# MMSMUN XIV

## DELEGATE HANDBOOK

## MOODY INVITATIONAL

## MODEL UNITED NATIONS CONFERENCE

**April 10-11, 2026**

# DELEGATE HANDBOOK

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**MOODY INVITATIONAL MODEL UNITED NATIONS CONFERENCE**
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*Dear Delegates, Sponsors, and Guests of MMSMUN XIV,*

*I am delighted to welcome you all to the 14th iteration of Moody Middle School Model United Nations held on April 10th and 11th.*

*For the past 13 years, Moody MUN has fostered the MUN pathway and sparked interest in countless delegates, even from elementary ages. I still vividly remember the amazing feeling of my first Moody MUN conference, a thrilling Ad Hoc experience filled with unimaginable betrayals and partnerships. This wonderful conference aims to enhance delegates' experience by encouraging teamwork, cooperation, and ensuring participation.*

*Acknowledging our theme, 'Voices of Today, Leaders of Tomorrow,' Moody MUN motivates all delegates to express their ideas in committee. Throughout this platform, we are pleased to see numerous individuals improving their diplomacy, communication, and key life skills and later succeed in high school.*

*Therefore, on behalf of the entire secretariat, I am honored to announce that MMSMUN is holding 9 diverse committees, each filled with unique attributes that define MUN. Our well-executed committees range from a fictional basis, such as Avengers and Harry Potter, to an advanced historical basis, JCC Cold War. We know that these committees will serve useful delegates, expecting competitive rivals, and delegates who want to learn and participate in their first conference with a committee they deeply enjoy.*

*Ultimately, I would be honored to have every single one of you attend this conference and can't wait to see the imminent success of MMSMUN XIV!*

*Sincerely,*

*Mithun Sethuraman*

*Secretary - General*

*hcps-sethuramm@henricostudents.org*

# MMSMUN XIV Secretariat

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**Cindy Long**
*Director General*

**Anisha Mandal**
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**Aswath Manikandan**
*Director of Logistics*

**Yuvan Nagireddy**
*Director of External Communications*

**Maneesh Ponnarasi Marikkannan**
*Director of Technology*

**Arshia Ajai**
*Director of Press and Publications*

**Ansh Shrivastava & Anish Konjeti**
*Undersecretary Generals of General Assemblies*

**Aasrith Jangala & Anusha Chakraborty**
*Undersecretary Generals of Specialized Agencies*

**Yash Ganti & William Cale**
*Undersecretary Generals of Crisis Simulations*

**Advaith Atulasimha & Saira Bhandari**
*Directors of Crisis*

**Dishita Prabhahar**
**Aarna Pai**
**Lipsa Chakrovorty**
**Aishwarya Anand**
**Anjali Khemka**
*Members of Curriculum Council*

# Dedications

*The Secretariat of the Moody Middle School Model United Nations XIV would like to extend their sincerest gratitude to the following individuals for their unlimited support:*

Ms. Laurie Morris, MMSMUN XIV Sponsor, for her unwavering guidance, encouragement, and commitment towards the successful execution of our conference. Her constant belief and support since the earliest planning stages have made the 14th iteration of Moody Middle School Model United Nations conference possible.

Maneesh Ponnarasi Marikkannan, for his work towards the technological aspects of our conference, including the conference website and additional digital resources.

Principal Denise Doss, for allowing us to use the school and its resources for the purpose of this conference and providing continuous support towards making an event of this scale possible.

The whole faculty of Moody Middle School for generously loaning their rooms and bringing this conference to life.

All of MMSMUN XIV's chairs and crisis staffers, for their dedication and countless hours of preparation that have ensured the success of every single committee. Their leadership and commitment bring our conference theme to life: *Voices of Today, Leaders of Tomorrow*.

All the wonderful volunteers and parents for their behind the scenes contributions before, during, and after the conference which made meaningful committee sessions possible.

Arshia Ajai, for her expert photography skills, video editing skills, and her creation of advertisements that demonstrate the spirit of our conference.

Ms. Sarah Howard for her support, contributions, and willingness to assist in countless ways behind the scenes.

Finally, the delegates at MMSMUN XIV for their active participation and commitment to Model United Nations. It is all of you that transform our conference into a truly valuable and meaningful experience.

# Schedule, Committees, Chairs, and Room Assignments

**Schedule:**

| Friday - April 10, 2026 | Saturday - April 11, 2026 |
|---|---|
| 5:00 to 6:00 \|\| Registration – Main Commons<br>6:00 to 7:00 \|\| Opening Ceremonies and Charity Speaker - Auditorium<br>7:00 to 9:00 \|\| Committee Session I | 9:30 to 12:00 \|\| Committee Session II<br>12:00 to 1:00 \|\| Lunch – Cafeteria<br>1:00 to 1:30 \|\| Keynote Speaker – Auditorium<br>1:30 to 4:00 \|\| Committee Session III<br>4:00 to 4:30 \|\| Snack Break - Cafeteria<br>4:30 to 6:00 \|\| Committee Session IV [FUN MUN]<br>6:00 to 7:00 \|\| Closing Ceremonies – Auditorium |

## General Assemblies:

| Committee | Chairs | Room |
|---|---|---|
| Harry Potter (Novice) | Nishi Patel and Neil Mehta | 116 |
| Disarmament and International Security Committee | Sagnik Banerjee and Aarav Chopra | 118 |
| Committee of the Peaceful Uses of Outer Space | Atharv Patel and Shreyan Arora | 119 |

## Specialized Agencies:

| Committee | Chairs | Room |
|---|---|---|
| Commission on Crime Prevention and Criminal Justice | Aishwarya Anand and Lipsa Chakrovorthy | 202 |
| International Atomic Energy Agency | Aarna Pai and Srihaas Sudhireddy | 206 |
| Avengers (Novice) | Arshia Ajai and Dishita Prabhahar | 208 |

## Crisis Simulations:

| Committee | Chairs | Room |
|---|---|---|
| Joint Crisis Committee: Cold War; United States | Abeer Shah and Rylan D'Souza | 218 |
| Joint Crisis Committee: Cold War; Soviet Union | Akshaya Natarajan and Yana Bhrambhatt | 217 |
| Ad-Hoc | Anjali Khemka and Adwaidh Krishna Renjith | 216 |

# MMSMUN XIV Charity - YWCA of Richmond



MMSMUN XIV is beyond thrilled to fundraise for the YWCA of Richmond! The YWCA of Richmond is a nonprofit organization that offers resources to advocate for racial, social, and economic equity for all. They give emergency and support services 24/7 to empower survivors of sexual violence, provide educational programs to help prevent violence, supply refined early childhood education and infant care through the Sprout School, and uplift women by generating leadership opportunities and honoring women's achievements. Since 1887, the YWCA has served the Richmond community and MMSMUN XIV is ready for delegates to see how it continues to ignite hope and action.

# School Map

**Not Published In Online Copy. Will Be Provided In Printed Handbook**

# MMSMUN XIV Conference Rules

## Awards Guidelines

Any delegate who has dedicated their weekend to participating in MMSMUN XIV will gain invaluable public speaking, collaboration, writing, and research skills. Though MMSMUN XIV takes pride in recognizing delegates and schools that have demonstrated the spirit of diplomacy and leadership, we stress that awards are not the only goal of Model United Nations. Individual awards will be given based on an objective, rubric based score system. Performance in moderated caucuses, unmoderated causes, resolutions/directives, and quality of the position paper will be evaluated. The distinctions are as follows: Best Delegate, Outstanding Delegate, Honorable Delegate, and Verbal Commendation(s).

## Delegate Code of Conduct

All delegates taking part in MMSMUN XIV are expected to adhere to the HCPS Code of Conduct and are accountable for any violations or other inappropriate behavior determined by the Sponsor and Secretariat. There shall be no discrimination against or harassment of any other delegates or staff members, including, but not limited to, on the basis of race, gender, sexual orientation, or any other pre-existing conditions. Delegates found guilty of any of the above offenses will face disciplinary action.

## Technology Guidelines and Plagiarism

The usage of any technology that is unapproved by the conference staff is strictly prohibited. All position papers are subject to plagiarism and Artificial Intelligence checks by chairs, the Secretariat, and/or the sponsor of MMSMUN XIV if deemed necessary. Plagiarism (including the use of AI) will result in disqualification from awards, notification of the delegate's Model UN sponsor, and potentially additional consequences.

## Health And Safety Precautions

MMSMUN XIV staff and volunteers will take precautions when handling food. Please let us know about any health issues or allergies as such prior to the conference for the safest outcome.

# Parliamentary Procedure Guidelines
## Introductory Rules

**1. Roll Call**

        a. At the beginning of each committee session, roll call will be announced where chairs will read out the positions

        b. You may respond with the following:

        i. "Present" or "Present and Voting"

            1. By choosing to say "Present and Voting", a delegation may not abstain in any subsequent votes and must vote only yes or no

        c. If you are late, please send a note to the dais so that your vote may be used in calculations for procedural matters

**2. Setting the Agenda**

a. After roll call has been announced, the agenda must be set. To set the agenda, you can open the Speaker's List. Opening the Speaker's List entails:

        i. A motion and a subsequent simple majority vote.
The Speaker's List time runs from 30 seconds to two minutes.

        ii. A delegate must set the speaking time in their motion. ii. To motion to open for the Speaker's List you can say: "Motion to open the Speaker's List with a 45 second speaking time."

d. After the Speaker's List has been exhausted, a motion must be made to set the agenda. The delegate can say, "Motion to set the agenda to Topic One."

        i. The motion requires a simple majority to pass.

**3. Yields**

        a. A yield is a way to handle remaining speaking time (If the speaking time is one minute, and the delegate only speaks for 30 seconds, then there are 30 seconds of remaining time which can be yielded if the speaker mentioned it beforehand). If the delegate fails to specify a yield, the yield is defaulted to the Chair. The options for yielding are:

        i. "I yield my time to the Chair" 1. The remaining time gets unused and is absorbed by the Chair.

        ii. "I yield my time to questions."

        1. The remaining time can be used by the Chair calling on a delegate to ask the speaker a question.

        iii. "I yield my time to [insert country/position here]."

        1. If a delegate yields the remainder of their time to another country, that country must accept the yield and respond to the speaker with the remaining time.

**4. Points**

        a. Points give delegates a voice about matters not related to the substance of the committee. Points include:

        i. Point of Order

            1. A way to point out a discrepancy in parliamentary procedure or another delegate's actions

            2. This point may interrupt the speaker

        ii. Point of Personal Privilege

            1. This point may not interrupt the speaker

        iii. Point of Inquiry

        1. A way to ask the Dais to clarify a motion made, a vote up for consideration, or any

other step of parliamentary procedure.

        2. This point may not interrupt the speaker

## 5. Caucusing

    a. Moderated Caucus

        i. To move into a moderated caucus, a delegate must propose a motion and have the motion pass through a simple majority. The motion must include the duration of the moderated caucus, amount of speaking time, and topic of the moderated caucus.

            1. The motion can be said as, "Motion for a 10-minute moderated caucus with a 30 second speaking time for the purpose of discussing [insert here]"

        ii. After the motion has been passed, to signal your desire to speak, raise your placard.

    b. Unmoderated Caucus

        i. A motion for an unmoderated caucus, which requires majority to pass, allows suspension of the rules and of formal debate.

        ii. Delegates may leave their seats, discuss topics freely, and write working papers.

        iii. To move into an unmoderated caucus, a delegate must propose a motion

        1. The motion can be stated as, "Motion for a 10-minute unmoderated caucus."

## 6. Resolutions and Amendments

    a. The General Bodies and Specialized Agencies will run based on Resolutions.

        i. Each delegation can sponsor or sign as many resolutions as they wish unless specified by the Chair.

        ii. Sponsors are countries who agree with the content of the resolution or draft, and intend to support it.

        iii. Signatories are countries who would like to see the draft debated but do not necessarily support all the elements of the resolution.

        iv. The resolution requires 20% + 1 delegates of the committee to sign on to a resolution either as a sponsor or as a signatory.

        v. Each resolution requires at least two sponsors.

        vi. Both resolutions and amendments require a super majority to pass.

    b. Friendly Amendments can be made to the draft resolution

        i. Friendly amendments are approved by all sponsors of the resolution.

    c. Unfriendly Amendments

        i. The unfriendly amendments can be debated upon by two speakers for and two speakers against. Then a majority vote needs to be taken before being added to the draft resolution.

    d. Presenting a Resolution

        i. All the sponsors read the resolution to the committee, after which a question and answer session can be held. The question and answer session must be determined when making a motion to present resolutions

        1. The motion can be phrased: "Motion to present all draft resolutions with a three-minute speaking time and two-minute Q&A."

    e. Q&A

        i. Non-substantive questions are used to question and correct grammar,

spelling, punctuation, or to clarify (without changing) any part of a draft resolution. ii. Substantive questions wish to question the meaning and intentions of the draft resolution.

**7. Voting**
    a. Moving into Voting Procedure
        i. A motion must be made to close debate so the committee can immediately move into voting procedure.
        ii. During the entirety of voting procedure, nobody may enter or leave the room.
        iii. Voting on unfriendly amendments occurs before voting on the resolution as a whole
        iv. Each resolution is passed by a simple majority.
        v. May vote yes, no, or abstain (if voted present during roll call)

## Resolution and Directive Writing Guide

*\*Below is a list of important information that is pertinent to writing resolutions and directives that is adapted from NAIMUN's resources*

Resolutions are integral to Model United Nations as they comprise the list of ideas proposed by different delegates in committee. There are two parts to a resolution: operative clauses and preambulatory clauses. Operative clauses comprise the body of the resolution, which outlines the ideas that have been discussed in committee. Preambulatory clauses recount the issues and include important background information about what the committee has done to combat whatever issue that is being discussed. Preambulatory and operative clauses must start with one of the words listed below:

## Preambulatory Clauses:

| Affirming | Expecting | Keeping in mind |
|---|---|---|
| Alarmed by | Fulfilling | Nothing further |
| Aware of | Fully alarmed | Noting with regret |
| Bearing in mind | Fully aware | Observing |
| Cognizant of | Fully believing | Realizing |
| Confident | Further deploring | Reaffirming |
| Convinced | Further recalling | Recalling |

## Operative Clauses:

| Accepts | Designates | Proclaims |
|---|---|---|
| Affirms | Emphasizes | Reaffirms |
| Approves | Encourages | Recommends |

| Authorizes | Endorses | Reminds |
|------------|----------|---------|
| Calls for | Expresses its hope | Regrets |
| Calls upon | Further invites | Requests |
| Condemns | Further proclaims | Resolves |
| Congratulates | Further reminds | Solemnly affirms |
| Confirms | Further requests | Strongly condemns |

*Below is a sample resolution written for a committee with indicators that will help you structure your own resolution.

Draft Resolution: **(Insert Name of Resolution)**
Sponsors: **(Insert List of Sponsors)**
Signatories: **(Insert List of Signatories)**

**(Insert Preambulatory Clauses)**

Deeply concerned by projections of the international community of the inability of the accomplishment of the Millennium Development Goals (MDGs) by the established deadline of 2015,

**(Insert Operative Clauses)**

1. Recommends the increase of infrastructure investment while maintaining a policy framework that includes:
   a. Transparency of where all aid is going,
   b. Anti-corruption initiatives that are specific to the nation's needs,
   c. Updates on the use of aid,
   d. Monitoring on the level of transparency;
2. Suggests the implementation of United Nations Monitors in conjunction with any sovereign nation struggling with accomplishing the eight Millennium Development Goals to supplement a government;
3. Suggests the establishment of a growth model for nations to follow given the direct relation between economic growth and reaching the Millennium Development Goals

(MDGs) by encouraging sovereign nations to implement their own region-based like programs;

Directives are for specialized agencies and crisis committees. They are usually brief and have no preambulatory clauses.

*Below is a sample directive taken from a JFK National Security Council committee which should guide you as to how to write a directive given new crisis updates:

Committee: **(Insert Committee Name)**

Directive: **(Insert Directive Name)**

- ● Seeing as we only have preliminary intelligence regarding these new Soviet military installations:
    - o The CIA will recruit 5 Cuban emigres in Miami, Florida, and prepare them to infiltrate Cuba
    - o The agents are to be trained in an expedited program
    - o Once prepared, send the agents to a country to be designated by the CIA that still has commercial-bound flights to Havana, Cuba.
- ● The agents are to rendezvous with Cuban dissidents to set up operations, and will covertly move to San Cristóbal to gather human intelligence and relay it back to us o Agents to be equipped with cyanide capsules to avoid interrogation if captured