



CHATV Trail Maintenance Director Job Description

The Trail Maintenance Director is a voting member who attends all meetings of the Board of Directors and supports the trail development priorities of the CHATV.

The Trail Maintenance Director is elected at the Annual General Meeting and holds a two-year term.

The Trail Maintenance Director's responsibilities include but are not limited to

- Maintaining a list of volunteers who will inspect and do minor maintenance on the trails
- Assigning volunteers to inspect the trails and/or conducting inspections as required
- Recommending training for the volunteers,
- Maintaining accurate records of the dates and trails that are inspected by the volunteers
- Confirming approval on of hours that volunteers have worked for the Treasurer, to ensure compensation to the volunteers,
- Organizing special "trail work days" with the Executive as required.

Requirements:

- Candidate must hold a valid OFATV permit and / or be an affiliate club member of CHATV.

Time Commitment:

- The Board of Directors must meet a minimum of 4 times per year. Meetings have typically been held on a monthly basis, and last approximately 2 hours per meeting.
- Additional time would be required to work on the trail related tasks described above.

The ideal candidate for Trail Maintenance Director would:

- Have a high interest in club development and be an enthusiastic supporter of sustainable trails.
- Able to use the QuadON app
- Be comfortable using Excel spreadsheets for tracking purposes
- Have knowledge and understanding of a safe work environment.
- Possess personal qualities of integrity, credibility, and a passion for promoting the vision of CHATV.