



eVetPractice Portal



If you have access to the internet,
you've got pretty much everything
you need to use our pet portal.

Let's get started!

Getting Started



Luckily, you won't have too much to do to get started. We do most of the work for you!

You will receive an email from Citadel Equine with your new username and password included.

If you don't already have your welcome letter or have difficulty logging in, we can help. Please email us at citadelequine@gmail.com

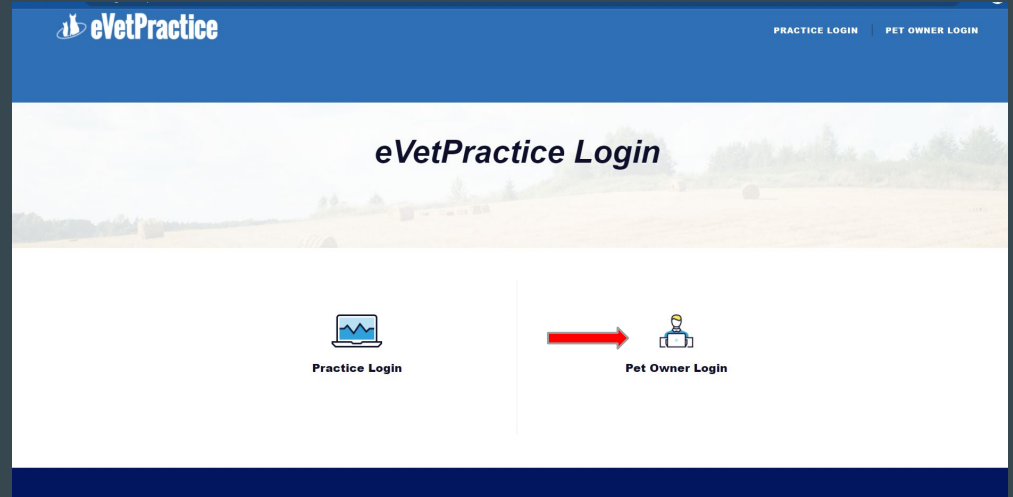
Logging In to eVetPractice



→ Visit the eVetPractice website:

<https://login.evetpractice.com>

→ Click on “Pet Owner Login”
→ Enter the username and password that we provided.



Logging In to eVetPractice



- When you login for the first time, you will be prompted to change your password.
- You will then login again using your newly created password.
- Make sure to follow the password rules. There are many!

A screenshot of the eVetPractice website's "Reset Password" page. The page has a blue header with the eVetPractice logo on the left and "PRACTICE LOGIN" and "PET" on the right. The main content area has a light background with a faint image of a horse field. The heading "Reset Password" is centered. Below it, a text box says "Use the form below to reset your password." Inside this box, the "Password Rules" are listed: "At least 8 characters", "At least 2 numbers", "At least 1 upper case letter", "At least 1 lower case letter", and "Must not have been used before". Below the text box are two password input fields, each with a placeholder of six asterisks. At the bottom of the form is a "RESET" button.

Making Online Payments



- From your eVetPractice Pet Portal, you can make online credit card payments. Hooray!
- From within your portal, scroll down until you see the “Make a Payment”

The screenshot shows a web browser window displaying a pet's profile page. At the top right, there are buttons for 'Vaccination History' and '+ Add Pet'. Below this is a table with columns: Age, Weight, Rabies Tag, Microchip, and Actions. The 'Age' row shows 'DOB not provided' and 'Weight' shows '950 LBS (430.9172 KG)'. Below the table is a pink highlighted section containing buttons for 'View Payment History', 'Print', and 'Make a Payment'. A red arrow points to the 'Make a Payment' button. Below this is a summary table with columns: Invoice Total, Amount Paid, and Amount Due.

Invoice Total	Amount Paid	Amount Due
\$12.85	\$0.00	\$12.85
\$12.85	\$0.00	\$12.85

Invoice Number 1079

Making Online Payments



→ Once you click on “Make a Payment”, you will be taken to the checkout page.

A screenshot of a web browser showing the checkout page for se2.evetpractice.com. The browser address bar shows the URL. The page has a navigation menu with "Dashboard" and "Account Information" (the latter is highlighted with a red arrow). The main content area is titled "Account Summary" and contains a table with columns for Description, Invoice Total, Amount Paid, and Amount Due. Below this is a summary of invoice details including Invoice Number, Date, Invoice Total, Amount Paid, and Amount Due. A table lists the items being billed, including a "Fake Horse" with a "Tick Removal level 2" procedure. At the bottom, there is a "Checkout - Fake Client" section with a prompt to "Choose your payment method below".

Dashboard Account Information **Account Information** Thu Dec 16 4:28:26 PM Fake Client

Account Summary

Description	Invoice Total	Amount Paid	Amount Due
12/8/2021 - Invoice # 1079	\$12.85	\$0.00	\$12.85
Total	\$12.85	\$0.00	\$12.85

Invoice Number	1079
Date	12/8/2021
Invoice Total	\$12.85
Amount Paid	\$0.00
Amount Due	\$12.85

Patient	Provider	Description	Date	Quantity	Subtotal	Tax	Total
Fake Horse	Kirsten Glass, D.V.M.	Tick Removal level 2	12/8/2021	1	\$12.85	0	\$12.85

Invoice Total	\$12.85
Amount Paid:	\$0.00
Amount Remaining:	\$12.85

Checkout - Fake Client

Choose your payment method below

Making Online Payments



- Next, scroll down the page to see your Order Total.
- Enter your credit card information and click “Submit”.

Checkout - Fake Client

Choose your payment method below

Order Total: \$12.85

VISA MasterCard American Express Discover UnionPay JCB

* Card Number

* Exp Date (mmyy)

* Card Security Code

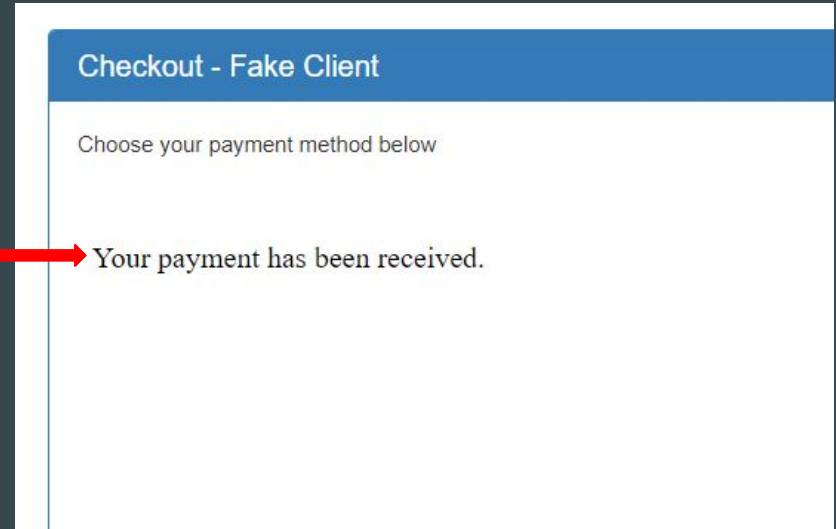
* Name on Card

Secure card processing services through this site are provided by Worldpay Integrated Payments. Please read the [Terms of Use](#) carefully. By selecting the "Submit" button, you agree to the [Terms of Use](#).

Making Online Payments




- Once you submit your payment and if all is well, you will see a message that your payment has been received.
- From here, you can simply scroll back to the top of the Checkout Page to return to your dashboard.



Viewing Payment History



→ After your payment is processed, you will also be able to print and view your receipt from within your patient portal using the “View Payment History” button.

Name	Status	Sex	Breed	Age	Weight	Rabies Tag	Microchip	Actions
Fake Horse	Active	Gelding	Connemara	DOB not provided	950 LBS (430.9172 KG)			
Account Balance: \$0.00								View Payment History