

The Champion Township Board of Trustees met in Regular Meeting on October 5, 2020 at 6:30p.m. for the purpose of conducting the business of the township, via conference call under HB 197, Phone-In Meeting 978-990-5242, Participant Code 3519757. Chairman Emerine called the meeting to order with a full board present.

Read the Champion Township Board of Trustees statement concerning Halloween. See attached.

Reminder that all visitors to the Champion Township buildings must make an appointment, which includes employees who are in an off-duty status or someone coming to visit an employee who is on duty. There have been several instances of this although, due to the Governor's and Health Director's orders, our buildings remain closed to the public unless an appointment is made in advance. Employees and visitors should keep discussions limited to no more than 15 minutes and should follow proper social distancing guidelines, should wear a mask unless exempted and should not eat, drink or smoke while on Township grounds.

The meeting minutes for June, July and August 2020 were approved.

Tabled the acknowledgement of the receipt of the September financial reports due to IT difficulties Trustee Templeton was having.

Trustee Bogus made a motion to accept the retirement of John Osborne, Road Department employee, effective September 30, 2020. Mr. Osborne attained 30 year of service in this department. Trustee Templeton seconded. Bugos Yes, Emerine, Yes and Templeton Yes.

R2020-134 Trustee Templeton made a motion to approve the one-year contract extension with the AFSCME Union, retroactive to May 1, 2020. Trustee Emerine seconded. Bugos Yes, Emerine Yes, Templeton No.

G2020-135 Trustee Templeton made a motion to approve revised revenue budget \$4,941,229.03, down from \$5,077,480.28 for submission to the Trumbull County Auditor for approval, Trustee Bugos seconded. Templeton Yes, Emerine Yes, Bugos Yes.

G2020-136 Trustee Bugos made a motion to approve supplemental appropriations to the following funds: General, \$21,000; Cemetery, \$9,000.00; Police, \$20,500; Fire, \$10,000; Road Levy, \$33,200; Permissive MVL, \$12,500 for expenditure in the fourth quarter, Trustee Templeton seconded. Bugos Yes, Emerine Yes, Templeton Yes.

Tabled the discussion to approve Fiscal Office Staff at a rate of \$17.00 per hour from Road or Cemetery Funds for administration time spent on these tasks, not to exceed 350 hours this calendar year. Fiscal Office Staff have been overloaded doing the Road Supervisory tasks and learning the Cemetery for the last thirty-five days. Those hours should be tracked and accounted for from the funds for which they are being expended as these are substantially different tasks from what Fiscal Office Staff were hired to complete. Fiscal Office Staff was originally approved for 500 hours per year, but between unexpected tasks on COVID and Road/Cemetery, staff hours are already over 400.

R2020-137 Trustee Bugos made a motion to approve the final disbursement of the 2018 OPWC Resurfacing and Drainage Project in the amount of \$1,500 and to accept the grant amount of \$585 paid directly to Shelly and Sands by OPWC. The Township's share was \$915, Trustee Templeton seconded. Bugos Yes, Emerine Yes, Templeton Yes.

Tabled the discussion on the hauling of ICM or building a salt structure until the working foreman position has been filled and that person has a change to give the board their input.

Tabled the discussion on the purchase of a backhoe to replace our current John Deere 310EL.

Z2020-138 Trustee Bugos made a motion to approve the refund request submitted to the Board of Zoning Appeals per the legal counsel of Mark Finamore. William Templeton seconded. Bugos yes, Emerine Yes, Templeton Yes.

The workshop was scheduled for December 10, 2020 at 6pm

Reports by Department Heads:

Rhonda Fonce, Zoning Inspector questioned the use of mailbox in lobby while building is closed to the public due to the Pandemic. Fonce stated that she was unable to find a fence at 5212 Alva Ave. Trustee Emerine gave her the correct number to the house; Trustee Templeton said he believed the board had given her the incorrect address at the last meeting. Trustee Emerine questioned the call forwarding to her cell phone. Trustee Templeton questioned the 145 miles for grass cutting and pool liner removal, Trustee Templeton asked for a timeframe and vendor. Fonce responded A-1 Hauling.

Chief Hickey gave an update on the Champion Roller Rink fire. There is no update from the State Fire Marshall. The owner's insurance company did release their report. With snow coming the probability of the roller rink fire site to be cleaned up and removed is unlikely in the near future.

P2020-139 Trustee Templeton made a motion to hire Jarett M. Pishotti to fill the position of part time police officer, pending pre-employment drug screen and background check at a rate of \$12.50 per hour. Trustee Bugos seconded. Bugos Yes, Emerine Yes, Templeton Yes.

Old Business

Received Architect update - ~\$21,500 proposal from Baker, Bednar and Snyder. There are some questions on the report that have not been answered yet. Discussed the need to request former Trustee Fee to help guide us if we skip in to phase 3 to put up a Coronavirus facility.

The Board authorized submittal of a lesser amount (\$2189) for the Scrap Tire Grant since the building had been closed and residents were not dropping off tires out of season like they usually have an opportunity to do.

Trustee Bugos made a motion to enter into Executive Session to discuss personnel matters, Road Department issues, lawsuit updates, zoning hours, and potential legal action. Trustee Templeton seconded. Passed unanimously.

Hearing no further comment, the Chairman adjourned the meeting.

Chairman

Fiscal Officer

The Champion Township Board of Trustees met in special session on Tuesday, December 10, 2020 at 6:00pm via teleconference 978-990-5242, Access ID 3519757 for the purpose of conducting the business of the township. The Chairman called the meeting to order with a full board present.

CRF2020-140 Trustee Emerine made a motion to accept the grant to the CRF in the amount of \$326,447.81, Trustee Bugos seconded. Emerine Yes, Bugos Yes, Templeton Yes.

G2020-141 Trustee Emerine made a motion to approve the OTARMA Renewal and supplemental appropriation (if needed) for the Township insurance policy in the amount of \$26,623. Trustees supplementally appropriate \$1000 addition premium money for equipment such as MDTs that will be arriving prior to the end of the year and have not yet been added to the policy. Trustee Templeton seconded. Emerine Yes, Bugos Yes, Templeton, Yes.

Discussion was held concerning the building of a Salt/ICM storage structure. Trustee Templeton had a question about emulsion/grinding for the salt structure.

Discussion was held concerning the purchase of a new backhoe. Trustee Templeton suggested to wait for a little while longer for Shawn Davis and get more information from additional vendors. Four vendors have been contacted but only two have sent over quotes.

Discussion was held on CARES Act Spending for a social distance facility, moving forward with comprehensive plan due to new social distancing guidelines and the changes to the comprehensive plan necessary as a result of HMHP announcement. Discussed the subgrant/purchasing items for the community for distribution and remaining items from previous list that exceeded budget and the Fire Department’s wish list. Will be having a meet with Bednar to discuss the comprehensive plan.

R2020-142 Trustee Bugos made a motion to allow Shawn Davis to carry over sick hours up to 125 hours pending presentation of unused amount from Trumbull County Engineers, Trustee Templeton seconded. Bugos Yes, Emerine Yes, Templeton Yes.

Hearing no further comment, the Chairman adjourned the meeting.

Chairman

Fiscal Officer

The Champion Township Board held a special meeting at 6pm December 16, 2020 to negotiate with the collective bargaining unit via teleconference 978-990-5242, Participant ID 3519757 with a full board present.

Tabled to Executive Motion to accept the MOU with AFSCME Ohio Council 8 and Champion Township Board of Trustees with regard to altering the medical clause of the collective bargaining unit from a percentage of wages to a flat rate for calendar year 2021.

G2020-143 Trustee Bugos made a motion to accept the 2020 Amended Official Certificate of Estimated Resources dated December 21, 2020 in the amount of \$6,403,358.30, reflecting changes in appropriations and revenue approved by the Board on December 7, 2020. Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

G2020-144 Trustee Bugos made a Motion to approve all supplemental appropriations as necessary for the Township expenditures to finish out the 2020 calendar year. Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

F2020-145 Trustee Templeton made a motion to approve and accept the proposal that was submitted under the 2019 AFG EMW 2019-FG-00108 Equipment Grant. The grant award will provide twelve (12) NFPA 1981 (2018) edition compliant Self-Contained Breathing Apparatus (SCBA) units. In addition, the awarded bid will provide 18 additional SCBA face pieces. The approved proposal for said equipment shall be awarded to Municipal Emergency Services also known as Warren Fire Equipment of Warren, Ohio in the amount of \$ 81,990.00. Champion Township shall have a cost share equal to 5% of the bid amount stated, or \$ 4,099.50. Bugos seconded. Bugos yes, Emerine yes, Templeton yes.

Z2020-146 Trustee Bugos made a motion to approve a transfer to Zoning in the amount of **UP TO** \$6,000.00, to cover expenses and appropriate the same. There was some confusion on whether or not the earlier motion would allow a transfer. Trustee Templeton wanted to make sure that the department was only funded with exactly what was needed. Emerine seconded. Bugos yes, Emerine yes, Templeton no.

Trustee Templeton made a motion to approve OUPS annual assessment fees for 2020 of \$195.49. Bugos seconded. Bugos yes, Emerine yes, Templeton yes.

G2020-147 Trustee Bugos made a motion to approve Trumbull County Office of Homeland Security and Emergency Management 2010 Census of 9612 residents x the rate of \$.21 per resident for a total cost of \$2,018.52. Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

G2020-148 Trustee Bugos made a motion to accept the 2021 Official Certificate of Estimated Resources, dated October 1, 2020, in the amount of \$4,030,370.73 This document will be used to set the beginning revenue budget for the year. Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

G2020-149 Trustee Bugos made a motion to approve temporary appropriations of \$2,880,109.25, according to the attached list by fund for all regular and necessary Township expenditures pending the filing of the statutory appropriation resolution due no later than April 1, 2021. Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

G2020-150 Trustee Templeton made a Motion to authorize the continuation of health care benefits for full-time employees, Trustees and Fiscal Officer for the year 2021. Trustee Bugos wanted to ensure that we review our contributions . Bugos seconded. Bugos yes, Emerine yes, Templeton yes.

G2020-151 Trustee Bugos made a Motion to adopt the year 2021 salary method of compensation for the Trustees and Fiscal Officer to be equal monthly payments of an annual salary. Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

Trustee Bugos made a motion, which died with no second. Motion to re-hire non-bargaining employees including Department Heads: Fire Chief, John Hickey; Police Chief, Jeffery White; Rand Zoning Inspector, Rhonda Fonce; also including Part Time personnel. *Discussion on whether or not this was supposed to happen at the reorganizational meeting instead. Will discuss in Executive Session.*

Z2020-152 Trustee Bugos made a motion to approve the re-appointment of Randy Skaggs, to the Zoning Board of Appeals for a five (5) year term commencing January 1, 2021 through December 31, 2025. *Discussion on whether or not this was supposed to happen at the reorganizational meeting instead.* Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

Z2020-153 Trustee Bugos made a motion to approve the re-appointment of Howard Caldwell to the Zoning Board for a five (5) year term commencing January 1, 2021 through December 31, 2025. *Discussion on whether or not this was supposed to happen at the reorganizational meeting instead.* Templeton seconded Bugos yes, Emerine yes, Templeton yes.

Motion to appoint someone to fill the unexpired term on the Board of Zoning Appeals, term expiring 12/31/2023 was *tabled pending the Board contacting the applicants for additional information as well as the zoning boards for questions of importance to ask.*

Discuss possible alternate appointments to both Zoning Boards and conditions of appointment. *Trustee Emerine made an argument for paying the alternates in order to ensure they gain the necessary knowledge and attend meetings. Trustee Templeton requested that someone from the Commission moves to the Appeals position in order to have someone familiar with the rules brought in to help make decisions with the appeals. Trustee Bugos was in agreement with both statements. Trustee Emerine requested for the 1/4/21 meeting, a motion to appoint alternates to the Zoning Commission and the Zoning Board of Appeals*

Set a date for the township's Organizational meeting as January 4, 2021 at 6:30 PM to be a virtual meeting, 727-731-0901. Trustee Emerine is going to set up interviews to start at 5pm for zoning boards members; Trustee Templeton will be contacting the Zoning Board chairmen in order to get appropriate questions to ask.

MCI2020-154 Trustee Templeton made a motion to accept the BWC Refund in the amount of \$118,997.25. Discuss how the money will be used. *Trustee Emerine proposed the creation of a separate capital improvements fund. Fiscal Officer Hatt requested that the consideration of hazard pay for the fire department be considered prior to the creation of a capital improvements fund. Bugos seconded. Bugos yes, Emerine yes, Templeton yes*
Trustee Emerine made a BB2Bugos yes, Emerine yes, Templeton yes. Motion to create a capital improvements fund utilizing the \$118,997.25.

Old Business: Cares Act (legislation may extend deadlines), Architect update (begin inviting stakeholders), Hazard Pay (decide in executive) , FFCRA

New Business: Fence Permit Warren Diesel (legislation not available to pass tonight), Direct Deposit (needs to finish the healthcare MOUs before it can be enacted)

Public Comment: Identify yourself and your address before speaking. KEEP COMMENTS DIRECTED TO THE BOARD

None

Trustee Bugos commended Working foreman Shawn Davis to the many projects he has completed in the past six weeks, and how the “green” crew have been doing such a great job.

G2020-155 trustee Bugos made a motion to approve the purchase of 9 additional email accounts for the township from GoDaddy. New Individuals: Davis, 3 Trustees, Fire, Police, Zoning, BZA, Commission. Bugos yes, Emerine yes, Templeton yes.

Working Foreman Davis asked about a road cutting documents that Bazetta uses being implemented in the Township. He gave hard copies to the Fiscal Office for Vanessa to type. Fiscal Officer Hatt requested that he see about obtaining the editable electronic copies prior to asking the Fiscal Office to type.

Trustee Templeton made a motion to enter executive session with regard to personnel matters. Bugos seconded. Bugos yes, Emerine yes, Templeton yes.

Trustee Bugos made a motion to exit executive session. Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

F2020-156 Trustee Bugos made a Motion to pay the Fire Department employees a hazard pay bonus equivalent to a two week pay period for each employee in the department. Part time employees will receive an average of a two week pay period for hours worked from 2/23-12/12. Templeton seconded. Bugos yes, Emerine yes, Templeton yes.

G2020-157 Trustee Bugos made a motion to authorize the Benefits Administrator to renew the HRA with PrimePay for calendar year 2021. Bugos yes, Emerine yes, Templeton yes.

G2020-158 Trustee Bugos made a motion to authorize the Benefits Administrator to renew the FSA with PrimePay for calendar year 2021. Bugos yes, Emerine yes, Templeton yes.

Hearing no further comment, the Chairman adjourned the meeting.

Chairman

Fiscal Officer