

**BOARD OF TRUSTEES OF POLK TOWNSHIP
CRAWFORD COUNTY, OHIO**

**Regular Meeting
December 17th, 2025
7:00 P.M.**

The board met in a regular meeting pursuant to notice in the local newspaper and called to order at 7:00 PM. By Chairman Tom Ray. The Chairman called the roll, and the following members were present: Trustees: Tom Ray, Glenn Cheesman, Russell Sellman; Fiscal Officer- Brett Young. Also attending were Zoning Inspector Rick Jeffrey. Guest: Mary and Ken Burkhart (5663 Monat Dr, Galion, OH)

The minutes of the regular meeting on August 20th were read and approved by Glenn Cheesman, 2nd by Tom Ray. Roll Call vote: Tom Ray and Glenn Cheesman voted 'aye'. Motion passed.

The minutes of the regular meeting on September 17th were read and approved by Russell Sellman, 2nd by Tom Ray. Roll Call vote: Tom Ray and Russell Sellman voted 'aye'. Motion passed.

The minutes of the regular meeting on November 19th were read and approved by Glenn Cheesman, 2nd by Russell Sellman. Roll Call vote: Russell Sellman and Glenn Cheesman voted 'aye'. Motion passed.

December Check Register

136-2025	Columbia Gas of Ohio	191.40
137-2025	Elan Financial Services	31.40
138-2025	Truly Nolen	65.00
139-2025	Vector Security	56.40
140-2025	Delta Dental	174.06
141-2025	MedMutual Life	94.50
142-2025	Frontier	144.69
143-2025	Park National Bank	4,119.49
144-2025	City of Galion Utilities	303.15
146-2025	OH Public Employees Deferred Comp	750.00
10471	Stacey Ferguson	85.00
10472	City of Galion Auditor	18,331.25
10473	Keller Auto Parts	310.06
10474	Saunders Excavating	1,000.00
10475	Bucyrus Road Materials	98,860.81
10476	John Beach	30.00
10477	Cole Distributing Inc.	136.51
10478	Ryan Lee Bash	292.57
10479	Glenn Ellis Cheesman	193.38

10480	Rickey E. Jeffrey	542.39
10481	Sharon Ann Kempf	350.32
10482	Thomas William Ray	934.02
10483	Russell Addison Sellman	934.02
10484	Brett Alan Young	1,281.56
10485	Public Employee Retirement System	1,542.14
TOTAL		\$ 130,754.22

Resolution for beginning and ending check numbers:

RESOLUTION 19-2025: Russell Sellman moved to accept the adoption of Resolution 19-2025 to approve the beginning Check No. 10486 as the check number following the last Check No. 10485 from the last months check register, Glenn Cheesman seconded the motion and the roll called with the following results; Russell Sellman, Glenn Cheesman and Tom Ray voted 'Aye'. So, the resolution was adopted and the motion carried.

'2025' Galion Fire Department Run and EMS Response Report:

<u>FIRE/Ems</u>	<u>Fire/EMS</u>	<u>Mutual Aid</u>	<u>Collected</u>
January	11/25	F-0/EMS- 0	\$3,812.06
February	2/25	F-0/EMS- 0	\$ 749.79
March	12/22	F-0/EMS- 0	\$5,481.32
April	3/15	F-0/EMS- 0	\$4,183.96
May	6/17	F-0/EMS- 0	\$3,826.37
June	9/20	F-0/EMS- 0	\$4,116.37
July	3/20	F-0/EMS- 0	\$3,360.03
August	8/17	F-0/EMS- 0	
September	5/19	F-0/EMS- 0	
October	8/18	F-0/EMS- 0	
November			
December			
EOY Total:	67/198	F-0/EMS- 0	\$25,529.90

'2024' Galion Fire Department Run and EMS Response Report:

<u>FIRE/Ems</u>	<u>Fire/EMS</u>	<u>Mutual Aid</u>	<u>Collected</u>
January	4/16	F-0/EMS-0	\$4,864.59
February	6/16	F-0/EMS-0	\$6,043.83
March	7/20	F-0/EMS-0	\$4,076.99
April	5/16	F-0/EMS-0	\$4,766.83
May	2/19	F-0/EMS-0	\$4,410.68
June	6/25	F-0/EMS-0	\$3,462.48

<i>July</i>	<i>5/14</i>	<i>F-2/EMS-0</i>	<i>\$4,155.21</i>
<i>August</i>	<i>6/14</i>	<i>F-5/EMS-0</i>	<i>\$1,763.06</i>
<i>September</i>	<i>6/11</i>	<i>F-3/EMS-0</i>	<i>\$1,032.37</i>
<i>October</i>	<i>11/29</i>	<i>F-0/EMS-0</i>	<i>\$ 637.64</i>
<i>November</i>	<i>7/24</i>	<i>F-0/EMS-0</i>	<i>\$3,062.89</i>
<i>December</i>	<i>5/24</i>	<i>F-0/EMS-0</i>	<i>\$1,375.74</i>
<i>EOY Total:</i>	<i>70/228</i>	<i>F-0/EMS- 0</i>	<i>\$39,452.31</i>

Galion millage for fire is .39% and 50%=.89% total.

EMS calls are about .60% and the Fire .40%.

Guest: Mary and Ken Burkhart 5663 Monat Dr. stopped by for the Resolution to vacate a road that isn't developed. They were both at the previous meeting in November and the Trustees told them to come back in December. Trustees had a short discussion and they went over Resolution 20-2025 for approval.

POLK TOWNSHIP, CRAWFORD COUNTY, OHIO

RESOLUTION NO. 20-2025

RESOLUTION FOR VACATED A ROAD WHICH WAS NEVER DEVELOPED

Motion made by Glenn Cheesman ; Seconded by Russell Sellman.

THE TOWNSHIP TRUSTEES OF POLK TOWNSHIP, CRAWFORD COUNTY, OHIO
HEREBY STATE AND RESOLVE THAT THEY HAVE NO OPPOSITION TO THE
VACATION OF THE UNIMPROVED PORTION OF BROOK ST Located as follows;

Legal Description for the Polk Township Trustees Road Vacation

Situated in the State of Ohio, County of Crawford, Township of Polk and being known as Brook Street-(T.R. 287)(50' R/W) in Gledhill Subdivision, as recorded in plat volume 17, page 46 of the records of Crawford County and being in the Southeast Quarter of Section 27, Township 16 North, Range 21 West, more particularly described as follows:

Beginning for the same at the northeast corner of Lot 6 of said Gledhill Subdivision;

Thence the following **FOUR** courses:

North 88 degrees 18 minutes 30 seconds East, 50.00 feet along the southerly right of way line of Monat Drive-(T.R. 288)(50' R/W) to the northwest corner of Lot 7;

South 01 degree 47 minutes 02 seconds East, 250.15 feet along the west line of said Lot 7 to the southwest corner thereof and being on the south line of said Gledhill Subdivision;

South 89 degrees 41 minutes 00 seconds West, 50.02 feet along said south line of Gledhill Subdivision to the southeast corner of the aforementioned Lot 6;

North 01 degree 46 minutes 58 seconds West, 248.95 feet along the east line of said Lot 6 to the **place of beginning**, containing 0.286 of an acre, more or less, but subject to all legal highways, easements, and restrictions of record.

The above description was prepared on November 18, 2025 by Mark E. Baker, Ohio Registered Surveyor 8516.

WHEREAS, the Trustees have authority to petition the Board of Commissioners of Crawford County, Ohio pursuant to Ohio Revised Code Section 5553.042 and 5553.045 to vacate the above described Road pursuant Ohio Revised Code.

WHEREAS, all legal descriptions and Vacation plats are hereon attached;

WHEREAS, the Trustees find vacating the Road to otherwise be in public interest;

WHEREAS, the plan to develop the area has sufficient access to allow development;

WHEREAS, the owner and future owners will be responsible for the maintenance of their property including snow removal;

THEREFORE, BE IT RESOLVED that the Trustees hereby Resolve and Petition the Crawford County, Ohio Board of Commissioners to take such action to vacate the above-described Road pursuant Ohio Revised Code. Polk Township Board of Trustees adopts this resolution approving the vacation.

Upon roll call on the adoption of the Resolution, the vote was as follows:

	AYE	NAY
Glenn Cheeseman	<u> X </u>	<u> </u>
Tom Ray	<u> X </u>	<u> </u>
Rusty Sellman	<u> X </u>	<u> </u>

ADOPTED this 17th day of December, 2025.

Board of Trustees
Polk Township
Crawford County, Ohio

FISCAL OFFICER CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing is a true and correct transcript of a resolution duly passed by this Board of Trustees in session this 17th day of December, 2025 and filed with the Polk Township Fiscal Officer.

Brett Young
Polk Township Fiscal Officer

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CITIZENS REQUEST/COMPLAINTS:

Mailbox down from plow on 519 Clarendon Ave and 7777 Rettig Road. -Tom stated Kevin went out and checked but the post were rotted out, so it wasn't the Townships Responsibility.

Rusty stated that he also checked on a mailbox on Iberia Rd and the same issue was present.

READING OF COMMUNICATIONS

OTA Legislative Alert:

OTA Winter Conference February 4 to 6. Registration opened November 3rd.

ZONING: Zoning Inspector (Rick Jeffrey) Report November 2025/December 2025

Permits: #00081 – Fence; Ray Trudeau Fairview Ave

11/25 Call from Tiffany @ Schumacher Homes about a letter for a bank; emailed to me.

**12/1 Call from Tommy Collins about 1215 Dawsett Ave about building a home;
419-310-9248**

12/11 Call from Matt @ City of Galion; 419-468-1975

**12/12 Josh from Freedom Forever Solar about 6420 Monnett New Winchester Rd; Solar
Project 614-401-4708**

12/15 Call from Greg Price; 419-571-2011

12/16 Called Greg Price, left voicemail;

Issued Permit #00081 to Ray Trudeau for fence \$50 Check #5783

12/17 Spoke with Greg Price about building & fence

PROPERTIES IN NONCOMPLIANCE AFTER POSTING:

- ***Old Penn Property (Currently BLS Triumph Holdings LLC property) on SR309.
110 W Sandusky St. Frederickton, OH 43019-1253***
- ***Nickler property (A Frame) 6337 Hosford Rd. Passed Away in 2017, hasn't paid
property Tax since 2015***
- ***Brammer Property on Greenbrier/Chiswick***
- ***Biddle Property(End Near Countyline Rd) - Multiple Trucks on Property***
- ***Brandt Property- Multiple Trucks and questions in regards to if property transfers
to Residential from Commercial.***

Zoning Board Meeting Update: Meets every 2nd Monday of each quarter at 6:30 PM unless meeting is changed and advertised in the newspaper.

There being no further zoning business, the chair called for the consideration of old business.

Fraud Training still needs to be completed by Marty Faulds and Jeff Zeisler. Nothing yet

Allen Sanders- interested in plowing snow for the Township..

Business Cards – Are in the mailbox, Need to disperse in trucks to pass out.

Email address for trustees: polktrustees@gmail.com. All business related information can be submitted to this email.

Burkhart Vacate Resolution: Resolution for Vacating a Road not developed.
Resolution passed during the Guest participation.

There being no further old business, the chair called for the consideration of new business:

Renewal Levy: Brett is still working on details. Will have a Special Meeting once paperwork is done.

Huntington Bank: Bank account was closed and money was transferred into the Park National Account on December 16th.

Pressure Washer: Ryan mentioned pressure washer didn't have power. Brett called Wilcox and they fixed the pressure washer. It had a bad transformer fuse.

ROAD REPORT:

Glenn

Russell:

Tom:

MOTION: Glenn Cheesman moved the motion to pay the township bills and Russell Sellamn seconded the motion, on vote: Russell Sellman, Glenn Cheesman and Tom Ray voted "aye", motion carried.

There being no further business, Motion to adjourn meeting by Russell Sellman, 2nd by Glenn Cheesman. On vote Glenn Cheesman, Russell Cheesman and Tom Ray voted "aye". Motion carried.

Adjourned @ 19:34.

Chairman Tom Ray:

V-C Glenn Cheesman: _____

Trustee: Russell Sellman: _____

Attest: _____

Next meeting: January 21st, 2026