

**MINUTES**  
**Town of Jefferson**  
**Regular Meeting**  
**March 17, 2026 – 6:00 P.M.**  
**Jefferson Community Center**

**Members Present:**

James Miller – Mayor  
Jane Johnson – Council Member  
Alvin Myers – Council Member  
Tonya Rollings – Council Member

**Others Present:**

Howard Garland – Town Administrator  
Andrea Alderidge – Asst. Town Clerk

Tammy Martinez  
Ann Price  
Laura Horton  
Jerry Haigler

Punky Haigler  
Cynthia Blackwell  
Vicki Whittenberg - WM  
Deputy Lee

**Call to Order**

- **Mayor Miller** called the meeting to order @ 6:00 pm.
  - **Mayor Miller** stated the Executive Session was going to be moved before Town Talk, then they changed it to after Town Talk.

**Invocation**

- **Council Member Myers** gave the invocation.

**Town Talk**

- **Mrs. Martinez** asked to get clarification on the water source on main street. Would it be possible to know what the town is able to do before the summertime for our beautification group.
  - **Mayor Miller** not based on this project. We are currently not sure at the moment due to private property. We will have to get permission from the owner to tie into their lines. We have also looked at the gator.
- **Mrs. Price** mentioned the dog situation being in her yard. She mentioned calling the non-emergency number. Mrs. Price mentioned getting 18 wheelers going down her road again.
  - **Mayor Miller** asked that she get the tag or name of the trucks.
- **Mrs. Blackwell** mentioned getting beautification at the end of Rock Street. She stated that she had been to SCDOT and talked with her, but no word. She wanted to know what the next step would be. Mrs. Blackwell also mentioned getting LED on West Miller Street, very dark in this area.
  - **Admin Garland** mentioned going online looking for right of way on SCDOT. It will tell you what the footage would be.

- **Mayor Miller** stated that he would get with SCDOT when they were here inspecting the water line project, we would ask about the right of way.
- **Mayor Miller** mentioned getting the pole numbers.
- **Council Member Rollings** stated that she would take care of this.
- **Mr. Haigler** asked if there was an ordinance about the trash containers by the road. I see several on the streets as I walk. Is someone going to enforce this?
  - **Mayor Miller** mentioned this has been an on going problem. We will review the ordinance. We will get with Admin Garland
  - **Admin Garland** stated we still have those door knocks sitting in his office ready to be used.
- **Mr. Haigler** mentioned that for \$3.00 a trash can a little gentleman in town would do this, if people needed this. Waste Management is doing a great job of getting the cans emptied, it's not their responsible to get it back to the house.
- **Mrs. Horton** asked are we were doing a Spring Clean Up Day. We are currently not doing a Spring Festival this year due to the conditions of the streets and may do something in the summer.
  - **Council Member Johnson** mentioned they would discuss the date for the Spring Clean Up Date in the executive session.
  - **Admin Garland** mentioned that an engineer would come out next Wednesday to look at the light in front on the flower shop.

#### Executive Session

- A. **Council Member Johnson** made a motion to go into executive session.
- B. **Council Member Rollings** seconded the motion.
- C. Approval passed by unanimous vote. (4-0)

#### Municipal Court Software Upgrades to Arms

- A. **Council Member Rollings** made a motion to upgrade the Municipal Court Software to ARMS.
- B. **Council Member Johnson** seconded the motion.
- C. Approval passed by unanimous vote. (4-0)

#### Waste Management Contract Renewal for 3yrs.

- A. **Council Member Johnson** made a motion to for Admin Garland and Mayor Miller to negotiate the renewal contract for Waste Management for another 3 yrs.
- B. **Council Member Myers** seconded the motion.
- C. Approval passed by unanimous vote. (4-0)

#### Don Strickland PDRTA

No show.

#### FOR COUNCIL ACTION:

- A. Approval of Council Meeting Minutes February 17, 2026
  - a. **Council Member Johnson** made a motion to approve the minutes as presented from February 17, 2026, council meeting.

- b. **Council Member Rollings** seconded the motion.
- c. Approval passed by unanimous vote. (4-0)

**B. First Reading Ordinance 275 – Water Department Administrative Fees**

- a. **Council Member Johnson** made a motion to approve the first reading Ordinance 275 the Water Department Administrative Fees.
- b. **Council Member Myers** seconded the motion.
- c. Approval passed by unanimous vote. (4-0)

**C. First Reading Ordinance 276 – Flood Plain Ordinance Update**

- a. **Council Member Johnson** made a motion to approve the first reading Ordinance 276 Flood Plain Ordinance Update.
- b. **Council Member Rollings** seconded the motion.
- c. Approval passed by unanimous vote. (4-0)

**D. Chesterfield County Planning Commission Member Appointment**

- a. **Admin Garland** suggested we table this due to current circumstances.
- b. **Council Member Rollings** made a motion to table the Chesterfield County Planning Commission Member Appointment for another month due to circumstances.
- c. **Council Member Johnson** seconded the motion.
- d. Approval passed unanimously vote. (4-0)

**FOR COUNCIL INFORMATION:**

**A. Financial Report**

- a. The financial report was submitted for the council's information and signed.

**B. Water/Sewer Report**

- a. **Admin Garland** we are 60% complete with the water line project. I have maps of the progress. Should be 100% complete by end of April 2026. This is the project that Carolina Civil is working on Main Street and Miller Street. We are getting 7 fire hydrants fixed along this path, which should help with water pressure. We are also rebuilding 11 of the brick manholes and turning them into concrete manholes.
- b. **Admin Garland** We are going to be putting in for SRF \$1,400,000 grant for our sewer line on East Jefferson 6700 linear feet, sewer line project. They are going to announce whether we get this grant probably sometime in June 2026. It's a \$1,400,000 grant we are asking a \$1,000,000 from the SRF and the additional money we will apply for from the SCRWA infrastructure authority. The reason we put in with the SRF is because they do forgivable grants. The SRF grant was submitted by Davis & Brown Engineers. They are asking for a detailed budget that we will get out by Friday.
- c. **Admin Garland** stated that we had put in for some money for the park to replace benches and playground equipment with State Representative Cody Mitchell. Thanks to Council Member Rollings for getting this together for us. I didn't get a no from him when I asked him, but he was going to stick it in the budget and we will find out something in June 2026 we will get this funding. Roughly \$13000 to beautify the park. We also put in money to finish the community center roof and repave the area right beside Town Hall. These are the items we have asked for from the State Department this year.

- d. **Admin Garland** stated that Tommy Catoe and others are working on getting the ballpark project complete. As of right now they are 70% complete. This will make a big difference as rain moves in, in that area.

**C. Fire Department Report**

- a. **Mayor Miller** mentioned SVFD has responded to several grass fires.

**D. Administrative Report**

- a. **Admin Garland** no report.

**E. Council and Staff Time**

- a. **Council Member Rollings** mention that we continue to keep on the dog policy. If anyone sees a dog not on a lease, please take a picture. We just need to get the word out about these issues to prevent people from getting hurt.
- b. **Asst. Town Clerk Alderidge** stated she has reached out to a few people in regards to painting the office at Town Hall. We have only received one quote back. I have not heard from anyone else.
  - i. **Council Member Johnson** mentioned they were looking over the building and we need to get it cleaned before we clean it.
  - ii. **Mayor Miller** mentioned we see if we can get a few more quotes before going to
- c. **Council Member Johnson** we mentioned last month the road signs on 265, (myself, Tammy M., Chuck R.) got these shrubs planted. The shrubs were less than \$500. We have talked about town clean-up day and have had people to ask the town if they were having them. I think we need to plan a clean up day the April 18, 2026, rain date April 25, 2026. We usually always start at 8 am.
  - i. **Admin Garland** mentioned he would reach out to WM for the trash cans.
  - ii. **Mrs. Martinez** asked if palmetto pride were the ones that provided trash cans and cigarette cans.
  - iii. **Admin Garland** stated he was not sure if they provided cigarette cans, but they did provide trash cans. We may can get a few if we get a quote.
  - iv. **Mayor Miller** mentioned he would get up with Mrs. Pigg to see if we can be a part of the clean up.
- d. **Council Member Johnson** always stated that our lady with the urban forestry will be here March 25, 2026 @ 11 am. This will be her last time to visit until she moves to the upstate area. Mr. Haigler has agreed to serve on our tree board. We need to get a few more people on the board. I would like to get us designated to but on the Tree City USA.
  - i. **Mrs. Martinez** mentioned that Chuck Raley would be interested in serving as well.

**F. Mayor's Report**

- a. **Mayor Miller** mentioned we got a very nice card thanking the town for the kind words and flowers from Mrs. Beulah May.
- b. **Mayor Miller** mentioned to Deputy Lee to be aware of the big trucks driving through town.
- c. **Mayor Miller** said that we as the town are very appreciative of the work the Deputies we have, as well as the county Deputies for all the service they do for us.

**G. Adjournment (7:25 pm)**

- i. **Council Member Johnson** made a motion to adjourn.
- ii. **Council Member Rollings** seconded.
- iii. Approval passed by unanimous vote. (5-0)

Respectfully submitted,

Stacey Cook

Stacey Cook  
Town Clerk

