

Governing Body – Terms of Reference 2018 - 2019 Post Ofsted Steering Group (POSG)

Membership

- Not less than 2 Governors appointed by the Governing Body plus any associate or co-opted members.
- The Committee may make recommendations to the Governing Body for co-option of non-Governor members.
- The Chair should be appointed at the beginning of the first meeting of each school year by the Committee. The Chair must be a full Governor.
- In the absence of the Chair, the Committee shall choose an Acting Chair for that meeting from among their number. This must be a full Governor.
- In the absence of a Clerk, the Committee shall choose a Clerk for that meeting from among their number.
- Members are required to declare an interest in any matter that affects them. Having declared an interest the member is required to leave the room and take no further part in the discussions on that item.
- The quorum, for the meetings shall be 2 members who are full Governors which may include members co-opted to this group

Disqualification

None

Meetings

- Will be held fortnightly. Additional meetings will be called if required.
- Will not be open to the public but notes will be made available, except for Part II minutes which include details of staff and/or pupils and are confidential.
- The group has no voting rights
- Notes will record those present, the date, decisions, action points, recommendations or challenges.
- Notes of meetings will be produced within 10 working days and available upon request

General Terms

- To act on matters delegated by the full Governing Body.
- To liaise and consult with other Committees where necessary.
- To contribute to the SEF and School Development Plan in conjunction with senior leaders.
- To act as an analytical group and provide challenge to school leaders.
- Any decisions which require a spending commitment over and above agreed budget provision must be referred to the FRC.

Specific Terms

To monitor the impact of changes made against the Ofsted Report including external reports from SIP, consultants etc.

The Executive Principal has the authority to make decisions if a delay in making that decision is likely to be detrimental to the interests of the school, a pupil at the school or their parents, or a person that works at the school.

Chair of ALP:

Date:

Date:	15 Nov 18
Version	1
Author:	Nikki Lumley
Status:	DRAFT

Membership 2018-2019

QAC		
Member		Vote

*Denotes staff member