



ATV USE



Purpose

This program is written to be in compliance with regulatory requirements and provide directives to managers, supervisors, and employees about their responsibilities in the operations and management of all-terrain vehicles (ATV).

Key Responsibilities

The Company Safety Manager

- The designated Safety Manager is responsible for developing and maintaining the program and related procedures. These procedures are available at the company solution center located at www.veracityfieldservices.com.

Site Manager

- Responsible for the implementation and maintenance of the program for their site and ensuring all assets are made available for compliance with the plan

Employees and Consultants

- All shall be familiar with this procedure and the client workplace vehicle safety program
- Follow all written and posted requirements and report unsafe conditions

Vehicle and Transportation Related

Driving Safety

- Operators of ATVS shall be trained to the requirements of this plan
- ATVs shall be operated in accordance with the manufacturer's specifications/recommendations.
- No passengers shall be on ATVs.

Employees driving vehicles are required to follow safe driving practices:

- Obey all client and local driving laws or regulations as well as client requirements
- Immediately report any collision, vehicle damage or near miss associated with company or client ATV operation while driving on company duties
- No use of cell phones, radios or other electronic devices while operating an ATV
- Slow down around construction, large vehicles, wildlife, fog, rain, snow or anything else that adds a hazard
- Workers shall not operate an ATV while under the influence of alcohol, illegal drugs, or prescription or over-the counter medications that might impair their driving skills

Drivers are to be prepared before using an ATV:

- Inspect for vehicle damage and immediately report any damage to the supervisor
- Make sure dirt or snow is removed from lights

Vehicle Requirements

- ATV speed shall not exceed 30 mph or that of the client requirements
- Each ATV shall be equipped with the following equipment that is checked prior to use:



- Lighting package
- Horn
- Follow all manufacturer guidelines when operating an ATV on sloped terrain.
- Veracity Field Services, LLC must ensure that each ATV operator has demonstrated their ability to operate the ATV and trained to the requirements of this program. The training program for an ATV operator must be documented and cover:
 - the operator's pre-trip inspection
 - use of personal protective apparel
 - operating skills according to the ATV manufacturer's instructions
 - basic mechanical requirements, and
 - safely loading and unloading the vehicle, if this is a job requirement
- Loading and unloading of an ATV onto or off a carrier vehicle must be done in a safe manner. If ramps are used when loading or unloading an ATV they must be securely anchored, placed at a suitable angle, be factory manufactured, have a positive means of securing the ramp to the transport vehicle, be sufficiently wide and have a surface finish which provides an adequate grip for the ATV's tires
- 3 wheeled ATVs are not permitted in Veracity Field Services, LLC operations

Protective Equipment Requirements

When operating the vehicle:

- An ATV operator must wear clothing suitable for the environmental conditions and when necessary to protect against the hazards presented at the worksite, suitable gloves and clothing which covers the body and appropriate footwear
- Veracity Field Services, LLC requires the use of DOT helmets by the ATV operator