

## **Coronavirus (COVID-19) Infection Prevention & Control Policy**

for

**élégant nails, Southsea**

### **Booking Appointments:**

I will conduct self-testing using the COVID-19 Rapid Antigen Test twice a week to help ensure that I am safe to conduct treatments. If I feel ill, have symptoms of COVID-19, or test positive for COVID-19, I will self-isolate immediately and will not carry out appointments. This may mean that I must cancel your appointment at short notice. I appreciate that this may be inconvenient, but it is done entirely for your own safety. If your appointment is cancelled, you will be able to re-book again in 10 days' time or ask for a full refund if a deposit has been paid.

The day before your appointment, you will be required to complete the COVID-19 Pre-Screening Questionnaire. If you or any of the people you live with feel ill or display any symptoms of COVID-19 – please advise me as soon as possible and **DO NOT ATTEND YOUR APPOINTMENT**. I have amended my booking terms and conditions and you will not be charged a late cancellation fee for any appointments which you miss due to illness.

I will send an email to your registered email address 24-48 hrs prior to attending your appointment. This will include links to the appropriate Consultation Forms that must be completed for insurance purposes. Failure to complete the appropriate Consultation Forms and/or COVID-19 Questionnaire may result in your appointment being cancelled, forfeiting your deposit, and your treatment not going ahead.

### **Visiting my Premises:**

For your safety and to maintain social distancing, I ask that you attend your appointments as close to the appointment time as possible. Please do not arrive early for appointments as this may mean that you come into contact with another client who is just leaving or arrive before essential cleaning has finished.

I have increased the frequency of cleaning in my work area including making sure that common surfaces, toilets door handles, touch points etc. are wiped clean using disinfectant products before and after each client.

All tools and equipment will be sanitised, disinfected, or sterilised in line with the specific manufacturers' instructions for your safety.

Wherever possible I will utilise environmentally friendly, single use items during a treatment that will be disposed of safely after use in order to protect you from cross infection.

You will have access to soap and hot water to wash your hands with as soon as you enter my premise, with disposable hand towels and I will also have hand sanitiser available for you to use before the start of your treatment as normal.

From Saturday 8<sup>th</sup> August 2020, the government have made it mandatory for face coverings to be worn in additional indoor settings and this will be enforceable by law. When visiting élégant nails, a face covering will need to be worn on entry, during your treatment and until you leave my premise.

Please do not be surprised or upset when I use personal protective equipment (PPE) during your visit and during your treatment. This may include disposable gloves / type II face mask / face shield or goggles / aprons where appropriate.

I can confirm that the laundering of salon towels and uniforms is a priority and all salon laundry is washed at 60°C.

All disposable items are bagged and safely removed from the treatment area between each client.

### **Treatments provided by élégant nails**

I have carried out a risk assessment on all treatments provided at my premise following the latest government guidelines and all treatments that élégant nails provides can be carried out safely with the appropriate precautions and PPE in place.

### **During your treatment**

I understand the importance of hand hygiene and I will ensure that I wash my hands in according with NHS recommendations before the start and at the end of your treatment.

I will try to make your treatment as safe, comfortable, and enjoyable as possible. If you have any concerns about your treatments, please let me know and I will do what I can to satisfy you.

### **After your treatment**

In order to avoid the handling of cash at this time, I would prefer if you could pay for your treatment by card / contactless payment or before treatment commences through the online booking system.

All of these procedures have been implemented for your safety and mine. I will continue to take advice from the Government and the NHS regarding safe practice / PPE measures, and will amend this policy as necessary.

Thank you for your understanding and continued support.

**Kelly Marie Wilkinson (MGNT)**

**23/03/2021**