

MINUTES
Jefferson Town Council Work Session
February 9, 2026 – 6:00 P.M.
Jefferson Town Hall

Members Present:

James Miller – Mayor
Jane Johnson – Council Member
Alvin Myers – Council Member
Tonya Rollings – Council Member
Geneveve Robinson - Council Member

Others Present:

Howard Garland – Town Administrator
Stacey Cook – Town Clerk
Andrea Alderidge – Asst. Town Clerk

Call to Order

- **Mayor Miller** called the meeting to order @ 6:00 pm.

Invocation

- **Council Member Myers** gave the invocation.

Council Work Session Topics (Special Projects, Procurement Ordinance)

- **Admin Garland** stated the waterline project would be delayed 10-12 wks. Project delayed until May 2026, due to Ferguson Waterworks part delays. He also stated they were having a meeting with Hanna Engineering on Wednesday, February 11, 2026.
 - **Admin Garland** mentioned they were putting rock at all the business walkways to help.
 - **Admin Garland** also mentioned Duke Energy was taken responsibility for the damage at Todd Rollings residents.
 - **Admin Garland** also addressed the question that was mentioned about faucets being placed downtown to help the beautification committee water the plants. He stated that the state would not pay for the faucets, so we would have to figure out another way to get this done.
- **Council Member Rollings** mentioned special projects list and what items had been done to get this updated.
 - **Council Member Rollings** mentioned getting a grant for the park for trash cans, benches, picnic tables, etc. She stated this would be less than \$50,000. She also mentioned instead of going back with wooden tables, going with concrete or metal, 8ft. rectangle or square.
 - **Council Member Johnson** asked do we need more playground equipment.
 - **Admin Garland** stated that we need to stay to one project, just the benches, picnic tables, trash cans, etc. He mentioned asking Cody Mitchell for the money for the projects.

- **Admin Garland** stated that PARD would potentially be good for getting new playground equipment.
- **Mayor Miller** also stated that instead of getting new playground equipment it would be more feasible to clean up, as the weather was better.
- **Council Member Johnson** mentioned that the Bradford Pears need to be taken down due to them being invasive. She also mentioned getting a tree board together, to move forward with Tree City USA.
- **Mayor Miller** mentioned the Gazebo needs to be looked at, so we can put in the budget for next year to get the electrical fixed.
- **Town Clerk Cook** asked what the thoughts would be to go in a different direction, getting a pergola to replace the gazebo. This would be less upkeep for the town in the long run.
- **Council Member Robinson** asked about the statue near the gazebo if there was any lighting out there.
- **Mayor Miller** stated that the signs on the sidewalks/park would get finished, but we're waiting for better weather.
 - **Council Member Johnson** mentioned the plants at the entry signs – do we need to get Rivers or is our town guys able to get the dead shrubs up. We are going this week to go get some plants.
 - **Mayor Miller** mentioned he would speak with our guys to see if they were able to get to these areas and if not we would reach out to a landscaping company.
 - **Mayor Miller** mentioned the procurement limits. He stated that according to our ordinance the Town Clerk has a limit of \$2500.00 and the Mayor has a limit of \$2000.00. Anything above the \$2500.00 limit would have to get 3 bids and come before council. Exceptions to these rules would be for the water/sewer pumps, etc. We are currently look into revamping the purchasing ordinance.
 - **Mayor Miller** also stated that we need to start to develop/locate a vendor list with in a 30 mile radius.
- **Council Member Johnson** asking about the Carrico contract, had this been signed.
 - **Town Clerk Cook** stated she had mailed this document over to the Carrico's and they were not able to get this document notarized. They informed the town through a voicemail their bank would not notarize, even though we had ours already signed and notarized. They stated that we could still put a fence there, but Cook stated that we didn't need to do this, due to all the trouble that we have had in the past with issues.
 - **Council Member Johnson** stated that maybe we need to get Attorney Kendall Burch to send this over to them and maybe even call them to state that we will need to get signed before we can do anything on the property.
- **Mayor Miller** asked what the budget for the renovation of the Town Hall Office was. He stated that we need to get the office and Howard's office deep cleaned/painted. He asked if could go ahead and price out and pick out paint.
 - **Admin Garland** mentioned when this done we need to be mindful of the paint fumes in the office.
- **Town Clerk Cook** stated that the Townhall would be closed on Thursday, February 12 – Friday, February 13, 2026, due to training classes and family.
- **Executive Session (Water Rate Litigation Update, Economic Development) (7:06 pm)**
 - i. **Council Member Johnson** made a motion to move into executive session.
 - ii. **Council Member Myers** seconded the motion.
 - iii. Approval passed by unanimous vote. (5-0)

B. Adjournment (9:02 pm)

- i. **Council Member Rollings** made a motion to adjourn.
- ii. **Council Member Johnson** seconded.
- iii. Approval passed by unanimous vote. (5-0)

Respectfully submitted,

Stacey Cook

Stacey Cook
Town Clerk