



CHATV Board of Directors Elections Policy

Approved Date: April 2023

The purpose of this policy is to outline the process for Coe Hill Riders ATV club members to put their name forward to stand for a Board of Directors position. The affairs of the Corporation shall be managed by a Board of Directors whose number shall not exceed eleven (11), all of whom are members in good standing and who shall serve until the end of the month in which the election of officers take place.

The Directors shall elect an Executive consisting of: a President, a Vice-President, a Secretary and a Treasurer as officers of the Corporation.

An election by the general membership shall take place to renew the Board of Directors. Members of the Board of Directors shall be elected for a two (2) year term. The annual general meeting shall be held on a day and at a place within Ontario as set by the Board of Directors.

A notice of the upcoming vacant Board of Director positions, along with the Job Description for these positions will be posted on the club's website, 30 days in advance of the AGM meeting date.

Process to stand for an elected position:

Members wishing to put their name forward to serve in the upcoming term will provide their nomination information to the Secretary by sending an email to admin@chatvc.ca at least 5 days in advance of the AGM meeting date.

Required nomination information includes the Members Name; Permit Number; Phone and Email, the position they are seeking, and a brief overview of their experience skills and abilities and why they are seeking a position. All nominees must have been a CHATV member for a minimum of six months, and own and operate an ATV, unless they qualify as an affiliate member.

The Election of Directors will take place at the Club's Annual General Meeting and only those nominees submitted to the Secretary by the required time line, are eligible for election. All Members at the Annual General Meeting are entitled to vote, using the process determined by the Secretary, which will typically be by show of hands.

Should there be more than one candidate standing for a position, the nominees will each have 5 minutes to speak to the membership about themselves. Following these speeches, the membership will vote to fill the position.



CHATV Board of Directors Elections Policy

The business transacted at the annual general meeting shall include:

- a) Review of Agenda
- b) Receipt of the minutes of the previous AGM and/or subsequent special meetings
- c) Consideration of the financial position & statements
- d) Election of Directors
- e) Any other or special business as may be set out in the notice of meeting.

No other item of business shall be included on the agenda for the annual meeting unless a Member's proposal has been given to the secretary prior to the giving of notice of the annual meeting in accordance with the Act, so that such item of new business can be included in the notice of annual meeting.