



FEES POLICY

Purpose

This policy outlines the fee structure, payment terms, and refund conditions for participation in programs at Hornsby RSL Gymnastics. Our aim is to ensure fairness, clarity, and consistency for all families.

Fee Structure

- Term Fees: Fees are charged on a term basis and must be paid in full before the first class of each term.
- Registration Fee: A compulsory annual registration and insurance fee is payable at the start of each calendar year. This covers the following:
 - GNSW registration and insurance - if you are coming from another gymnastics club during the same calendar year you will not need to pay this part of the registration fee.
 - Hornsby RSL Junior Membership
 - Club Admin fee
- Other Fees : Include competition fees, uniforms, holiday programs, or special events. These will be communicated in advance.

Payment Terms

- Payment is due in full before the start of the term unless a payment plan has been arranged.
- Payments can be made via our online portal and Visa, Mastercard and Bank accounts payments are accepted.
- Please note the following fees are charged by our provider for all payments: Visa or Master card 1.97% + 33c and Bank account: 88 cents

Late Payments

- A late fee may apply if payment is not received by the due date.
- Failure to pay fees may result in suspension from classes until the account is settled.
- Families experiencing financial difficulty are encouraged to contact us to discuss a payment plan.

Refunds & Credits

- No refunds will be given for change of mind, missed classes, or withdrawals during the term unless under exceptional circumstances (e.g., medical reasons with documentation).
- Make-up classes may be offered, subject to availability and club policy. These must be booked via the office and can only be used in the current term (not transferrable).
- In the case of injury or extended absence, credits or partial refunds may be considered at the club's discretion and must be made in writing.
- No refunds, returns or credit will be given for new merchandise or clothing purchased from the club.
- No refunds, returns or credit will be given for holiday programs and events.



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Late Collection Fees

Parents and carers are expected to collect participants promptly at the conclusion of their scheduled class time. If a child is collected late, additional supervision fees may apply to cover staffing and duty of care requirements.

Late collection fees are charged as follows:

- Up to 10 minutes late – \$10
- 10–20 minutes late – \$20
- 20+ minutes late – \$30 plus \$10 per additional 10-minute period

Where repeated late collection occurs, the club reserves the right to review ongoing enrolment arrangements.

Club Rights

- Hornsby RSL Gymnastics reserves the right to make adjustments to fees, schedules, or policies. Any changes will be communicated in advance.
- In the event of forced closure (e.g. government restrictions), credits or makeup options may be offered.