
APPLY FOR INCOME BASED FREE SCHOOL MEALS BEFORE FRIDAY 20 DECEMBER AND BE IN WITH A CHANCE TO WIN A £100 ASDA VOUCHER

December 2019

Dear Parent/Carer

All children in Reception, Year 1 and Year 2 are provided with a daily school meal free of charge, but you may also be entitled to **Income Based Free School Meals** if you are in receipt of any of the following:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods);
- Income Support;
- Income-based Job Seekers Allowance;
- Income related Employment and Support Allowance;
- Support under Part VI of the Immigration and Asylum Act 1999;
- The guarantee element of Pension Credit;
- Child Tax Credit (provided you are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190);
- Working Tax Credit run on – paid for four weeks after you stop qualifying for Working Tax Credit.

Income Based Free School Meals not only provides a meal each day, it also allows for children to receive free milk in school as well as a discount for other things throughout the year.

Yours sincerely

N Lumley

Nikki Lumley
Business Manager

FREE SCHOOL MEALS APPLICATION FORM

Please complete your details below:

<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms	Address:
First Name:	
Last Name:	
NI Number:	
Date of Birth:	
Telephone:	Postcode:
I am the child's <input type="checkbox"/> parent <input type="checkbox"/> other (please state)	

Please complete your child's details below:

First Name:	Last Name:	DOB:
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Declaration

- ☐ I certify that the information given in this application is correct to the best of my knowledge and belief.
- ☐ I agree that you will use this information I have provided to process my claim for free school meals and that you will contact other appropriate sources (Department of Works and Pensions and Her Majesty's Revenues and Customs) as allowed by the law to verify my initial, and ongoing, entitlement.
- ☐ I understand that the results of any free school meals eligibility check may also be used to assess my entitlement to receive free school milk. I understand that the information I have provided will not be used for other purposes or be shared with any third party without my agreement.
- ☐ I undertake to notify the Free School Meals office of any change in my circumstances relating to benefit changes or change of address. I understand that if I fail to notify you of these changes I will have to pay for all meals taken when no entitlement has been authorised by this office.
- ☐ I authorise school staff to telephone the Free School Meals office on my behalf.

Signed:(Parent/Carer) Dated: