

## **Privacy Notice**

Your privacy is of utmost importance to us. This Privacy Policy has been developed to help you understand how we collect, use, communicate, disclose, and make use of personal information. The following outlines our privacy policy:

- 1. **Collection of Personal Information**: Before or at the time of collecting personal information, we will identify the purposes for which information is being collected.
- 2. **Use of Personal Information**: We will collect and use personal information solely for the purpose of fulfilling those specified by us and for other compatible purposes, unless we obtain the consent of the individual concerned or as required by law.
- 3. **Retention of Personal Information**: We will only retain personal information as long as necessary for the fulfilment of those purposes.
- 4. **Collection Methods**: We will collect personal information by lawful and fair means and, where appropriate, with the knowledge or consent of the individual concerned.
- 5. Accuracy of Personal Data: Personal data should be relevant to the purposes for which it is to be used, and, to the extent necessary for those purposes, should be accurate, complete, and up-to-date.
- 6. **Security Safeguards**: We will protect personal information by reasonable security safeguards against loss or theft, as well as unauthorized access, disclosure, copying, use, or modification.
- 7. **Information Accessibility**: We will make readily available to customers information about our policies and practices relating to the management of personal information.

We are committed to conducting our business in accordance with these principles in order to ensure that the confidentiality of personal information is protected and maintained. Please view our Terms and Conditions Page for further information.

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