

STATE OF NEW YORK  
COUNTY OF CORTLAND  
TOWN OF HARFORD

October 6, 2025

The Town Board of the Town of Harford met for a regular monthly meeting at the Harford Town Hall on October 6, 2025 at 7:30 pm. Present at the meeting were: Michelle Morse: Town Supervisor: John Burns: Daryl Cross: Richard Tillotson: George Ingalls: Councilmen, Jennifer Fox; Town Clerk, Sandy Price: County Legislator; and other town residents.

The minutes of the September 8, 2025 Regular Meeting were reviewed for information and corrections.

RES #53: BE IT RESOLVED to approve the minutes as read and corrected.

George Ingalls made a motion to adopt Resolution #53. Richard Tillotson seconded the motion.

John Burns — Aye

George Ingalls — Aye

Richard Tillotson - Aye

Daryl Cross — Aye

Michelle Morse - Aye

Bills listed on General Abstract #9 Highway Abstract #9, and Harford Mills Water District Abstract #9, were read by the Clerk and submitted to the Board for review.

RES #54: BE IT RESOLVED that the bills be approved as submitted and for the Supervisor to make the necessary payments.

George Ingalls made a motion to adopt Resolution #54. Richard Tillotson seconded the motion.

John Burns — Aye

George Ingalls — Aye

Richard Tillotson - Aye

Daryl Cross — Aye

Michelle Morse - Aye

Sandy Price: County legislator, gave her report, a copy is on file at the clerk's office.

Michelle Morse, Town Supervisor, reported on the following correspondence:

A \$200 donation from Ron Gauthier for the park.

A check from the State for \$6,354.00 for the AIM program.

A check from the County for \$91,787.73 for sales tax.

A check from the Town Clerk for \$2,577.00 for Sept fees

Michelle Morse, Town Supervisor, gave the supervisors monthly report.

RES #55: BE IT RESOLVED that the Board approves the Supervisors monthly report as read.

Richard Tillotson made a motion to adopt Resolution #55. John Burns seconded the motion.

John Burns — Aye

George Ingalls — Aye

Richard Tillotson — Aye

Daryl Cross — Aye

Michelle Morse - Aye

Scott Stairs, Highway Superintendent, was not able to attend. A copy of his report is on file at the Clerk's office.

Visitors Comments:

Dawn potter asked if there is any action with the old trailer next to the road it has been there a long time.

Michelle explained yes, they are looking for someone to take it.

### **Old Business:**

Michelle sent an email and called Caitlyn Brown twice to ask her to attend the meeting tonight with no response. The Town Clerk will email her and ask for her to attend the next meeting at 8:00 on November 3, 2025.

The town clerk talked to the Board about the new playground equipment being delivered on Wednesday and she will contact Pat Votra to schedule the set up.

In order to prepare the preliminary budget for the public hearing next month, the Board needs to decide how much tax they want to levy. Keep the tax rate percentage limited to a 2% increase or keep under the state mandated 2% tax cap. The amount of tax levy for these two options gives the Town two different amounts for the tax levy.

**RES #56: BE IT RESOLVED** to stay under the 2% tax cap

George Ingalls made a motion to adopt Resolution #56. Richard Tillotson seconded the motion.

John Burns — Aye

George Ingalls — Aye

Richard Tillotson - Aye

Daryl Cross — Aye

Michelle Morse — Aye

Whereas, the Town of Harford opened reserve funds in the General and Highway funds. There are no records available indicating what these funds were intended for or when they would be used.

Resolved, to simplify the Town banking and move the unused reserve funds to reserves that are active the Town Board is authorizing to move the current balance of the following reserve accounts to reserve accounts in the same fund.

| Current Reserve Account       | To | Active Reserve              |
|-------------------------------|----|-----------------------------|
| A232 – NYCLASS Sign Reserve   | TO | A233 – NYCLASS Playground   |
| A234 – NYCLASS Unemployment   | TO | A233 – NYCLASS Playground   |
|                               |    |                             |
| DA233 – NYCLASS Personal Serv | TO | DA231 NYCLASS Hwy Equipment |
| DA234 – NYCLASS Unemployment  | TO | DA231 NYCLASS Hwy Equipment |

RES #57: BE IT RESOLVED to authorize the Town bookkeeper to move the current balance of the following reserve accounts to reserve accounts

Daryl Cross made a motion to adopt Resolution #57. John Burns seconded the motion.

John Bums — Aye

George Ingalls — Aye

Richard Tillotson - Aye

Daryl Cross — Aye

Michelle Morse — Aye

Last month, John Burns had a long list of items (jobs) that need to be finished up! The list includes but is not limited to

Trunk or treat – tentative date 10/25 at the Fire Department.  
Signs for the walking trail (rules) – we have them just need them put up

Parking spots added for the walking trail – Daryl will call Troy

Quotes for pavilion restoration – Ads have been placed

Town Hall kitchen quotes – Adam will send his contact info and Michelle will contact an electrician

The Harford Town Board will hold a public hearing on November 3, 2025 at 7:00 pm at the Town Hall. This hearing will be for questions in regards to the 2026 tentative town budget.

RES #58: BE IT RESOLVED to adjourn the meeting at 8:40pm

George Ingalls made a motion to adopt Resolution #58. John Burns seconded the motion.

John Bums — Aye

George Ingalls — Aye

Richard Tillotson - Aye

Daryl Cross — Aye

Michelle Morse — Aye

Respectfully Submitted, Jennifer Fox, Harford Town Clerk

**Town of Harford Highway Dept. Monthly Report**  
**September 1st, --- September 30th, 2025**

**Spread grader patch on Owego/Adams**

**Milled Vanauken, and Railroad Ave-graded and rolled**

**Hauled millings to shop from 221 milling job**

**Fall Amnesty**

**Replaced 40' of 18" crossover pipe on**  
**Carpenter Hill by pond**

**Trimmed out door fascia around overhead  
door of cold storage**

**Excavator pulling stumps/widening Brigham road in  
Richford**