

**BOARD OF TRUSTEES OF POLK TOWNSHIP  
CRAWFORD COUNTY, OHIO**

**Regular Meeting  
September 17<sup>th</sup>, 2025  
7:00 P.M.**

The board met in a regular meeting pursuant to notice in the local newspaper and called to order at 7:00 PM. by Chairman Tom Ray. The Chairman called the roll, and the following members were present: Trustees: Tom Ray, Russell Sellman and Fiscal Officer Brett Young. Absent – Trustee Glenn Cheesman. Also attending were Zoning Inspector Rick Jeffrey.

The minutes of the regular meeting on July 16<sup>th</sup> were read and approved by Russell Sellman, 2<sup>nd</sup> by Tom Ray. Roll Call vote: Russell Sellman and Tom Ray votes ‘aye’. Motion passed.

The minutes of the regular meeting on August 20<sup>th</sup>, 2025 were moved to approval for next meeting.

**September Check Register**

106-2025	Columbia Gas of Ohio	54.73
107-2025	Auditor of State	762.00
108-2025	Truly Nolen	65.00
109-2025	Delta Dental	174.06
110-2025	Elan Financial Services	1,193.40
111-2025	Vector Security	56.40
112-2025	City of Galion Utilities	362.25
113-2025	MedMutual Life	94.50
114-2025	Park National Bank	4,119.49
115-2025	Frontier	143.69
119-2025	OH Public Employees Deferred Comp	750.00
120-2025	Treasurer of State of Ohio	175.18
121-2025	Rite Income, Tax(Galion City Tax)	29.28
122-2025	Department of Taxation – School District	4.74
10436	Ryan Lee Bash	446.94
10437	Glenn Ellis Cheesman	193.38
10438	Rickey E. Jeffrey	542.39
10439	Thomas William Ray	934.02
10440	Russell Addison Sellman	934.02
10441	Brett Alan Young	1,404.10
10442	City of Galion Auditor	18,331.25
10443	Bucyrus Road Materials	252.50
10444	Stacey Ferguson	85.00
10445	Public Employee Retirement System	1,350.00
10446	Internal Revenue Services	994.76

10447	John Beach	90.00
10448	Cole Distributing Inc.	252.55
<b>TOTAL</b>		<b>33,858.55</b>

**Resolution for Transfer of Funds:**

**RESOLUTION 12-2025:** Russell Sellman moved the adoption of resolution 12-2025 to approve the transfer of funds from:

**1000-110-312-0000 to 1000-110-314-0000 for \$ 25**

**2031-330-312-0000 to 2031-330-314-0000 for \$ 25**

**For Tax Collection fees from County, retroactive to August 20<sup>th</sup>, 2025**

Tom Ray seconded the motion and the roll called with the following results; Russell Sellman and Tom Ray voted 'Aye'. So, the resolution was adopted and motion carried.

**Resolution for beginning and ending check numbers:**

**RESOLUTION 13-2025:** Russell Sellman moved to accept the adoption of Resolution 13-2025 to approve the beginning Check No. 10436 as the check number following the last Check No. 10435 from the last months check register, Tom Ray seconded the motion and the roll called with the following results; Russell Sellman and Tom Ray voted 'Aye'. So, the resolution was adopted and the motion carried.

**'2025' Galion Fire Department Run and EMS Response Report:**

<u><b>FIRE/Ems</b></u>	<u><b>Fire/EMS</b></u>	<u><b>Mutual Aid</b></u>	<u><b>Collected</b></u>
January	11/25	<b>F-0/EMS- 0</b>	<b>\$3,812.06</b>
February	2/25	<b>F-0/EMS- 0</b>	<b>\$ 749.79</b>
March	12/22	<b>F-0/EMS- 0</b>	<b>\$5,481.32</b>
April	3/15	<b>F-0/EMS- 0</b>	<b>\$4,183.96</b>
May	6/17	<b>F-0/EMS- 0</b>	<b>\$3,826.37</b>
June	9/20	<b>F-0/EMS- 0</b>	<b>\$4,116.37</b>
July	3/20	<b>F-0/EMS- 0</b>	<b>\$3,360.03</b>
<i>August</i>			
<i>September</i>			
<i>October</i>			
<i>November</i>			
<i>December</i>			
<b>EOY Total:</b>	<b>46/144</b>	<b>F-0/EMS- 0</b>	<b>\$25,529.90</b>

**'2024' Galion Fire Department Run and EMS Response Report:**

<u><b>FIRE/Ems</b></u>	<u><b>Fire/EMS</b></u>	<u><b>Mutual Aid</b></u>	<u><b>Collected</b></u>
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<i>January</i>	<i>4/16</i>	<i>F-0/EMS-0</i>	<i>\$4,864.59</i>
<i>February</i>	<i>6/16</i>	<i>F-0/EMS-0</i>	<i>\$6,043.83</i>
<i>March</i>	<i>7/20</i>	<i>F-0/EMS-0</i>	<i>\$4,076.99</i>
<i>April</i>	<i>5/16</i>	<i>F-0/EMS-0</i>	<i>\$4,766.83</i>
<i>May</i>	<i>2/19</i>	<i>F-0/EMS-0</i>	<i>\$4,410.68</i>
<i>June</i>	<i>6/25</i>	<i>F-0/EMS-0</i>	<i>\$3,462.48</i>
<i>July</i>	<i>5/14</i>	<i>F-2/EMS-0</i>	<i>\$4,155.21</i>
<i>August</i>	<i>6/14</i>	<i>F-5/EMS-0</i>	<i>\$1,763.06</i>
<i>September</i>	<i>6/11</i>	<i>F-3/EMS-0</i>	<i>\$1,032.37</i>
<i>October</i>	<i>11/29</i>	<i>F-0/EMS-0</i>	<i>\$637.64</i>
<i>November</i>	<i>7/24</i>	<i>F-0/EMS-0</i>	<i>\$3,062.89</i>
<i>December</i>	<i>5/24</i>	<i>F-0/EMS-0</i>	<i>\$1,375.74</i>
<b><i>EOY Total:</i></b>	<b><i>70/228</i></b>	<b><i>F-0/EMS- 0</i></b>	<b><i>\$39,452.31</i></b>

*Galion millage for fire is .39% and 50%=.89% total.*

*EMS calls are about .60% and the Fire .40%.*

**Guest:** (E Hillgrove Rd) Wanted to Thank the Trustees keeping his road cleaned up during the winter time. He mentioned he came about a year ago about holes at the end of the road and the township got those done as well. He's got holes again at the end of his road that need filled and the mower went down one side but not the other side. Tom mentioned he would take a look at it and get it resolved. He stated about Railroad street not being mowed. Brett mentioned that the City had annexed that section of the road; therefore, it isn't done by the Township anymore.

John Weaver (465 Laughbaum Rd) He has spoken to a few of the Trustees about a yard drain repaired. The low point behind his mailbox is collecting water and then runs water back towards his house. Mr. Weaver stated that he doesn't want to tie in his downspouts as was rumored to be what he wanted. Tom mentioned that Saunders there was no issues with the tile and Rusty mentioned that Saunders thought some dirt in the area would be a solution. Tom mentioned to Mr. Weaver to place a flag in the area and the Trustees, along with Saunders, will meet out their to discuss the possible solutions for this problem.

Ray Trudeau ( Fairview) He wanted to thank the Trustees for the idea of the fence. The fence is put in and no problems now. He gave an update on the list of properties over there. Eleven of the properties have been sold and 4 of which have homes on them currently. There an eight Acre parcel that is in the City that he is working on getting it rezone and divided up. He also is meeting with the County Commissioners about splitting up a property sold. There's a section of the ditch that Mr. Trudeau would like to fill in. Discussion ensued. Tom mentioned that he is not a fan because then out water from the roadway has no place to go. More Discussion ensued. Tom mentioned that he will contact the County and get their opinion and then they will make a decision and get back to him.

Stated that he met with Ryan and he told him that the Township might be looking to hire some people for snow plowing. Discussion ensued about work history and availability. Tom mentioned to get with Brett about an application and we will go from there.

**CITIZENS REQUEST/COMPLAINTS:**

**Potholes on Iberia, which Ryan got fixed; Ditch problem on Millsboro/Nazor and SR 97 (Dustin Schroll)** Glenn mentioned he was going to talk to Travis again and go back out there; **Chevron Reflector down on County Line Rd by the Reservoir**(Ryan fixed that); **Drain Issue on Dawsett St-** Tom mentioned the City got ahold of him and stated that they needed to get it jetted out again. Tom stated he would get a cost and bring it back to the board and go from there. **Speed Limit sign on County Line Rd-** Caller stated there was no sign to state the speed limit; however, county roads without a speed limit are 55 mph.

Rusty mentioned about no Stop ahead sign coming up from the east to SR 19 on Countyline road. He mentioned to Ryan about checking for a sign and getting it put up; however, Tom stated that it should be a State Issue since it is coming up to a state route.

**John Weaver 465 Laughbaum Drive- Tile issue; Tom & Rusty are going out Friday to talk to him.**

**630 Alayne Ave: Water Issue. Sent Certified Letter and Called in 8/17. Trustees going out Friday to talk with homeowners as well.**

**READING OF COMMUNICATIONS**

Brett mentioned there was a Truck Spec sheet dropped off to him.

**OTA Legislative Alert:**

Brett brought back up the Compensation Chart for 2026. Explained that there would be a pay differential between Trustees that are getting re-elected and once not starting in 2026.

Brett mentioned that there is a big push for Cyber Security and that Implementation on the program will take effect on July 1, 2026. Brett will work on the policy for the Township.

**ZONING: Zoning Inspector (Rick Jeffrey) Report August 2025/September 2025**

Permits: #73 – John Brady Accessory Building

#74- Jerry & Cheryl Woods – Garage Permit

8/24: John Brady permit#00073 for Accessory Building CK#473 \$100

8/26: Call from Vicki Green from Power up Renewable Energy about Roof Mount Panels  
@ 1163 Nazor Rd. 614-505-0941

8/27: Called Vicki Green

8/28: Jerry & Cheryl Woods 1150 Biddle Rd 30x36 Garage CK#14700 \$50

9/2: Call from Kathey Vanway @ 1145 Westmoor Dr. 740-670-3169 Wanted to build a 24x28 Garage. She has ½ acre lot, no go!

9/3: Call from Tiffany @ Schumacher Homes about 1106 Knorr Rd. Scott & Deanna Lapot. Permit Office 567-335-0552; Cell 330-805-5910

9/9: Call from Donovan Ramey 419-571-1507 about fence permit for 1051 Nazor Rd. Spoke with him on 9/10

9/10: Call from Luke Lawhon @ 373 Bennett Dr about lot with garage on it. He wanted to know if he bought could he build a home on it. .35 Acre Lot Told him no, unless he applied for a variance.

9/12: Call from Jate @ Yost Barns about building on Crawford/Morrow Line Rd for Customer. 614-565-9147. Left Voice Mail.

9/17: Call from Donovan Ramey- Fence Permit

Call from Kate @ Yost Barn- File Permit

Rick called Al Schrader about an update on the Akers Property. Al Schrader gave an update about what is going on and what the next steps of the process for the property. The Trustees and Al came into agreement to send a letter stating the reasons for why the owners are not allowed per Ordinance and Zoning regulations. The letter will give the owners two weeks to comply or Al will file a lawsuit on behalf of the township. The lawsuit will include fees and fines, which include the daily fine and the lawyer fees.

***PROPERTIES IN NONCOMPLIANCE AFTER POSTING:***

- Penn property on SR309.

- Rufus property on SR 19
- Nickler property on Hosford Rd.
- Aller Property on SR 19
- Tucker Property Iberia Rd – Property has been sold; Rick to get new owner information
- Brammer Property on Greenbrier/Chiswick
- Akers Property on Chevy Chase; Certified Letter Sent 6/17; Attorney Contacted

Zoning Board Meeting Update: Meets every 2<sup>nd</sup> Monday of each quarter at 6:30 PM unless meeting is changed and advertised in the newspaper.

**There being no further zoning business, the chair called for the consideration of old business.**

Fraud Training still needs to be completed by Marty Faulds and Jeff Zeisler. Brett mentioned that he has not received anything from those two yet.

Culvert Replacement on Countyline Rd West of 97: It is completed and done.

PF Sanitation: Renting the lot next to the township building. Motion to approve PF Sanitation to use the empty lot next to the Township for \$25/week per truck up to 6 weeks by Russell Sellman, 2<sup>nd</sup> by Tom Ray. On Vote: Russell Sellman and Tom Ray voted “aye”. Motion Passed.

**There being no further old business, the chair called for the consideration of new business:**

OPWC Issue 2 (formerly Issue 1) Process for FY 2026 (Round 40) Roads for paving for 2026 Year: Cherington Dr, Alayne Ave, Chevy Chase Dr. Bennington Ave and Monat St. Total Estimate for the project is \$176,636.00 of which the township is responsible for and estimated \$106,000, which Brett mentioned in July that the Township could afford up to \$125,000. Motion to approve Issue 2 paving for 2026 by Russell Sellman, 2<sup>nd</sup> by Tom Ray. On Vote: Russell Sellman and Tom Ray voted “aye”. Motion Passed.

Brett gave update on the sign order that was placed was picked up. He'll get with Ryan about the replacement of signs needed to be done.

**ROAD REPORT:**

**Glenn: Absent**

**Russell:**

**Tom: Gave update on the paving for this year. Buckeye and Bennett are done. Iberia Rd the base is gone and a section of Taylor Rd base is gone. The cost to dig them out and**

repave them is \$25,000 each section. They are no other options that will hold them. Motion to approve the added cost with the roads by Russell Sellman, 2<sup>nd</sup> by Tom Ray. On Vote: Russell Sellman and Tom Ray voted “aye”. Motion passed.

**MOTION:** Russell Sellman moved the motion to pay the township bills and Tom Ray seconded the motion, on vote: Russell Sellman and Tom Ray “aye”, motion carried.

There being no further business, Motion to adjourn meeting by Russell Sellman, 2<sup>nd</sup> by Tom Ray. On vote Glenn Cheesman and Tom Ray, “aye”. Motion carried.

Adjourned @ 19:53.

Chairman Tom Ray: \_\_\_\_\_

V-C Glenn Cheesman: \_\_\_\_\_ Absent \_\_\_\_\_

Trustee: Russell Sellman: \_\_\_\_\_

Attest: \_\_\_\_\_

Next meeting: October 15<sup>th</sup>, 2025