

MINUTES
Town of Jefferson
Regular Meeting
NOVEMBER 18, 2025 – 6:00 P.M.
JEFFERSON COMMUNITY CENTER

Members Present:

James Miller – Mayor
Jane Johnson – Council Member
Alvin Myers – Council Member
Tonya Rollings – Council Member
Geneiveve Robinson - Council Member

Others Present:

Howard Garland – Town Administrator
Stacey Cook – Town Clerk

Bennie Miles – The Link
Andrea Alderidge
Marlyn Flanders
James Flemming
Scotty Lockhart
Sophia Turner

Lisa Bell
Laura Horton
Jermaine Johnson
Robert Ingram
Lindsay Privette

Call to Order

- **Mayor Miller** called the meeting to order @ 6:02 pm.

Invocation

- **Council Member Myers** gave the invocation.

Town Talk

- No town talk.

FOR COUNCIL ACTION:

A. Swearing in of Council Members

- a. **Mayor Miller** congratulated Council Member Robinson and Council Member Myers on their win. Miller proceeded to swear in the 2 council members.

B. Election of Mayor Pro-Tem

- a. **Council Member Robinson** made a motion to nominate Jane Johnson as Mayor Pro-Tem.
- b. **Council Member Myers** seconded the motion.
- c. Approval passed by unanimous vote. (5-0)

C. Approval of Minutes:

- a. **Council Member Robinson** made a motion to approve the minutes as presented from October 21, 2025, council meeting.
- b. **Council Member Myers** seconded the motion.
- c. Approval passed by unanimous vote. (5-0)

D. Second Reading Ordinance 271 Jefferson Zoning Ordinance Update

- a. **Council Member Johnson** made a motion to approve the second reading for Ordinance 271 Jefferson Zoning Ordinance Update.
- b. **Council Member Rollings** seconded the motion.
- c. Approval passed by unanimous vote. (5-0)

E. First Reading Ordinance 272 – Moratorium Subdivision Housing Development

- a. **Council Member Johnson** made a motion to approve the first reading for Ordinance 272 Moratorium Subdivision Housing Development.
- b. **Council Member Robinson** seconded the motion.
- c. Approval passed by unanimous vote. (5-0)

F. State Revolving Fund Loan Forgiveness Resolution/Water Line Project

- a. **Council Member Johnson** made a motion to approve the first reading for Ordinance 272 Moratorium Subdivision Housing Development.
- b. **Council Member Robinson** seconded the motion.
- c. Approval passed by unanimous vote. (5-0)

FOR COUNCIL INFORMATION:

A. Financial Report

- a. The financial report was submitted for the council's information and signed.

B. Water/Sewer Report

- a. **Admin Garland** stated water line project is finally underway after several years. I have asked for an update on the progress from Hanna Engineering and received no update, but hopefully they will start laying pipe before Thanksgiving.

C. Fire Department Report

- a. **Council Member Johnson** stated the annual Sandhill BBQ was being held Saturday 22, 2025 at station 1.

D. Administrative Report

- a. **Admin Garland** we ordered 2 new streetlights, one across from 324 Elizabeth Street and the other on the corner of Lee Street and Church Street.
- b. **Admin Garland** stated we had put in for new receptacles on the poles for the Christmas lights, turns out we can't do this so close to Christmas, but they will try and get the request in January 2026. I think we had 14 snowflakes, but they will be up next year.

E. Council and Staff Time

- a. **Council Member Myers** stated with the sidewalks being taken up due to the water line project and cutting thru tree roots, will they be taken these trees down?
 - i. **Admin Garland** replied in saying they may cut the roots but may not cut all the trees down. A lot of this must be coordinated with DOT. I do know that some of the trees were going to be taken down, but I'm not sure which ones.

F. Mayor's Report

- a. **Mayor Miller** thanked everyone for coming and bringing their concerns. He stated that the Christmas Parade is coming up and would like everyone to take caution due to the waterline project going on.
- b. **Mayor Miller** stated that the town does need to get a Christmas Committee.

G. Session End (6:21 pm)

- i. **Council Member Johnson** made a motion to adjourn the meeting.
- ii. **Council Member Robinson** seconded the motion.
- iii. Approval passed by unanimous vote. (5-0)

EXECUTIVE SESSION: (Water Bills)

Adjournment (7:00 pm)

- A. **Council Member Johnson** made a motion to adjourn the meeting.
- B. **Council Member Rollings** seconded the motion.
- C. Approval passed by unanimous vote. (5-0)

Respectfully submitted,

Stacey Cook

Stacey Cook
Town Clerk