

BRIAR LAKE FEEDBACK FORM



As a resident and member of the Briar Lake Unit Owners Association, your feedback and concerns are important to the Board of Directors. Our intent is to make the actions of the Board as transparent as possible, while serving the needs of the community as a whole. To that end, we are

- Inviting all Briar Lake homeowners to offer concerns, make suggestions, present ideas, and ask questions of the Executive Board; and
- Opening the monthly Executive Board meetings to any homeowner who would like to present an issue of concern in person.

THE PROCESS

- 1) The issue for consideration should be submitted in writing at least one week prior to the scheduled meeting. The date for the meeting is on the Community Calendar on the Activities page of the website.
- 2) Briefly describe the issue below.
- 3) Check either **A** –I wish to present in person or **B**- Please consider this issue.
- 4) If you have asked to present something in person, you will be scheduled for 3 minutes at the board meeting. Further consideration will be reviewed by the Board and responded to no later than the following meeting.
- 5) Place the entire form in the lockbox at the clubhouse.

You can be assured we will address all issues in as timely a manner as is feasible. We appreciate your interest, concern, and participation.

SUGGESTION / CONCERN/ QUESTION / RECOMMENDATION (PLEASE PRINT)

(Use back of page, as needed)

A. I wish to present in person

B. Please consider this issue

Name

Contact Number