

**BOARD OF TRUSTEES OF POLK TOWNSHIP  
CRAWFORD COUNTY, OHIO**

**Regular Meeting  
July 16<sup>th</sup>, 2025  
7:00 P.M.**

The board met in a regular meeting pursuant to notice in the local newspaper and called to order at 7:07 PM. by Chairman Tom Ray. The Chairman called the roll, and the following members were present: Trustees: Tom Ray, Russell Sellman and Fiscal Officer – Brett Young; Absent – Trustee Glenn Cheesman. Also attending were Zoning Inspector Rick Jeffrey.

The minutes of the regular meeting on June 18<sup>th</sup>, 2025 were read and approved. Rusty Sellman made a motion to accept minutes and Tom Ray seconded the motion. The roll call Vote: Rusty Sellman and Tom Ray, voted: ‘aye’. Motion was passed.

**July Check Register**

|         |  |           |
|---------|--|-----------|
| 80-2025 | RITA Income, Tax(Galion City Tax)        | 15.20     |
| 81-2025 | Department of Taxation – School District | 6.47      |
| 82-2025 | Treasurer of State of Ohio               | 223.60    |
| 83-2025 | Columbia Gas of Ohio                     | 64.26     |
| 84-2025 | Delta Dental                             | 174.06    |
| 85-2025 | Truly Nolen                              | 65.00     |
| 86-2025 | Elan Financial Services                  | 235.85    |
| 87-2025 | Auditor of State of Ohio                 | 246.00    |
| 88-2025 | Vector Security                          | 56.40     |
| 89-2025 | City of Galion Utilities                 | 364.58    |
| 90-2025 | Frontier                                 | 143.69    |
| 91-2025 | MedMutual Life                           | 94.50     |
| 92-2025 | Park National Bank                       | 4,119.49  |
| 94-2025 | OH Public Employees Deferred Comp        | 750.00    |
| 10404   | Internal Revenue Service                 | 1,159.46  |
| 10405   | City of Galion Auditor                   | 18,331.25 |
| 10406   | Kurtzman Sanitation                      | 58.64     |
| 10407   | Stacey Ferguson                          | 85.00     |
| 10408   | A Cut Above Tree Service                 | 825.00    |
| 10409   | Keller Auto Parts, Inc                   | 33.98     |
| 10410   | Rick Jeffrey                             | 14.53     |
| 10411   | Ryan Lee Bash                            | 460.36    |
| 10412   | Glenn Ellis Cheesman                     | 193.38    |
| 10413   | Rickey E. Jeffrey                        | 542.39    |
| 10414   | Thomas William Ray                       | 934.02    |
| 10415   | Russell Addison Sellman                  | 934.02    |
| 10416   | Brett Alan Young                         | 1,404.10  |

|              |                                   |                  |
|--------------|-----------------------------------|------------------|
| 10393        | Anatra Graphic Art, Inc.          | 555.00           |
| 10394        | Cole Distributing Inc.            | 365.03           |
| 10417        | Public Employee Retirement System | 1,564.94         |
| 10418        | John Beach                        | 90.00            |
| <b>TOTAL</b> |                                   | <b>33,096.39</b> |

**Resolution for Transfer of Funds:**

**RESOLUTION 8-2025:** Russell sellman moved the adoption of resolution 8-2025 to approve the transfer of funds from:

**1000-130-360-000 to 10000-910-910-000 for \$11,000,**

**For the Mower Payment throughout the rest of the year;**

**2021-910-910-000 to 2021-330-360-000 for \$13,000 and**

**For Contracted Services for the rest of the year.**

**Tom Ray seconded the motion and the roll called with the following results; Russell Sellman and Tom Ray voted ‘Aye’. So the resolution was adopted and motion carried.**

**Resolution for beginning and ending check numbers:**

**RESOLUTION 9-2025:** Russell Sellman moved to accept the adoption of Resolution 9-2025 to approve the beginning Check No. 10404 as the check number following the last Check No. 10403 from the last months check register, Tom Ray seconded the motion and the roll called with the following results; Russell Sellman and Tom Ray voted ‘Aye’. So, the resolution was adopted and the motion carried.

**‘2025’ Galion Fire Department Run and EMS Response Report:**

| <b><u>FIRE/Ems</u></b> | <b><u>Fire/EMS</u></b> | <b><u>Mutual Aid</u></b> | <b><u>Collected</u></b> |
|------------------------|------------------------|--------------------------|-------------------------|
| January                | 11/25                  | F-0/EMS- 0               | \$3,812.06              |
| February               | 2/25                   | F-0/EMS- 0               | \$ 749.79               |
| March                  | 12/22                  | F-0/EMS- 0               | \$5,481.32              |
| April                  | 3/15                   | F-0/EMS- 0               | \$4,183.96              |
| May                    | 6/17                   | F-0/EMS- 0               |                         |
| June                   |                        |                          |                         |
| July                   |                        |                          |                         |
| August                 |                        |                          |                         |
| September              |                        |                          |                         |
| October                |                        |                          |                         |
| November               |                        |                          |                         |
| December               |                        |                          |                         |
| <b>EOY Total:</b>      | <b>34/104</b>          | <b>F-0/EMS- 0</b>        | <b>\$14,227.13</b>      |

**‘2024’ Galion Fire Department Run and EMS Response Report:**

| <u><b>FIRE/Ems</b></u> | <u><b>Fire/EMS</b></u> | <u><b>Mutual Aid</b></u> | <u><b>Collected</b></u> |
|------------------------|------------------------|--------------------------|-------------------------|
| January                | 4/16                   | F-0/EMS-0                | \$4,864.59              |
| February               | 6/16                   | F-0/EMS-0                | \$6,043.83              |
| March                  | 7/20                   | F-0/EMS-0                | \$4,076.99              |
| April                  | 5/16                   | F-0/EMS-0                | \$4,766.83              |
| May                    | 2/19                   | F-0/EMS-0                | \$4,410.68              |
| June                   | 6/25                   | F-0/EMS-0                | \$3,462.48              |
| July                   | 5/14                   | F-2/EMS-0                | \$4,155.21              |
| August                 | 6/14                   | F-5/EMS-0                | \$1,763.06              |
| September              | 6/11                   | F-3/EMS-0                | \$1,032.37              |
| October                | 11/29                  | F-0/EMS-0                | \$637.64                |
| November               | 7/24                   | F-0/EMS-0                | \$3,062.89              |
| December               | 5/24                   | F-0/EMS-0                | \$1,375.74              |
| <b>EOY Total:</b>      | <b>70/228</b>          | <b>F-0/EMS- 0</b>        | <b>\$39,452.31</b>      |

*Galion millage for fire is .39% and 50%=.89% total.*

*EMS calls are about .60% and the Fire .40%.*

#### **CITIZENS REQUEST/COMPLAINTS:**

Brett spoke to a gentleman at the Township about Gravel in a ditch on the North Side of Burlington Ave. Brett went out to investigate and found a strip approximately 3 by 6 where there was gravel in and built up from a driveway that was redone right across from it. Brett Mentioned that he passed on information to Ryan when mowing to watch out for that area. Trustees stated they would go and look at it.

Brett received a message on Facebook from Allan Ferrell (630 Alayne Ave.) about a water issue in his basement. Tom mentioned that Saunders went out and jetted our right away. There is nothing that he can see that is blocking and sending water into the basement. He also mentioned that she mentioned about our phone line not working, which Brett was aware on the situation the week prior and got it resolved.

Brett received a call from Matt at the City of Galion about the ditch line not mowed on Bennington Rd. Brett mentioned that when he talked to Ryan he was on County Line Road and heading over that way. Brett will pass the information unto him.

**Guest:** None

#### **READING OF COMMUNICATIONS**

## **OTA Legislative Alert:**

### **ZONING: Zoning Inspector (Rick Jeffrey) Report June 2025/July 2025**

**Permits: #00070 to Mavis Malloy, 343 Laughbaum Dr. Accessory Building and Fence Pd \$150 CK#2139.**

- 6/13 Call from Brian Chapman wanting to know if he needed a permit for a pool. I told him that he did and also needed to have a fence around it. Once he realized the cost, he went another route.**
- 6/20 Call from Deana Lapolt about home building permit info Knorr Rd., 508-667-7407**
- 6/23 Call from Nicole Feilon, Mr. Aker's attorney. I did not answer.**
- 7/1 Issued Permit #00070 to Mavis Mallory @ 343 Laughbaum Dr for Accessory Building and fence. Pd \$150 CK#2139**
- 7/7 Call from Brent Harris, 419-545-2352 on Glade Ave about some septic questions; told him to contact Kate @ Health Dept.**
- 7/9 Issued Farmer's Permit to Russ and Mendy Sellman @ 710 Iberia Rd. pd \$150 CK#2259**

**Called Al Schrader about Aker's-left message; haven't heard anything**

**Russell Sellman asked about the Gentleman that wanted to build if you can do a manufacture home. Discussion ensued and Trustees mentioned that it can't be a double wide and must be within the square foot requirements.**

**Rick mentioned that he was going to get ahold of Matt Bordner, assistant to Al Schrader about sending a letter to the Aker's mentioning that all contact must be through the lawyer's not himself or trustees. Rick spoke with Matt and he wanted the paperwork and letter's that were sent to Mr. Aker's. Rick will follow up within the next week or so to see what the updated status is.**

### ***PROPERTIES IN NONCOMPLIANCE AFTER POSTING:***

- ***Penn property on SR309.***
- ***Rufus property on SR 19***
- ***Nickler property on Hosford Rd.***
- ***Aller Property on SR 19***

- **Tucker Property Iberia Rd – Property has been sold; Rick to get new owner information**
- **Brammer Property on Greenbrier/Chiswick**
- **Akers Property on Chevy Chase; Certified Letter Sent 6/17**

Zoning Board Meeting Update: Meets every 2<sup>nd</sup> Monday of each quarter at 6:30 PM unless meeting is changed and advertised in the newspaper.

**There being no further zoning business, the chair called for the consideration of old business.**

Fraud Training still needs to be completed by Marty Faulds and Jeff Zeisler. Brett mentioned that he has not received anything from those two yet.

Culvert Replacement on Countyline Rd West of 97: No Update on Timeline yet.

Roth Option for Ohio Deferred Comp Paperwork was filed. Employees can now sign up for the Roth Option through Ohio Deferred Comp.

**There being no further old business, the chair called for the consideration of new business:**

Sign Order was placed through County. Brett mentioned that the order was placed for signs through the County.

Issue 2(formerly Issue 1) process for FY2027 (Round 40) funding starting August 8<sup>th</sup>. Roads for paving 2026. Discussion amongst needs and wants took place. A list of roads will be given to Glenn and he will turn them in. Brett mentioned that the Township could do around an extra \$30,000. Brett mentioned around \$120,000 to \$125,000 of our cost for roads next year. Russell mentioned if that included chip and seal and Brett stated no, but he knew that the Trustees wanted to Chip and Seal north end of Beck. Brett stated he would check funding and see if there is enough money for doing the project. Glenn will start with the list of roads and go onto we reach that amount to turn in the amount around \$200,000 to \$220,000 total project cost.

### **ROAD REPORT:**

**Glenn: Absent**

**Russell: Nothing at this time.**

**Tom: He mentioned that Kevin hasn't been available to help, but he was asking if there was anyone that we had in mind for mowing. Tom mentioned to ask around for anyone interested. Russell mentioned that he would ask around and see. Rick mentioned he**

would ask his father in law about possibly helping.

**MOTION:** Rusty Sellman moved the motion to pay the township bills and Tom Ray seconded the motion, on vote: Russell Sellman and Tom Ray “aye”, motion carried.

There being no further business, Motion to adjourn meeting by Russell Sellman, 2<sup>nd</sup> by Tom Ray. On vote Russell Sellman and Tom Ray, “aye”. Motion carried.

Adjourned @ 19:39.

Chairman Tom Ray: \_\_\_\_\_

V-C Glenn Cheesman: \_\_\_\_\_ Absent \_\_\_\_\_

Trustee: Russell Sellman: \_\_\_\_\_

Attest: \_\_\_\_\_

Next meeting: August 20<sup>th</sup>, 2025