

**MINUTES**  
**Town of Jefferson**  
**Regular Meeting**  
**December 16, 2025 – 6:00 P.M.**  
**Jefferson Town Hall**

**Members Present:**

James Miller – Mayor  
Jane Johnson – Council Member  
Alvin Myers – Council Member  
Tonya Rollings – Council Member  
Genevieve Robinson - Council Member

**Others Present:**

Howard Garland – Town Administrator  
Stacey Cook – Town Clerk

Bennie Miles – The Link  
Andrea Alderidge  
Ray Martinez  
Deja Smith  
Jessica Brubeck

Tammy Martinez  
Laura Horton  
Cody Johnson  
Shane Gaskins  
Clay Sikes

**Call to Order**

- **Mayor Miller** called the meeting to order @ 6:00 pm.

**Invocation**

- **Council Member Myers** gave the invocation.

**Town Talk**

- No town talk.

**FOR COUNCIL ACTION:**

**A. Spence Vaughan (Clay Sikes) Chesterfield County Juvenile Curfew**

- a. **Sergeant Sikes** gave a brief overview of the new Chesterfield County Juvenile Curfew Ordinance 25-26-09. Sikes stated the curfew was trying to help with minimizing teens out at night. He stated that this is not a way to harass anyone, but it's way to add on a secondary charge, if they are detained.
  - i. **Mayor Miller** asked was the ordinance county wide.
  - ii. **Sergeant Sikes** replied yes.
  - iii. **Council Member Johnson** asked would working teens need to carry a permission slip to get back and forth after curfew.
  - iv. **Sergeant Sikes** stated no, the sheriffs department would use discretion each situation.

**B. Approval of Council Public Hearing and Meeting Minutes, November 18, 2025**

- a. **Council Member Johnson** made a motion to approve the minutes as presented from November 18, 2025, council meeting.
- b. **Council Member Myers** seconded the motion.
- c. Approval passed by unanimous vote. (5-0)

**C. Second Reading Ordinance 272 – Moratorium Subdivision Housing Development**

- a. **Council Member Robinson** made a motion to approve seconding reading for Ordinance 272 Moratorium Subdivision Housing Development.
- b. **Council Member Myers** seconded the motion.
- c. Approval passed by unanimous vote. (5-0)

**D. Approval 2026 Jefferson Council Meeting Schedule**

- a. **Council Member Johnson** made a motion to approve the 2026 Jefferson Council Meeting Schedule.
- b. **Council Member Robinson** seconded the motion.
- c. Approval passed by unanimous vote. (5-0)

**E. Jessica Brubeck – Jefferson Community Group**

- a. **Mrs. Brubeck** started off by saying the Jefferson Parade was a success with lots of compliments. She was grateful the town put this event on for the community. Mrs. Brubeck stated that she wanted to clear up some confusion that seemed to be put out to citizens concerning the Festival Group and the intent of their group. She stated that the group has no intention of taking over any other projects in town but would love to be able to promote local and non-local businesses to help thrive their success.
- b. **Mrs. Brubeck** gave a brief overview of what the Festival Group did for the town and would welcome any newcomers to the group, as the group had dwindled to 3 people. She stated currently she was the administrator of the What's Up Jefferson page where communities from all over, reach out to get their businesses and festivals out to the public. She indicated that currently they are reaching 4000 people and counting. She also added that the group would love the mayor and council to be a part of the group.
  - i. **Council Member Robinson** mentioned that several people in town would like to be on the festival group, but they were never given the opportunity. She stated after several meetings and signing up for the committees, no one got back to the individuals. Mrs. Robinson stated that she was appreciative of the information and would get the word to the younger people. She also indicated that we currently need more industrial business as we grow.
  - ii. **Mrs. Horton** stated they were very busy and had made announcements on the What's Up Jefferson page.
- c. **Mrs. Brubeck** stated that we are just trying to do the best we can for the Town of Jefferson.
  - i. **Mayor Miller** stated we all face the same situation with getting help, even with the Christmas Parade Committee. He stated that everyone is overwhelmed with other things, but we are trying to get the groups built back up and work together for the good of the community.
  - ii. **Council Member Johnson** stated that the Town of Jefferson page is sponsored by the Town of Jefferson and suggested we put the information on our page first and ask them to tag the page.

- d. **Mrs. Brubeck** stated currently in light of the negative events in some of the surrounding communities the Town of Jefferson's festivals have grown, due to the safety and hometown feel.

#### **FOR COUNCIL INFORMATION:**

##### **A. Financial Report**

- a. The financial report was submitted for the council's information and signed.

##### **B. Water/Sewer Report**

- a. **Admin Garland** stated water line project is finally underway and they are looking to do a soft cut at Elizabeth St./Main St., but not able to do anything until after the New Year. Garland mentioned that the State Revolving fund would be refunding the town roughly \$86000, which we intend to put \$60000 back into the water/sewer account. The other \$26000, we would like to use to improve the boys' bathroom in the gym.

##### **C. Fire Department Report**

- a. **No Report**

##### **D. Administrative Report**

- a. **Admin Garland** stated that he had received 2 Bids for HVAC in the gym. He stated they could not get any more bids. One from LL Johns Heating & Air and the other from Funderburk Heating & Air. Garland stated the 3-phase power will be put in first to allow for the new system. This would allow the gym to be used all year round.
- i. **Council Member Johnson** motioned we approve the LL Johns Heating & Air bid for the HVAC in the gym.
  - ii. **Council Member Robinson** seconded the motion.
  - iii. Approval passed by unanimous vote. (5-0)
- b. **Admin Garland** stated that Missy Campbell's 4-yr term was up on the Planning Commission and would be willing to serve again. Mrs. Campbell stated she had enjoyed her time on the committee.
- i. **Council Member Johnson** motioned we approve Missy Campbell to serve again on the Planning Commission for the Town of Jefferson.
  - ii. **Council Member Rollings** seconded the motion.
  - iii. Approval passed by unanimous vote. (5-0)
- c. **Admin Garland** stated he was currently working with Duke Energy on getting the lightning receptacles for the streetlights in town for the Christmas lights. Garland stated that we will be getting a joint use agreement going forward and this should happen in January 2026.

##### **E. Council and Staff Time**

- a. **Council Member Myers** wanted to thank everyone on the committee's and council for all their participation in the parades and community events.
- b. **Council Member Johnson** mentioned the legislative work session in January at the White Plains Golf course.

##### **F. Mayor's Report**

- a. **Mayor Miller** stated that all the judging in town went great and wanted to thank everyone for their participation as well.
  - i. **Council Member Johnson** asked Benny Miles from The Link if he could post pictures of the judging in the paper. Johnson stated the judging went really well and very pleased with all the great decorations.
- b. **Mayor Miller** mentioned the outside payment drop box had been repaired and placed back.

**G. Session End (6:47 pm)**

- i. **Council Member Johnson** made a motion to adjourn the meeting.
- ii. **Council Member Myers** seconded the motion.
- iii. Approval passed by unanimous vote. (5-0)

Respectfully submitted,

Stacey Cook

Stacey Cook  
Town Clerk