
- c. The amount of the membership dues and Special Assessments shall be listed on the Club website.

3. Family Membership

- a. Family membership shall consist of the member, may include the member's spouse and the member's children up to the age 19, all of whom must be living at the same address. All family members of the Club must also be AMA members and complete the TRUST program.

4. Junior Membership

- a. A Junior member MUST:
 - i. Be younger than 19.
 - ii. Be sponsored by a current member in good standing.
 - iii. Be an AMA member and complete the TRUST program.
 - iv. Have the application signed by a parent or guardian.
- b. Junior Privileges and restrictions include the following:
 - i. Flying at the field under the direct supervision of the sponsor, or other club member.
 - ii. Attendance at all Club functions under the direct supervision of the sponsor. If the sponsor leaves the Club, the junior member must leave unless another sponsor is found.

5. Termination

Requests for removal of a member must be made in writing to the Board of Directors, who will review the case and give recommendations to the Club membership. Any member may be voted out of the club by a majority of all the members of the Club.

Article IV. MEETINGS

1. The monthly agenda should be sent out to all board members prior to the monthly meeting as noted below. If a meeting of board members is required, the time and place of the meeting will be predetermined. This does not have to be an in-person meeting and can be satisfied via virtual meeting or email to better accommodate the schedules of working board members.
2. Meetings will be held at the discretion of the current President on the 2nd Saturday of the month or another date and time chosen by the President, provided such a change is stated at the previous meeting. Emergency date changes shall be posted at the field and on the club web site (www.hcrcc.com) and e-mail. No meetings will be scheduled for the months of June, July and August.
3. Meetings will begin at 10:00 A.M.
4. A sign-in sheet and the minutes of the meeting will be kept by the Secretary for each meeting.
5. The annual meeting will be held in December of each year. The Officers will be elected at the annual meeting.
6. Twenty-five percent (25%) of the membership is in good standing, and two (2) Officers shall be necessary to conduct Club business, hold monthly meetings, voting on Special Assessments and change field/safety rules.
7. Primary vehicle of contacting members is via e-mail and the club web site.

Article V. VOTING

1. Only members in good standing shall be entitled to vote. Members over the age of 19 shall be entitled to one (1) vote in the conduct of business. In a Family membership, the member and the member's spouse shall each have one (1) vote. All members shall vote either in person or by the use of signed, authorized absentee ballot for By-Law changes. The authorized absentee ballot shall be posted on the Club Website and e-mailed to the membership prior to the regular meeting when the vote is held. The returned ballots must be received by the Nominating/Ballot Counting Committee prior to the vote.
2. A majority vote of the membership present at a meeting as defined in Article III, Paragraph 4 will be necessary to make the changes except as follows.
3. Thirty- five percent (35%) of the membership in good standing shall be necessary to vote on changes to the Bylaws. A majority vote of this percentage of the membership will be necessary to make the changes mentioned.
4. Proposed changes in the Bylaws shall be posted on the club web site, and presented at any regular meeting, but may not be enacted upon until the next regular meeting. This notification must be emailed and posted on the website at least 7 days in advance of the next meeting. (a downloadable absentee voting form with the proposed changes will be available on the Web Site that can be filled out, signed and mailed to the committee's mailing address)
5. Decision Making- The President shall determine the voting method—either a ballot vote or a pen vote note—for all high-stake decisions. A high-stake decision is defined as one that significantly impacts the organization, such as officer elections.

Article VI. OFFICERS

1. All officers also known as Board of Directors must be members for the previous 12 months prior and all in good standing.
2. The elected officers of the Hernando County Radio Control Club, Inc, shall consist of the **President, Vice-President, Secretary, Treasurer**. The term of all officers shall be for one year beginning January 1 and ending December 31.
3. The Board of Directors shall appoint the Safety Coordinator, who shall serve as the Club's designated appointed officer. The **Safety Coordinator** will be appointed for a term of one (1) year.
4. There will be a three (3) member Nominating/Ballot Counting Committee appointed by the Board of Directors. The term of this committee will be for one (1) year beginning January 1 and ending December 31. These members shall have been members in good standing for at least two (2) consecutive years.

5. **Duties**
 - a. **President**
 - i. Preside at all regular meetings;
 - ii. Make appointments to all committees except the Nominating/Ballot Counting Committee.
 - iii. Represent the Club when meeting with other organizations;
 - iv. To see that the decisions of the Club are implemented;
 - v. To maintain the conduct of the Club as required by the Bylaws;
 - b. **Vice-President:**
 - i. To assist the President;
 - ii. To be a member of standing committees, except the Nominating/Ballot Counting committee;
 - iii. To act as President, Secretary and/or Treasurer in their absence;
 - iv. To succeed the President if he/she is unable to complete their term of office;
 - v. To act as liaison to other related organizations as needed.
 - c. **Secretary**
 - i. To keep a record of all meetings of the club. These written records will include but not be limited to: old business, new business and motions approved and disapproved;
 - ii. To notify all members at least seven (7) days in advance of any meeting in which a By-Law change may be enacted;
 - iii. To keep an accurate list of members in good standing
 - iv. To keep an accurate list of attendance at the meetings
 - v. To assume the duties of Vice-President in his/her absence
 - d. **Treasurer**
 - i. To keep an accurate record of all monies received and paid by the Club;
 - ii. To keep an accurate record of all dues paid by the membership;
 - iii. To process new memberships and renewals and to provide the Secretary with updated membership information.
 - e. **Nominating/Ballot Counting Committee:**
 - i. To present a slate of Officers by the November meeting;
 - ii. To present a candidate for an office which becomes vacant, in accordance with the Bylaws;
 - iii. To manage the election of officers, including but not limited to receiving and counting ballots;
 - iv. To count all written ballots on proposed changes to the Bylaws.

f. **Safety Coordinator**

- i. To see that the Safety Rules of the Club and the AMA are posted;
- ii. To inform the membership of any safety information;
- iii. To make decisions and act where safety is concerned and then refer the matter to the Board of Directors at a safety hearing when necessary;
- iv. The Safety Coordinator is not the “field police” and should display a positive attitude and willingness to teach others in regards to safety at the field.

Article VII. COMMITTEES

1. **Nominating/Ballot Counting Committee**

- a. If a Committee member resigns or is no longer a Club member, the Board of Directors will appoint a Committee member within one (1) month.
- b. The Committee will form a slate of officers for nomination. Candidates for Officer positions shall be members in good standing for at least one (1) year.
- c. Any member wishing to place a member’s name into nomination for a Club office must submit it to a member of the Nominating Committee prior to the November meeting. The Committee will add this name to the list of the possible nominees.
- d. The Committee will present the nominees at the November meeting. The nominees’ names will be posted at the field and on the club website immediately following the November meeting.
- e. If a member of the Nominating Committee is submitted for nomination and this person wishes to be nominated for Club Officer, then that person will remove him/her-self from the Committee.
- f. During the regular course of Club Business, where written ballots are cast, the members of the Nominating/Ballot Committee will count the votes of members in good standing who have mailed the ballots prior to the vote, or who are present and signed an attendance sheet.

2. **Special Committees**

Special committees, if needed for any reason, may be appointed by the President at any club meeting. These committees shall operate under a special charter, and for a specific time period defined by the President and shall be automatically disbanded when their duties are completed. If needed, the head of the committee may ask the President to extend their deadline, which may be granted at the discretion of the President or his appointee.

Article VIII. SUCCESSION AND IMPEACHMENT OF OFFICERS

1. All officers must be members for the previous 12 months prior and in good standing.
2. All requirements for Officers:
 - a. President- Must be age 21 or older
 - b. Vice President- Must be age 21 or older
 - c. Secretary- Must be age 21 or older
 - d. Treasurer- Must be 21 or older
 - e. Safety Coordinator - Must be age 19 or older
3. Junior officers shall be under the age 18
 - a. All junior officers have the right to attend officer meetings but are ONLY in the advisory position to that officer that they are under.
4. The following is the order of succession of office if an Officer leaves an elected position:
 - a. If the office of President becomes vacant, the Vice-President will become President. An election for the Vice-President will be held within two (2) months;
 - b. If the office of Vice-President becomes vacant, an election to fill this position will be held within two (2) months;
 - c. If the office of Secretary, Treasurer becomes vacant, the Vice-President will temporarily assume the duties until an election can be held within two (2) months.
5. The following impeachment process will be followed:
 - a. A written impeachment request stating specific grievances will be presented to the Board of Directors to hold a hearing.

Article IX. FINANCES

1. A petty cash fund of no more than fifty dollars (\$50.00) will be established to pay for miscellaneous needs. This fund will be under the control of the Treasurer
2. Fifty-One dollars to One Hundred Fifty dollars (\$51-\$150) will require board approval (Per Transaction)
3. Anything greater than One Hundred Fifty-One dollars (\$151). Club approval required (Per Transaction)
4. A checking account will be established with two (2) signatures required for each check. The four (4) Officers authorized to sign checks are: the President, the Vice President, the Secretary, and the Treasurer.
5. An audit and reconciliation of accounts will be done semi-annually by the Board of Directors. The audit reports shall be presented at the May and January meetings. In addition, if the Treasurer's position becomes vacant in mid-term, an audit will also take place prior to a new Treasurer taking office.
6. A copy of the monthly Treasurer's report shall be attached to the minutes and shall be retained by the Secretary.
7. The Financial Reports shall be kept by the Secretary for a period of seven (7) years.

Article X. FLIGHT AND SAFETY RULES GRIEVANCE PROCEDURE

The grievance procedure provides a mechanism to enforce existing of the rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Board of Directors for their consideration by means of a Grievance Form to be filled out and turned into the Board of Directors. At least one witness is required to sign the Grievance Form. The Board of Directors shall use their judgment in carrying out action on the following:

1. A grievance form will be filled out and turned into the Board of Directors, depending on the type of grievance. At least one witness is required.
2. FIRST VIOLATION - Viewpoints of both complainants and accused will be considered. Complainant's name will be disclosed. A verbal reprimand will be given to the accused by the Board of Directors, and this will be recorded in the Club records.
3. SECOND VIOLATION - The accused has the right to a written rebuttal, to be reviewed by the Board of Directors. If the Board of Directors decide, the flying privileges of the accused will be suspended for up to thirty (30) days.
4. THIRD VIOLATION – The Board of Directors will notify the accused in writing and the Club members via the Club Web Site that the Club will vote on the expulsion of the accused at the next meeting. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting. Voting will be by secret ballot at a regular monthly meeting. Said expulsion will last for a one year minimum. The expelled member may reapply for membership after the expiration of the expulsion time period.
5. EGREGIOUS BEHAVIOR is serious misconduct that warrants immediate disciplinary action, without the need for progressive warning.
6. The three actions will not be enforced unless they are accumulated within a two-year period of time.
7. Any member receiving a Grievance, who directs any retaliation action against the person filing said grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Board of Directors.

ARTICLE XI. DISSOLUTION OF CLUB

The duration of the club shall be perpetual. The Club may be dissolved with the approval of two-thirds of the membership. Any remaining assets will be donated to a non-profit charity. Three options will be provided to the club members to vote for the charity to receive the funds.

ARTICLE XII. FLYING SITE LANDOWNERS

Notwithstanding any rule or by-law stated above, the flying site landowners shall have full, final and absolute authority over all matters regarding the flying site and property, and utilization of the same by the Club.

Grievance Form

Name: _____ AMA#: _____

Date: _____ Time : _____

Nature of Violation:

Signature: _____

Date: _____

Printed Name _____

AMA Number: _____

Witness: _____

Date: _____

Printed Name _____

AMA Number: _____

Additional Witnesses (not required):

Date: _____

Date: _____

END