Fostering Inclusivity through Classroom Rituals

> **Guiding Principles from The 7 Components of Inclusive & Equitable Classrooms**
> - Routines and rituals are established to communicate school/classroom values of community, inclusivity and equity.
> - Routines and rituals contribute to a stable, predictable classroom environment.
> - Students are recognized for positive contributions to the school/classroom community.

Primary School

Opening Rituals
- Greet students at the door - by name
  - Students say "good morning" back
- Students greet each other (handshake, high five, saying names, eye contact, etc.)
- Entry Task
- Students take turns leading morning meeting, reading schedule, updating calendar, reviewing learning targets (great opportunity for all students to use AAC device)
- Whole class choral reading of daily schedule and Learning Targets
- Review of visual schedule for whole class
- Assigned seats for carpet time
  - Acknowledge need for some students to move/fidget
  - Consider proximity to teacher
- Mystery Box, Estimation Jar
- Calendar routines - patterns
- Morning work - Must do/Can do
- Good morning song - English/Spanish/Sign
  - Learn a greeting in a new language each week
- Share a personal daily goal with a partner/group
- Morning question on the board
  - Students move a magnetic tile with their name or picture to select their answer
- Word of the Day (Mystery Word)

Closing Rituals
- Whole class closing - share daily favorite (roses, thorns, stems, blossoms)
  - What went well, "Even Better If…"
- Closing circle - everyone shares
- Restorative circle
  - Share a need
  - Ask for forgiveness/apologize
- Compliments/Thank Yous
  - From teacher to student
  - From student to student
  - "Who has a compliment for ___?"
- Closing song
- Magic Scrap (clean up routine to recognize students for being helpful)
- Review of the day and a glimpse into tomorrow
  - Did I accomplish my goal today?
  - What can I do better tomorrow?
  - What will happen in class tomorrow?
- Partner share a highlight from the day
- Ticket drawings
- Clean up jobs
- Guess my word
- Read Aloud while students are packing up and cleaning up their desk
  - Students join teacher at the carpet once they finish packing/cleaning
- Exit Greeting - high five, handshake, fist bump, (side)hug
- Star Student Sharing

Activity Rituals
- Consistent daily workshop structure (visual posted on the wall)
  - Whole group mini lesson
  - Small Group/Independent exploration
  - Conferring
  - Re-gather for debrief & next steps
- Specific partnerships based on the task

Management Rituals
- Teach full-body listening (ears listening, eyes watching, body still, voices quiet, etc.)
- Wink at students to release them from carpet to return to desks (promotes full body listening)
- Signal to call students attention
  - Bell, chimes, clapping pattern, call & answer, countdown from 5 ("give me 5")

This list was generated by West Linn-Wilsonville teachers during the Inclusive & Equitable Classrooms workshop on January 16, 2018

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Activity Rituals (Primary)

- Numbering/labeling seats at table groups by color, number or shape
- Table partners have specific roles/jobs during activities (Director, Materials, Facilitator, Scribe)
  - Jobs/roles are meaningful & relevant
  - Jobs/roles help each student move toward deeper understanding
  - Jobs/roles promote status and equity
  - Visual reminders of roles (on desks, on wall)
  - Call one team member up for "huddle" - additional instructions or information for the group
- Book walks - scavenger hunts
  - Looking for specific words in a text
- Pathways/routines for gathering materials
- When reading short passages silently, students have signal for when they have finished (thumb up on chest)
- Class call-out for midpoint check-in
- Think Time – Pair Time – Table Time
- I do – We do – You do
- Clear expectations for Turn & Talk
  - Active listening
  - On Topic
  - Be prepared to share what partner said
- After partner talk, stand with your partner and tell the class what your partner said
  - Encourages active listening
- Reminder of whole-brain rules
- Green pens to add ideas to group/partner work (green = growth)
- Partner reading sit elbow-elbow, knee-knee
  - Model & practice how to sit
- Visuals for expected behavior during activities
- Public Records - posters with definitions, routines, formulas, processes
  - Visible reminders for students to access at any point in the class
  - Teacher (or other students) can point to posters rather than needing to re-explain a concept with words
- Celebrating others' accomplishments
- Fish bowl to model task/activity
- Gallery Walk
- Scavenger Hunt
- Goal setting & Reflection

Management Rituals (Primary)

- Generate posters with the class (looks like/sounds like, expected/unexpected behavior) for a variety of settings and activities
  - Recess, Cafeteria, Hallways
  - Readers Workshop, Morning Meeting
  - On desk for specific students or on the wall for whole class
  - Teacher can point to visual rather than speaking to student
- Model expected behaviors
- Recognize students who are demonstrating expected behavior
- Clear expectations for volume level for different tasks/groupings
- Popsicle sticks (or random name generator) to call on students
  - Specifically when we know all students will be prepared to give an answer
- Use a visual timer on the screen during private reasoning time or group discussion time
  - e.gggtimer.com
  - online-stopwatch.com
- Songs for routines
  - Gather at the carpet
  - Line up
  - Wash hands
  - Clean up
- If a student is speaking, they stand, and wait for the class to be ready to be listen
- Warm Fuzzies
- Table points
- Rituals from *Making Thinking Visible*

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Fostering Inclusivity through Classroom Rituals

Middle School

Opening Rituals

- Greet each student by name
  - Follow up with personalized greetings when possible – ask about things you know they are interested in
- Greet students with high five, handshake, fist bump at the door
- Agenda and Learning Targets on the Board/Projector as students walk in
- Read & discuss Learning Target as a class
- Warm-up question on Google classroom for students to work on and submit as they arrive
- Warm-up assignment on desk by the door – students pick up as they arrive
  - Fade prompts as students become familiar with routine (don't tell them every morning what to do)
- Students update planner or table of contents in classroom journal/notebook
- Write a personal daily goal in planner
  - Share with partner/group/class
  - Academic, language, performance character goals
- Student roles for arrival/warm-up/turning in HW
  - Stamper, paper-passer, etc.
- Math puzzle, visual puzzle, joke, riddle on the board as student arrive
- Community building activities
- Ask students to share a highlight from the weekend on Monday
- Teacher checks to see complete HW at the start of class using a stamp, clipboard, etc.
- Clear expectations for phone/device use
  - Rituals for how to put devices away at the start of class

Closing Rituals

- Exit Ticket – paper or on phone (Kahoot, etc.)
- Exit Greeting – high five, handshake, fist bump
  - "Have a Great Day!"
  - "Go out and do good in the world!"
- Exit Question – look for key vocabulary from the lesson
- Planner Routine
  - Write down HW
  - Reflection/self-assessment on progress toward Learning Targets in class today
- Review of the day and a glimpse into tomorrow
  - Did I accomplish my goal today?
  - How did I progress toward Learning Targets today?
  - What can I do better tomorrow?
  - What will happen in class tomorrow?
- Compliments/Thank Yous
  - From teacher to student
  - From student to student
  - "Who has a compliment for ___?"
- Reminders
  - Save work (on computers)
  - Put away equipment
  - Project due dates
  - Check Google Classroom & Website
- Community building activities
- Learning Target Check (thumbs up/down)
- Grade Check
- Missing Assignment Check
- Stand behind pushed-in chairs – answer exit questions
- Closing roles & routines
  - Gather handouts for absent students at table
  - Clean up shared supplies, return calculators, chromebooks, etc.

Activity Rituals

- Demonstrate/Model activity with written and illustrated directions
- Think Time – Pair Time – Table Time
- I do – We do – You do
- Clear expectations for Turn & Talk
  - Active listening
  - On Topic
  - Be prepared to share what partner said

Management Rituals

- Popsicle sticks (or random name generator) to call on students
  - Specifically when we know all students will be prepared to give an answer
- Use a visual timer on the screen during private reasoning time or group discussion time
  - e.gggtimer.com
  - online-stopwatch.com

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☀ Fostering Inclusivity through Classroom Rituals

Activity Rituals (Middle School)
- Table partners have specific roles/jobs during activities (Director, Materials, Facilitator, Scribe)
  - Jobs/roles are meaningful & relevant
  - Jobs/roles help each student move toward deeper understanding
  - Jobs/roles promote status and equity
  - Visual reminders of roles (on desks, on wall)
  - Call one team member up for "huddle" - additional instructions or information for the group
- Selecting and sequencing
- Sentence starters for sharing about their work
- Students introduce each other when changing seats or forming new groups
  - Don't assume students know each other's names just because you know them all
- Student-led discussions
  - Shift locus of control from teacher to students
  - Clear expectations, protocols & practice to ensure equity of voices
- Consistent vocabulary/terms for class activities
  - Pre-teach vocabulary/terms for some
- Plickers app for student responses - everyone answers rather than calling on one student
- Class Dojo up during all activities to give positive reinforcement for desired behaviors
- Public Records - posters with definitions, routines, formulas, processes
  - Visible reminders for students to access at any point in the class
  - Teacher (or other students) can point to posters rather than needing to re-explain a concept with words
- Break major projects into smaller chunks with clear expectations on an assignment sheet to guide students during independent work time
- Fish bowl to model task/activity
- Variety of workstations around the room so students are not sitting in desks all period
  - Gallery Walk
  - Scavenger Hunt

Management Rituals (Middle School)
- Generate posters with the class (looks like/sounds like, expected/unexpected behavior) for a variety of settings and activities
  - Cafeteria, Hallways
  - Independent work, Group work
  - On desk for specific students or on the wall for whole class
  - Teacher can point to visual rather than speaking to student
- Model expected behaviors
- Recognize students who are demonstrating expected behavior
- Teach students how to arrange desks for different purposes – partner, group, circle
  - Practice moving desks with stopwatch incentive (competition vs other periods)
- Clear expectations for different groupings
  - 1st Gear – Active Listening
  - 2nd Gear – Private Think Time
  - 3rd Gear - Study Teams (partners review individual work)
  - 4th Gear – Team Work on a shared problem
- Computer screens at 45 degrees when students need to look up and focus on brief directions from teacher
- Clear expectations for volume level for different tasks/groupings
- Signal to call students' attention
  - Bell, chimes, clapping pattern, call & answer, countdown from 5 ("give me 5")
- Guided movement breaks for the whole class
  - Yoga Calm techniques
  - Short clip of dance music
- Stairs & Stars (strengths & areas for growth)
- Self-assess check-out
  - Work
  - Attitude
  - Social/Behavior
  - Emotions
- Ways for students to ask for help without raising their hand and waiting for teacher to come to them
- Rituals from *Making Thinking Visible*

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Fostering Inclusivity through Classroom Rituals

High School

Opening Rituals
- Greet each student by name
  - Follow up with personalized greetings when possible – ask about things you know they are interested in
- Greet students with high five, handshake, fist bump at the door
- Agenda, Learning Targets and Warm-up on the Board/Projector as students walk in
  - Review Agenda, Learning Targets and Warm-up in engaging way
- Start with planners on the desk – review daily agenda – HW posted at the start of class
- Gather interesting information about students on note cards. Read one or two note cards at the start of class and have students guess who it is
- Daily Social/Behavioral/Emotional expectations during opening ritual
- Write a personal daily goal in planner
  - Share with partner/group/class
  - Academic, language, and performance character goal
  - Review goals from previous day/week
- Teacher checks to see complete HW at the start of class using a stamp, clipboard, etc.
- Clear expectations for phone/device use
  - Rituals for how to put devices away at the start of class

Closing Rituals
- Exit Ticket – paper or on phone (Kahoot, etc.)
- Exit Greeting – high five, handshake, fist bump
  - "Have a Great Day!"
  - "Go out and do good in the world!"
- Exit Question – look for key vocabulary from the lesson
- Planner Routine
  - Write down HW
  - Reflection/self-assessment on progress toward Learning Targets in class today
- Review of the day and a glimpse into tomorrow
  - Did I accomplish my goal today?
  - How did I progress toward Learning Targets today?
  - What can I do better tomorrow?
  - What will happen in class tomorrow?
- Compliments/Thank Yous
  - From teacher to student
  - From student to student
  - "Who has a compliment for ___?"
- Reminders
  - Save work (on computers)
  - Put away equipment
  - Project due dates
  - Check Google Classroom & Website
- Grade Check
- Missing Assignment Check
- Closing roles & routines
  - Gather handouts for absent students at table
  - Clean up shared supplies, return calculators, chromebooks, etc.
- Community building activities

Activity Rituals
- Students introduce each other when changing seats or forming new groups
  - Don't assume students know each other's names just because you know them all
- Clear expectations for Turn & Talk
  - Active listening
  - On Topic
  - Be prepared to share what your partner said
- Think Time – Pair Time – Table Time

Management Rituals
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  - Jobs/roles help each student move toward deeper understanding
  - Jobs/roles promote status and equity
  - Visual reminders of roles (on desks, on wall)
  - Call one team member up for "huddle" - additional instructions or information for the group
- Demonstrate/Model activity with written and illustrated directions
- Student-led discussions (Socratic seminars)
  - Shift locus of control from teacher to students
  - Clear expectations, protocols & practice to ensure equity of voices
  - Teach students how to build on another's comments
- Public Records - posters with definitions, routines, formulas, processes
  - Visible reminders for students to access at any point in the class
  - Teacher (or other students) can point to posters rather than needing to re-explain a concept with words
- Break major projects into smaller chunks with clear expectations on an assignment sheet to guide students during independent work time
- Fish bowl to model task/activity
- Variety of workstations around the room so students are not sitting in desks all period
  - Gallery Walk
  - Scavenger Hunt
- Students take notes on the board during class discussions so teacher can move around the room

Management Rituals (High School)
- Guided movement breaks for the whole class
  - Yoga Calm techniques
  - Short clip of dance music
- Generate posters with the class (looks like/sounds like, expected/unexpected behavior) for a variety of settings and activities
  - Cafeteria, Hallways
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