

The Tea Party Lady

Birthday Party Walkthrough

A typical party takes about 4-6 hours total; this includes time spent from arrival to departure. One-one half hour for set up, two to two and a half hours for the activities and tea party and one hour for break down and clean up.

Packages Start at \$500 for up to eight (8) children, including the birthday child. This comes with a themed activity like arts/craft, games, or spa treatment etc., a vintage trunk filled with dress up accessories, themed party favors, the Tea party, kids Fancy Tea or Pink lemonade, themed music, set up and clean up and a host to facilitate the tea party.

Food, pastries, and other products/services can be provided for an additional cost. A minimum of one (1) table and eight (8) chairs is preferred.

A 50% deposit is required upon booking once the agreement form is filled and returned. An invoice with the total cost, including taxes, will be sent to the email provided. There is where all transactions can be made. The remaining balance will be paid twenty-four (24) hours before the date of the event.

Before arrival, tables and chairs must be placed in the area where the party will take place. My assistant and/or I will take care of everything else! We will decorate the tea party/ activity table. Host the activity/tea party and clean up.

Parents/Guests are welcome to participate (parental assistance is required for children under the age of 5), take photos, etc. All the parent of the Birthday Child really needs to do is entertain the adult guests (if they are not the ones having the tea party) and periodically check on the younger guests to ensure that everyone is behaving accordingly.

Upon arrival I will unload all the supplies in the area where the party will take place. Hand over food and drink items that require refrigeration and start setting up. During the event I will introduce myself and give a brief rundown of what's to be expected and the rules/etiquettes of a tea party. After that, the party will commence. We will start with the activity. Then move on to do make up as well as dress up to prepare for the tea party; have the Tea Party, eat, and drink (have FUN). Once everyone is all done eating/teatime this is the best time to sing happy birthday.

Finally, I/we break down and clean the area for departure at this point if not already done and the event will have officially ended.

Please feel free to contact me with any questions or concerns regarding the details on how a Tea Party works.

The Tea Party Lady