



NEW CLIENT INTAKE

Date: _____ Client Name: _____

Address: _____

Phone#: _____ DOB: _____ DL# _____

Email: _____

Pending Court Action? Yes or No If yes, Type _____ Case# _____ What courthouse was the documents filed in _____

Are you represented by a lawyer or paralegal? Yes or No

If yes, fill out contact information for your representative below

Firm Name: _____

Full Name of Lawyer or Paralegal: _____

Services Requested (Be Specific): _____

What form does the evidence need to be in for admission in court action? _____

Have you ever hired a Private investigator in the past? _____ If yes, was it regarding this case? _____ Why did the investigation cease? _____

Do you have a restraining order against you? _____ Date issued _____

PRIMARY SUBJECTS INFORMATION

Full Name: _____ D.O.B. / / / Street

Address: _____ City: _____ Postal Code: _____

Phone number: _____ Relationship to Subject: _____

Vehicle Description: _____

Subject's: Gender: _____ Ethnic Background: _____ Age: _____ Height: _____ Hair _____
Eyes: _____ Identifying
markers/Tattoos: _____

Does the subject have a criminal record? _____ Does the subject own or carry
any weapons? YES or NO If yes, What type? _____

SECONDARY SUBJECT'S INFORMATION

Full Name: _____ D.O.B / _____ / _____ Street
Address: _____ City: _____ Postal Code: _____

Phone number: _____ Relationship to Subject: _____

Vehicle Description: _____

Subject's: Gender: _____ Ethnic Background: _____ Age: _____ Height: _____ Hair _____
Eyes: _____ Identifying
markers/Tattoos: _____

Does the subject have a criminal record? _____ Does the subject own or carry
any weapons? YES or NO If yes, What type? _____

Investigation Type

- Asset Search
- Background
- Criminal
- Missing Person
- Personal Injury
- Process Service
- Skip Trace
- Surveillance
- Undercover
- Interviews: who: _____
- Other _____

Case
Outline: _____



The logo for NM Legal Investigations features a stylized 'NM' monogram in a bold, black, sans-serif font. To the right of the monogram, the company name 'NM LEGAL INVESTIGATIONS' is written in a smaller, black, sans-serif font. Below the main name, the words '& PROCESS SERVING' are written in an even smaller, black, sans-serif font.

Goals:

- 1.
 - 2.
 - 3.
 - 4.

Case Notes:

I have read the above pages and filled out all the information to the best of my knowledge.

X

PRINT FULL NAME

X

SIGNATURE

X

DATE