

# HORNSBY RSL GYMNASTICS

## FEES POLICY



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Hornsby RSL Gymnastics Club is a not for profit organisation that is committed to providing an up-to-date facility with the highest quality equipment and services. To achieve these objectives, the club must implement fees and charges for its services and facilities.

### GENERAL PRINCIPLES

In general terms, fees for classes include:

#### **ANNUAL FEE** - Registration and Insurance Fee

This is a compulsory annual fee which must be paid per child prior to starting classes. This fee includes Gymnastics New South Wales Registration and Insurance. If you have already paid this fee with another gymnastics club for the same year, you do not need to pay it again.

#### **TERM FEE**

Term fees are set by the Club Management Committee at the beginning of each calendar year. Fees will normally increase by at least the Consumer Price Index (CPI) each year so that the club can cover increased costs. The term fee is determined on how many weeks in a term, number of hours training each week and are based on the NSW school terms.

### PAYMENT

- Term fees and annual fees are to be paid in full at the time of enrolment. This will be made via credit card or bank account through the online enrolment system.
- When a new member commences after the start of term a pro rata fee is charged based on the number of weeks remaining in the term.
- Early bird discount will be offered to members who pay in advance the full term fees prior to the end of the previous term.
- Recreational holiday gymnastics fees are due at the time of enrolment.
- All competitive program fees will be payable on an annual basis, with monthly direct deposits.
- Competition fees must be paid by the due date requested, as stated in the competition registration email. If payment is not received by the due date, your child will not be entered into the competition.
- Payments received via our online system will incur credit card processing fees. These are direct charges from our provider for all payments made via credit card which will be passed on: Visa or Master card 1.87% + 0.33c Amex: 3.85% + 0.33c and Bank Account 0.88c.

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### COVID19 FEES POLICY AMENDMENT

To ensure the safety of our staff and members we have amended our fees policy whilst COVID19 restrictions are in place.

It is really important that gymnasts **MUST NOT** attend training:

- If they are unwell
- If they have symptoms of COVID-19
- If you suspect that your child may have been infected with COVID-19 (including close contact with a person diagnosed with COVID-19), or
- If you have been advised by health authorities to self-isolate (such as those that have returned from international travel or been in “hot spot” areas in the previous 14 days).

Once your child is enrolled for the term, term fees are not refundable except due to injury or illness. Credits will now be available to members that are sick and unable to attend their class, these credits are non-refundable and can only be used on future gymnastics classes. If your child is sick for longer periods than one class/session a doctor's certificate will be required.

To receive the credit the gym must be contacted PRIOR to your child's class, this needs to be done by emailing [info@hornsbysrslgymnastics.com.au](mailto:info@hornsbysrslgymnastics.com.au)

### REFUNDS

All gymnastics classes and annual club registration fees are to be paid in full upon registration. Hornsby RSL Gymnastics does not hold places without paid registration. Registration cancellations will only be accepted in writing, via email.

The following additional rules will apply:

- Non-attendance (including family holidays) at general training sessions and/or holiday programs does not qualify a member for a refund, transfer, credit or exchange against fees paid;
- Training fees do not include costs for events, ballet classes or any uniform items. The fees are applied for the coaching/tuition provided and use of the club's gymnastics related equipment;
- A non-refundable annual and governing body registration fee applies with Gymnastics NSW. This membership is valid from January 1st to December 31st in the current year;
- Claims for refunds, transfer, credit or exchange will not be considered unless accounts are paid up-to-date or in credit; and

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- Once your child is enrolled for the term, term fees are not refundable except due to injury or illness. Refunds and credit for the balance of term fees, less 25% administration fee, will only be provided upon receipt of a doctor's certificate.
  - Should a member decide not to continue to the end of term and/or decide not to attend an event and/or holiday program, the member will not be entitled to a refund of fees;
  - No refunds, returns or credit will be given for new merchandise or clothing purchased from the club;
  - If Hornsby RSL Gymnastics cancels the scheduled class or event, members may elect to be given a 100% refund, or they may choose to allow Hornsby RSL Gymnastics to retain their full payment until the class or event is re-scheduled.

### MAKEUP LESSONS

- Makeup lessons are available only if term fees are paid for in full.
- Parents/gymnasts must phone in if they are unable to attend gym in order to qualify for a makeup lesson.
- Makeup lessons may be refused depending on available spaces on a particular day.
- Makeup lessons are used to cover absences of 2 weeks or less (refunds or credit are used for absences greater than 2 weeks as the result of injury or illness only). Medical certificates are not required unless the absence has been the result of an injury in which case a clearance certificate is required by a doctor (this ensures the gymnast is fit to train again).
- Makeup lessons can only be used within the current term and are not transferable to next term or holiday training.